

Board of Selectmen Meeting
September 23, 2020
APPROVED MINUTES

The Westport Board of Selectmen held a public meeting on Wednesday, September 23, 2020 at 9:00 AM. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. It will be held electronically, live streamed on www.westportct.gov, and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020.

<https://view.earthchannel.com/PlayerController.aspx?&PGD=westportct&eID=1170>

In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Peter Ratkiewich, Al D'Amura, Doug LoMonte, Gary Conrad, Bryan Thompson, Elio Longo, Natalie Carrigan, Eileen Zhang, presenters as noted in the minutes, and Eileen Francis, recording secretary.

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the Board approved including Item #9, which was posted as an Addendum to the original Notice and Agenda less than 24 hours before the noticed meeting.

Further, upon motion by Jim Marpe, seconded by Jennifer Tooker and passing by a vote of 3-0, the Board approved revising the order of presentation to allow for Item #9 to be heard immediately after Item #4.

MINUTES

1. Jennifer Tooker presented Item #1. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectmen's public meeting of September 9, 2020 and the Minutes of the Board of Selectmen's Special Public Meetings of September 4, 2020 and September 16, 2020 are hereby APPROVED.

ITEM #2 WAS WITHDRAWN

~~2. To take such action as the meeting may determine to approve the request to close the Town roadway known as Main Street from its intersection at Post Road East to #90 Main Street on Saturday, October 17, 2020 from 6:00 AM to 10:00 PM for the WDMA Fall Food Fest and Beer Garden Event, contingent upon compliance with comments and safety recommendations from relevant Town departments and in accordance with the Town Policy on the Use of Town Property, Facilities, and Public Roadways.~~

APPROVE EXTENSION TO OCTOBER 31, 2020 OF THE REQUEST TO CLOSE CHURCH LANE FROM ELM STREET TO POST ROAD

3. Westport DMA President Randy Herbertson presented Item #3. Mr. Herberston explained the current set up and the positive reactions the DMA has received, noting the extension will be appreciated by the merchants and restaurants throughout the area. Staff Corporal Al D'Amura noted that there have been no issues or complaints. There were no additional comments from town departments. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with the conditions stated in the original Board of Selectmen application approval an extension until October 31, 2020 for the closure of the Town roadway known as Church Lane from its intersection at Post Road to its intersection with Elm Street, contingent upon compliance with comments and safety recommendations from relevant Town departments and in accordance with the Town Policy on the Use of Town Property, Facilities, and Public Roadways. Is hereby APPROVED.

Item #4 added after Westport News Publication Deadline

APPROVE SOLAR POWER SERVICES AGREEMENT BETWEEN TOWN AND PLAINFIELD SOLAR 2, LLC

4. David Mann presented Item #4. Mr. Mann described the financial components and terms of the Agreement. Attorney Doug LoMonte stated that the Agreement passed legal review. Westport Public Schools Chief Financial Officer Elio Longo indicated the Agreement has the support of the BOE. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Solar Power Services Agreement between the Town of Westport and Plainfield Solar 2, LLC as it relates to Virtual Net Metering Credits and Excess Credits available from the Provider's solar powered electric generating system is hereby APPROVED.

Item #9 was heard at this time

APPROVE AWARD OF RFP 21-00IT TO MACKIN EDUCATIONAL RESOURCES

9. BOE Director of Technology Natalie Carrigan presented Item #9. Ms. Carrigan provided background of the RFP and an overview of the services that will be provided for when the CMS Library will be opened. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that upon the request of the Finance Director and Westport Public Schools Chief Financial Officer, the award of RFP 21-00IT to Mackin Educational Resources as it relates to CMS Library Opening Day/New School Collection Services is hereby APPROVED.

APPROVE STATEMENT OF WORK BETWEEN THE TOWN OF WESTPORT AND JKS SYSTEMS, INC.

5. Information Technology Director Eileen Zhang presented Item #5. Ms. Zhang provided an overview of the product and how it would be implemented by users. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that, upon the request of the IT Director, the Statement of Work for the Microsoft active domain controller upgrade project between the Town of Westport and JKS Systems, LLC is hereby APPROVED.

ITEM #6 WAS WITHDRAWN

~~6. To take such action as the meeting may determine, upon the request of the IT Director, to approve the Master Customer Service Agreement between the Town of Westport and Darktrace Limited to utilize the Enterprise Immune System, Antigena Network Software, and Medium Appliance.~~

Items #7 & #8 are included in the WPCA Minutes of 09-23-2020

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting was adjourned at 10:45 am.

Eileen Francis, Recording Secretary