

## INSTRUCTIONS FOR ENERGY ASSISTANCE 2020-21 AMIDST COVID PROTECTIONS

You have received this outreach letter because you may be eligible for Energy Assistance at the Fed, State or Town Level, and to let you know that The Town of Westport will begin the application process on October 13, 2020 with preference given to households that heat with oil and propane. Benefits will first become available Nov 2, 2020.

While no in-person assistance is yet available due to pandemic safety guidelines, eligible households can submit documents via mail or email following the instructions below. All documents and follow up questions should be directed to the outreach professional indicated on your letter, please use their direct line and email for quickest response time. A self-addressed return envelope is enclosed but we also encourage the use of scan and email communication. We cannot start an application with incomplete documentation. There is a **BLACK** drop box located at the back of town hall, do not use silver ballot box. Please be sure your envelope is clearly sealed and marked with the label provided.

- 1) Please return **all applicable documents** are per the enclosed check list.
- 2) Please sign and return the 3 enclosed release of information forms.
- 3) Please sign Page 2 of application where marked with X, we will complete software input.
- 4) Please sign Asset Declaration where marked with X we will complete with document input.
- 5) Please complete and return the page consisting of 6 questions; our self-assessment tool.

[For electronic copies of all required Energy documents click here.](#)

**Eligibility for Energy Assistance** is based on the **annual gross income, liquid assets** and the **size of the household**.

### 2020/2021 Annual Income Guidelines for Connecticut Energy Assistance Program - Household Size/Gross Income

1	2	3	4	5	6	7
Under \$37,645	Under \$49,228	Under \$60,811	Under \$72,394	Under \$83,977	Under \$95,560	Under \$99,732

### **Town of Westport – Westport Warm Up funds**

Westport Warm Up Guidelines take into consideration the higher Cost of Living in Westport, please call your outreach professional with gross income and asset information to find out if you are eligible for assistance from our donated funds

### **Additional State of CT Benefits**

1-Households eligible for CT's winter heating program may also be eligible to have their heating system cleaned and may also be eligible to receive weatherization assistance as well as repairs and replacements of unsafe or broken furnaces.

2- Households eligible for CT's winter heating program are also eligible for Hardship Status This notation on your account will protect you from a winter shut off from gas or electric utilities. Speak with your outreach professional about this designation.

**Your Outreach Professional:** Susan Stefenson  
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