

MINUTES (DRAFT)

The Board of Selectmen held a public hearing on Thursday, June 14, 2012, at 4 p.m. in Room 309/307 of the Westport Town Hall. Present at the meeting were: Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh, Gail Kelly, Terry Giegengack, Patty Haberstroh, Kenneth Alexander, Police Deputy Chief Fotios Koskinas, Police Officer John Calka, Stephen Edwards, Richard Giunta, Patty Strauss, Nancy Harris, Robert LeRose, Louis Gagliano, Jeffrey Wieser, Debra and Michael Press, and Patricia Scully, recording secretary

MINUTES

1. The minutes of the Board of Selectmen's public hearing of May 16, 2012 were presented by the recording secretary. There were no additions/deletions/revisions. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the minutes of the Board of Selectmen's May 16, 2012 public hearing as presented are hereby APPROVED.

ACCEPTANCE OF MONETARY GIFTS FROM WESTPORT YOUNG WOMAN'S LEAGUE TO WESTPORT HUMAN SERVICES HOME DELIVERED MEALS, CAMPERSHIP, FAMILIES IN NEED, MENTOR PROGRAM AND PROJECT GO FUNDS, IN ACCORDANCE WITH POLICY FOR GIFTS TO TOWN AS AMENDED OCT. 28, 1998

2. Item #2 was presented by Terry Giegengack and Patty Haberstroh representing the Human Services Department. Selectman Haberstroh said he would recuse himself from the vote as his wife worked in the Human Services Department. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-0, with Mr. Joseloff and Mrs. Kassen voting yes, it was:

RESOLVED: That the request for acceptance of monetary gifts in the amount of \$6,800 from the Westport Young Woman's League to the Westport Human Services Home Delivered Meals, Campership, Families in Need, Mentor Program and Project Go funds, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

ACCEPTANCE OF MONETARY GIFTS FROM WESTPORT YOUNG WOMAN'S LEAGUE, WESTPORT WESTON FOUNDATION AND THE HURLBUTT MEMORIAL FUNDS TO WESTPORT HUMAN SERVICES CAMPERSHIP FUNDS, IN ACCORDANCE WITH POLICY FOR GIFTS TO TOWN AS AMENDED OCT. 28, 1998

3. Item #3 was presented by Terry Giegengack and Patty Haberstroh representing the Human Services Department. Selectman Haberstroh said he would recuse himself from the vote as his wife worked in the Human Services Department. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-0, with Mr. Joseloff and Mrs. Kassen voting yes, it was:

RESOLVED: That the request for acceptance of monetary gifts in the amount of \$8,037 from the Westport Young Woman's League, Westport Weston Foundation and the Hurlbutt Memorial Funds to the Westport Human Services Campership funds, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

ACCEPTANCE OF MONETARY GIFTS FROM WESTPORT WOMAN'S CLUB TO WESTPORT HUMAN SERVICES FAMILIES IN NEED, SENIOR CLIENT NEEDS PROJECT GO AND SENIOR CLIENT SPECIAL NEEDS FUNDS, IN ACCORDANCE WITH POLICY FOR GIFTS TO TOWN AS AMENDED OCT. 28, 1998

4. Item #4 was presented by Terry Giegengack and Patty Haberstroh representing the Human Services Department. Selectman Haberstroh said he would recuse himself from the vote as his wife worked in the Human Services Department. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-0, with Mr. Joseloff and Mrs. Kassen voting yes, it was:

RESOLVED: That the request for acceptance of monetary gifts in the amount of \$2,225 from the Westport Woman's Club to the Westport Human Services Families in Need, Senior Client Needs Project Go and Senior Client Special Needs funds, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

ACCEPTANCE OF MONETARY GIFTS FROM COMMUNITY RESIDENTS AND ORGANIZATIONS TO WESTPORT HUMAN SERVICES CAMBERSHIP, CEREMONIES AND CELEBRATIONS, AND COMMUNITY SERVICES CORPS FUNDS, IN ACCORDANCE WITH POLICY FOR GIFTS TO TOWN AS AMENDED OCT. 28, 1998

5. Item #5 was presented by Terry Giegengack and Patty Haberstroh representing the Human Services Department. Selectman Haberstroh said he would recuse himself from the vote as his wife worked in the Human Services Department. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-0, with Mr. Joseloff and Mrs. Kassen voting yes, it was:

RESOLVED: That the request for acceptance of monetary gifts in the amount of \$3,050 from community residents and organizations to the Westport Human Services Campership, Ceremonies and Celebrations, and Community Services Corps funds, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

