

Board of Selectmen Meeting  
September 9, 2020  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, September 9, 2020 at 9:00 a.m. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. It was held electronically, live streamed on [www.westportct.gov](http://www.westportct.gov), and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020.

In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Bryan Thompson, Lynn Scully, presenters as noted in the minutes, and Eileen Francis, recording secretary.

<https://view.earthchannel.com/PlayerController.aspx?&PGD=westportct&eID=1152>

*Order revised after Westport News publication deadline*

MINUTES

1. Jennifer Tooker presented Item #1. There were no revisions to the presented draft minutes. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's Meeting of August 26, 2020 are hereby APPROVED.

*ITEM #2 IS INCLUDED IN THE WPCA MINUTES OF 09-09-2020*

APPROVE EXTENSION FOR USE OF IMPERIAL AVENUE PARKING LOT UNTIL OCTOBER 31, 2020 FOR REMARKABLE THEATER DRIVE IN THEATER

3. Remarkable Theater Representatives Marina Derman and Doug Tirola presented Item #3. Ms. Derman and Mr. Tirola provided an assessment of the activity over the previous months, requesting an extension to accommodate increased requests from local organizations. They addressed some of the concerns relative to the Police Department's request to give additional lead time to schedule police details. They stated that the start times for the 2-4 showings per week would need to be adjusted due to the time of sunset in the fall months. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request for an extension until October 31, 2020 of the previously approved request for the use of the Town owned property known as Imperial Avenue Parking Lot for the Remarkable Theater Drive-in Theater, contingent upon compliance with comments and safety recommendations from relevant Town departments and in accordance with the Town Policy on the Use of Town Property, Facilities, and Public Roadways is hereby APPROVED.

*Item #4 received after Westport News publication deadline*

APPROVE CLOSURE OF MAIN STREET FROM POST ROAD EAST TO AVERY PLACE ON SEPTEMBER 26, 2020 FOR DMA FASHION AND OUTDOOR SHOPPING EVENT

4. Westport Downtown Merchants Association President Randy Herbertson and Events Director Jacqui Bidgood presented Item #4. Ms. Bidgood provided an overview of the proposed set up and how

the DMA would comply with and notify attendees of Covid-19 protocols during the event. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the closure of Main Street from the intersection at Post Road East (Rte. 1) to Avery Place from 6:00 AM to 8:00 PM on Saturday, September 26, 2020 (rain date Sunday, September 27, 2020) for a DMA-sponsored Fashion and Outdoor Shopping Event, contingent upon compliance with comments and safety recommendations from relevant Town departments and in accordance with the Town Policy on the Use of Town Property, Facilities, and Public Roadways is hereby APPROVED.

APPROVE ENGAGEMENT LETTER BETWEEN TOWN OF WESTPORT AND PKF O'CONNOR DAVIES

5. Audit Manager Lynn Scully presented Item #5. Ms. Scully stated that PKF O'Connor Davies is a pre-approved vendor and that the internal audit would encompass divisions of the Human Services Department which include Social Services and Youth Services. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that subject to final approval from the Town Attorney's Office, the Engagement Letter between the Town of Westport and PKF O'Connor Davies as it relates to providing internal audit services is hereby APPROVED.

ADJOURNMENT

Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0 the meeting was adjourned at 10:20 AM.

Eileen Francis  
Recording Secretary