



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:

Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on westportct.gov and shown on Optimum Government Access Channel 79 and Frontier Channel 6020. Emails to BOF members can be sent to BOF@westportct.gov. Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. If you would like to give your comments by participating in real time in the meeting, please send an email by noon on August 12, 2020, to mmace@westportct.gov stating your name and address and the agenda item to which your comments will relate, and meeting participation details will be emailed to you to enable you to participate in real time in the meeting. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

MINUTES OF THE BOF SPECIAL MEETING

The Board of Finance held a Special Meeting on **Wednesday, August 12, 2020 at 7:30 p.m. with remote participation** for the following purposes:

Board member in attendance: Jay DesMarteau, Jim Foster, Brian Stern (Chair), Nancie Dupier, Sheri Gordon, and Lee Caney. Andrea Moore absent. Meeting commences at 7:30pm. Acting secretary, Lee Caney.

AGENDA

1. Approved the Board of Finance Minutes of the July 8, 2020 Regular Meeting. *Motion to approve: Sheri Gordon, second Jay DesMarteau. Vote 6-0-0.*
2. Financial Report from the Finance Director. (Discussion Only) - *Gary Conrad reports*
3. Coleytown Middle School Status Update from Sheri Gordon. (Discussion Only)- *Sheri Gordon reports*
4. Status Update from the Audit Manager. (Discussion Only) - *Lynn Scully reports*

5. Upon the request of the Finance Director, to approve the attached carryover requests.
Approved the recommended carryover of \$513,500. Motion to approve Nancie Dupier, second Jim Foster, Vote 6-0-0.
6. Upon the request of the Director of Public Works, to approve an appropriation of \$54,000.00 to the Sewer Reserve Fund Account #32003330-500315 for engineering services for the evaluation and design for the upgrade of Pump Station 3 and its Force Main. *Motion to approve Brian Stern, second Sheri Gordon. Vote 6-0-0.*
7. Board of Education 4th quarter Financial Report from the Chief Financial Officer. (Discussion Only) -
Deferred to the August 19, 2020 BOF meeting.
8. Upon the request of the Superintendent of Schools, to approve a transfer from unaudited unexpended 2019-2020 operating funds of the Board of Education to the BOE Carryover Account.
Deferred to the August 19, 2020 BOF meeting.
9. In accordance with C.G.S. Section 10-222a and upon the request of the Superintendent of Schools, to approve an appropriation of \$10,865.00 to the 2019-2020 Budget, BOE Rentals & Reimbursements Expenditure Account. *Deferred to the August 19t, 2020 meeting.*

*Motion to Adjourn: Nancie Dupier, second Sheri Gordon. Vote 6-0-0.
Meeting Adjourns at 9:15pm*

Note respectfully submitted by Andrea Moore, for acting secretary Lee Caney.

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.