ACCEPTANCE OF MONETARY GIFTS FROM THE CHURCH OF THE ASSUMPTION AND THE WESTPORT FIREFIGHTERS GOLF TOURNAMENT TO THE WESTPORT HUMAN SERVICES FAMILIES IN NEED AND HOLIDAY MEALS FUNDS, IN ACCORDANCE WITH POLICY FOR GIFTS TO THE TOWN AS AMENDED OCT. 28, 1998

6. Item #6 was presented by Terry Giegengack and Patty Haberstroh representing the Human Services Department. Selectman Haberstroh said he would recuse himself from the vote as his

wife worked in the Human Services Department. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-0, with Mr. Joseloff and Mrs. Kassen voting yes, it was:

RESOLVED: That the request for acceptance of monetary gifts in the amount of \$3,640 from the Church of the Assumption and the Westport Firefighters Golf Tournament to the Westport Human Services Families in Need and Holiday Meals funds, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

ACCEPTANCE OF MONETARY GIFT FOR THE PURCHASE OF A BORDER COLLIE FOR LONGSHORE GOLF COURSE FROM CARYL BEATUS TO WESTPORT PARKS & RECREATION DEPARTMENT, IN ACCORDANCE WITH POLICY FOR GIFTS TO THE TOWN AS AMENDED OCT. 28, 1998

7. Item #7 was presented by Parks & Recreation Administrative Manager Richard Giunta. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for acceptance of a monetary gift (approximately \$4,200) for the purchase of a border collie for the Longshore Golf Course from Caryl Beatus to the Westport Parks & Recreation Department, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

ACCEPTANCE OF GIFT OF IMPROVEMENTS, INCLUDING LANDSCAPING, SIDEWALK, LIGHTING AND BENCH, ON TOWN-OWNED PROPERTY ADJACENT TO 115 MAIN STREET ACROSS FROM INTERSECTION WITH ELM STREET, FROM THE WESTPORT DOWNTOWN MERCHANTS ASSOCIATION TO TOWN OF WESTPORT, IN ACCORDANCE WITH POLICY FOR GIFTS TO THE TOWN AS AMENDED OCT. 28, 1998

8. Item #8 was presented by Louis Gagliano, chair of the Downtown 2020 Committee. A motion was made by Shelly A. Kassen and seconded by Charles W.K. Haberstroh. Board members discussed the need for a maintenance agreement for continue upkeep of the property. Upon motion by Gordon F. Joseloff, seconded by Shelly A. Kassen and passed by a vote of 3-0, it was:

RESOLVED: That the call be amended whereby the motion is subject to a maintenance agreement that has been approved by the Town Attorney Office and the Public Works Department, is hereby APPROVED.

Mrs. Kassen called for a vote on the original motion as amended. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for acceptance of a gift valued at approximately \$20,000 of improvements, including landscaping, sidewalk, lighting and a bench, on town-owned property adjacent to 115 Main Street across from the intersection with Elm Street, from the Westport Downtown Merchants Association to the Town of Westport, subject to a maintenance agreement approved by the Town Attorney Office and the Public Works

Department and in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

APPROVAL OF USE OF TOWN-OWNED PROPERTY KNOWN AS IMPERIAL AVENUE PARKING LOT, THE LIBRARY PARKING LOT AND THE LEVITT PAVILION FOR THE WESTPORT DOWNTOWN MERCHANTS ASSOCIATION'S ANNUAL BLUES, VIEWS & BARBEQUE FESTIVAL TO BE HELD ON AUGUST 1, SEPT. 1 AND 2, 2012, CONTINGENT UPON COMPLIANCE WITH COMMENTS FROM TOWN DEPARTMENTS INCLUDING WESTPORT/WESTON HEALTH DISTRICT AND IN ACCORDANCE WITH PROCEDURES FOR USE OF TOWN PROPERTY, FACILITIES AND/OR PUBLIC ROADWAYS, AS AMENDED SEPT. 15, 2010

9. Item #9 was presented by Robert LeRose of the Westport Downtown Merchants Association. Mr. LeRose said that the only change would be the hours of the festival – Saturday until 10 p.m. and Sunday until 9 p.m. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for use of town-owned property known as the Imperial Avenue parking lot, the library parking lot and the Levitt Pavilion for the Westport Downtown Merchants Association's Annual Blues, Views & Barbeque Festival to be held on August 1, Sept. 1 and 2, 2012, contingent upon compliance with comments from town departments, including the Westport/Weston Health District and in accordance with the Procedures for Use of Town Property, Facilities and/or Public Roadways, as amended Sept. 15, 2010, is hereby APPROVED.

