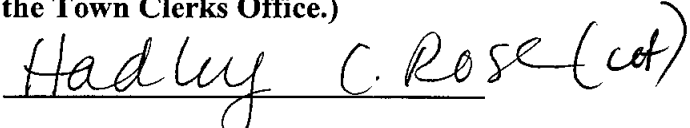


RTM Meeting
June 5, 2012

TOWN MEETING NOTICE

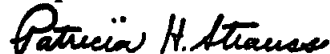
All Representative Town Meeting members and inhabitants of the Town of Westport are hereby notified that a meeting of the town meeting members will be held at Town Hall, 110 Myrtle Ave., on Tuesday, June 5, 2012, at 8:00 p.m. for the following purposes:

1. To take such action as the meeting may determine, upon the recommendation of the Historic District Commission, to amend Chapter 38-24 of the Code of Ordinances of the Town of Westport by adding the property and building(s) located at 42 Compo Road North as a historic property. (Second reading. Full text available at the Town Clerk Office)
2. To take such action as the meeting may determine, upon the recommendation of the RTM Library, Museum & Arts Committee, in accordance with Section C1-3 (4) of the Town Charter, to appoint Trustees of the Westport Public Library for four-year terms beginning July 1, 2012.
3. ~~2.~~ To take such action as the meeting may determine, upon the recommendation of the Conservation Director in accordance with Section 2-57(b) of the Town Code, to amend Section 2-55, Land Use Fees-Schedule, to the extent it relates to fees for land use applications reviewed by the Conservation Commission and the Conservation Department. (Second reading. Full Schedule of Fees available in the Conservation Department).
4. ~~3.~~ To take such action as the meeting may determine, to amend Section 6-1 of the Code of Ordinances, "Permitted Hours for Sunday Sales", by increasing the hours during which the sale of alcoholic beverages by restaurants may take place. (Second reading. Full text available in the Town Clerks Office.)


Hadley C. Rose (mod)

Hadley C. Rose, Moderator

This is to certify that I mailed a copy of the above notice, properly prepaid, to each Representative Town Meeting member on Tuesday May 29, 2012, and that I caused a copy of said notice to be published in the Westport News in its edition of Wednesday, May 30, 2012.


Patricia H. Strauss

Patricia H. Strauss, Town Clerk

RESOLUTIONS

(1)

RESOLVED: That upon the recommendation of the Historic District Commission, the amendment to Chapter 38-24 of the Code of Ordinances of the Town of Westport adding the property and building(s) located at 42 Compo Road North as a historic property, is hereby approved. (Second Reading, Full text is as follows.)

**ARTICLE II
SPECIFIC HISTORIC DISTRICTS AND LANDMARKS**

38-24 Historic landmark properties

The property and building(s) at 42 Compo Road North, to be known as the Alvilde and John Hunt House, situated in the Town of Westport, County of Fairfield and State of Connecticut being shown on a certain map entitled "Map of property to be transferred from Alvilde L. Hunt to Theodora J. Scarborough, Westport, Conn. Jan. 1941, 558/1000 acres, Scale 1" = 60' W.J. Wood, Jr. Civil Eng. & Surveyor" which map is on file in the Westport Town Clerk's office as Map No. 1561.

(2)

RESOLVED: That upon the recommendation of the RTM Library Museum & Arts Committee, in accordance with Section C1-3 (4) of the Town Charter, Trustees of the Westport Public Library for four-year terms beginning July 1, 2012 are hereby appointed.

(3)

RESOLVED: That upon the recommendation of the Conservation Director, an amendment to Section 2-55, Land Use Fees-Schedule, is hereby approved. (Second reading, Full text is as follows.)

Full text of amendment follows on the next page.

Proposed Changes to Conservation Department Fees
 April 17, 2012

Appendix C – Fees

Section 1. Schedule of fees. Conservation Department: Inland Wetlands and Watercourse Regulations and the Waterway Protection Line Ordinance.

