



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:

Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on westportct.gov and shown on Optimum Government Access Channel 79 and Frontier Channel 6020. Emails to BOF members can be sent to BOF@westportct.gov. Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. If you would like to give your comments by participating in real time in the meeting, please send an email by noon on August 19, 2020, to mmace@westportct.gov stating your name and address and the agenda item to which your comments will relate, and meeting participation details will be emailed to you to enable you to participate in real time in the meeting. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

MINUTES OF THE BOF SPECIAL MEETING

The Board of Finance held a Special Meeting on **Wednesday, August 19, 2020 at 7:30 p.m. with remote participation** for the following purposes:

Board members in attendance: Lee Caney, Brian Stern (Chair), Sheri Gordon, Nancie Dupier, Jay DesMarteau, Andrea Moore. Meeting commenced at 7:30pm.

AGENDA

1. Financial Report from the Finance Director. (Discussion Only) - Reported by Gary Conrad
2. Board of Education FY 2019-20 4th quarter and End-of-Year Financial Report from the Chief Financial Officer. (Discussion Only) - Reported by Elio Longo
3. Upon the request of the Superintendent of Schools, to approve a transfer in the amount of [\$1,182,504.64 *to be confirmed*] from unaudited unexpended 2019-2020 operating funds of the Board of Education to the BOE Carryover Account. *Motion to Approve \$1,182,504.64: Nancie Dupier, second by Lee Caney. Vote 7-0-0.*
4. Upon the request of the Superintendent of Schools, to approve a Special Appropriation in the amount of [\$593,720.05 *to be confirmed*] for COVID-19 related actual and anticipated expenses for FY20-21. (Move from #5 on the agenda) *Deferred to the September 2, 2020 BOF meeting.*

5. In accordance with C.G.S. Section 10-222a and upon the request of the Superintendent of Schools, to approve an appropriation of [\$100,351.80 *to be confirmed*] to the 2019-2020 Budget, BOE Rentals & Reimbursements Expenditure Account. Motion to approve \$100,351.80: Lee Caney, second Sheri Gordon. Vote 7-0-0.

Motion to adjourn: Brian Stern, second Andrea Moore. Vote 7-0-0.

Meeting adjourned at 9:21pm.

Meeting notes respectively submitted by Andrea Moore

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.