APPROVAL OF USE OF TOWN-OWNED PROPERTY KNOWN AS THE NORTH PARKING LOT OF THE SAUGATUCK TRAIN STATION BY HOMES WITH HOPE FOR A WESTPORT ANTIQUE AND VINTAGE MARKET ON ALTERNATE SUNDAYS STARTING IN LATE JUNE, CONTINGENT UPON COMPLIANCE WITH COMMENTS FROM VARIOUS TOWN DEPARTMENTS INCLUDING THE WESTPORT/WESTON HEALTH DISTRICT AND IN ACCORDANCE WITH PROCEDURES FOR USE OF TOWN-OWNED PROPERTY, FACILITIES AND/OR PUBLIC ROADWAYS, AS AMENDED SEPT. 15, 2010

10. Item #10 was presented by Jeffrey Wieser representing Homes With Hope, and Deborah and Michael Press, Managers of the Westport Antique & Vintage Market. Deputy Police Chief Fotios Koskinas and Police Officer John Calka also spoke. The Police Department had concerns about use of the Saugatuck train station parking lot, including the size, scope and scheduling of the event. Deputy Chief Koskinas said that other worthwhile organizations had requested use of the train station parking lot and were denied – this would set a precedent. Board of Selectmen members expressed their concern for use of the train station parking lot - they were sympathetic to the issues stated by the Police. Financial oversight was another area that needed further review. It was suggested that the applicants meet with the Police Department to resolve these issues. No action was taken by the Board of Selectmen.

APPROVAL AND AUTHORIZATION OF GORDON F. JOSELOFF FIRST SELECTMAN TO EXECUTE AND DELIVER IN THE NAME OF AND ON BEHALF OF THE TOWN OF WESTPORT SUCH CONTRACT WITH CONNECTICUT STATE LIBRARY FOR HISTORIC DOCUMENTS PRESERVATION GRANT

11. Item #11 was presented by Town Clerk Patricia Strauss. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That Gordon F. Joseloff, First Selectman, is empowered to execute and deliver in the name of and on behalf of the Town of Westport such contract with the Connecticut State Library for a Historic Documents Preservation Grant.

APPROVAL OF MUNICIPAL AUDIT AGREEMENT BETWEEN TOWN OF WEPTORT AND MC GLADREY & PULLEN, LLP, APPOINTED BY BOARD OF FINANCE ON MAY 23, 2012 PURSUANT TO C.G.S. §7-396, TO PERFORM TOWN AUDIT OF 2011-2012 FISCAL PERIOD

12. Item #12 was presented by Controller Kenneth Alexander. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a Municipal Audit Agreement between the Town of Westport and McGladrey & Pullen, LLP, appointed by the Board of Finance on May 23, 2012, pursuant to C.G.S. §7-396, to perform the Town Audit of 2011-2012 fiscal period, is hereby APPROVED.

APPROVAL OF PHARMACY BENEFIT MANAGEMENT SERVICES AGREEMENT BETWEEN TOWN OF WESTPORT AND MAXOR PLUS, AS RECOMMENDED BY THE FINANCE DIRECTOR

13. Item #13 was presented by Controller Kenneth Alexander. A motion was made by Shelly A. Kassen and seconded by Charles W.K. Haberstroh. Selectman Haberstroh expressed his concern that the agreement was received the day of the meeting, and indicated he would abstain from voting. It was agreed that the call should be amended whereby the contract to be contingent upon approval by the Town Attorney's Office. Upon motion by Gordon F. Joseloff, seconded by Shelly A. Kassen and passed by a vote of 3-0, it was:

RESOLVED: That the call be amended whereby the Pharmacy Benefit Management Services Agreement would be contingent upon approval by the Town Attorney's Office, is hereby APPROVED.

Mrs. Kassen called for a vote on the original motion bas amended. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for the Pharmacy Benefit Management Services Agreement between the Town of Westport and MaxorPlus, subject to the Town

Attorney's office approval and as recommended by the Finance Director, is hereby APPROVED.

APPROVAL OF CISCO VOIP EQUIPMENT GUARANTEED MAINTENANCE AGREEMENT BETWEEN TOWN OF WESTPORT AND TOTAL COMMUNICATIONS, INC. FOR HARDWARE AND SOFTWARE AS RECOMMENDED BY THE INFORMATION TECHNOLOGY DIRECTOR

14. Item #14 was presented by Assistant Superintendent for Business Nancy Harris. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for the Cisco VoIP Equipment Guaranteed Maintenance Agreement between the Town of Westport and Total Communications, Inc. for the hardware and software, as recommended by the Information Technology Director, is hereby APPROVED.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, the public hearing was adjourned at 5:45 p.m.

Patricia Scully
Recording Secretary