| | |
|--|--|
| Administrative Approvals for those activities located outside all regulated areas: A separate fee will be assessed for each permit issued. | Fee Amount |
| Declaratory ruling (AA) and Waterway Protection Line Ordinance Exemptions (WPL/E): | |
| Projects costing less than \$10,000.00 | \$50.00 |
| Projects costing between \$10,000.01 and \$25,000.00 | \$75.00 |
| Projects costing between \$25,000.01 and \$100,000.00 | \$225.00 |
| Projects costing between \$100,000.01 and \$500,000.00 | \$300.00 |
| Projects costing > \$500,000.00 | \$525.00 |
| Declaratory ruling (AA and WPL/E) | \$15.00 for legal advertisement |
| <u>Site visit fee for wetland boundary determination</u> | <u>\$125</u> |
| Conservation Commission. A separate fee will be assessed for each permit issued. | |
| Summary ruling (IWW) | Flat fee, plus \$45.00 for legal advertisement, plus \$50.00 per half acre or portion thereof. |
| Plenary ruling (IWW) | Flat fee, plus \$45.00 for legal advertisement, plus \$75.00 per half acre or portion thereof. |
| <u>Site visit fee for wetland boundary determination</u> | <u>\$125</u> |
| Waterway Protection Line Ordinance (WPL) | Flat fee, plus \$45.00 for legal advertisement, plus \$50.00 per half acre or portion thereof. |

Activity Class

Flat Fee

The flat fee for applications proposing more than one activity class shall be equal to the sum of the flat fees for each applicable activity class. Flat fees include activities with encroachments within the WPLO.

New Non-Residential Structures:

New buildings, including commercial buildings, and related amenities, utility companies and other non-residential structures, non-profits clubs, condominiums. \$950.00

Alterations or modifications of existing structure, including commercial buildings and related amenities, utility companies and other non-residential structures, non-profits, clubs, condominiums. \$625.00

Residential Structures:

Single-Family Dwelling \$600.00

Two-family dwelling, multifamily dwelling accessory building, addition, deck, greenhouse, or other modifications greater than 100 sq. ft. \$475.00 per unit.

Accessory building, addition, deck, greenhouse, air conditioning unit, pool equipment, generator, or other modifications equal to or less than 100 sq. ft. \$125.00

Tennis court. \$475.00

Swimming pool. \$475.00

Subdivision. For those subdivision lots and/or condominium units that encroach on wetlands, watercourses, and/or setbacks from wetlands and watercourses. \$475.00 per lot

Land alteration, including stockpiling, filling, dumping, transferring of materials, clearing, pond construction or dredging, stream channel/embankment work, septic systems, retaining walls, drainage improvements, trails and bridges. \$400.00

All activities within a waterway including but not limited to: Installation of docks, piers, floats, bridge abutments and piping of watercourses. \$400.00

Corrective Action Permits.

This work covers work performed without a permit or work exceeding the original permit:

Double the fees required for a Regulated Activity Permit.

Modification of or amendment to an existing permit.

IWW and WPLO projects <\$75,000.00 \$150.00

IWW and WPLO projects >\$75,000.00 \$225.00

IWW projects >\$75,000.00 \$125.00

WPLO projects >\$75,000.00 \$100.00

Fees for outside consultants: See Section 2-56.

Cease and desist and conformance orders. See Section 30-123.

For violations pursuant to the Inland Wetlands and Watercourses Regulations of the Town of Westport, Connecticut.

For violations pursuant to the Waterway Protection Line Ordinance. See Ch. 30, Art. IV.

Request for amendments to Conservation Commission Regulations:

Map amendment **requested by owner**
(based on parcel size):

Number of acres

| | |
|-----------------|-------------------|
| 0 to 1 | \$650.00 |
| 1.01 to 3 | \$750.00 |
| 3.01 or greater | \$350.00 per acre |

Map amendment presented by staff

\$200

Regulation amendment. \$175.00

Sediment and erosion control plan:

For commercial, nonresidential activity. \$200.00, plus \$75.00 for each one-half acre or portion thereof.

For subdivision. \$175.00, plus \$75.00 per lot.

For multifamily and two-family residential dwellings. \$125.00, plus \$75.00 per unit

New single-family residence. \$100.00

For additions to single-family residence and modifications of residential property. \$50.00

Certificate of Compliance:

Projects costing less than \$10,000.00 \$25.00

Projects costing between \$10,000.01 and \$25,000.00 \$50.00

Projects costing between \$25,000.01 and \$100,000.00 \$75.00

Projects costing between \$100,000.01 and \$500,000.00 \$100.00

Projects costing >\$500,000.00 \$150.00

Commercial, multifamily (per unit). \$150.00

The above fees shall be reviewed by the Conservation Director at least every three years and recommendations submitted to the Conservation Commission and the RTM.

(3)

RESOLVED: That an amendment to Section 6-1 of the Code of Ordinances, "Permitted Hours for Sunday Sales", increasing the hours during which the sale of alcoholic beverages by restaurants may take place, is hereby approved. (Second reading, Full text is as follows.)

Sec. 6-1. - Permitted hours for Sunday sales.

The Town shall allow the sale of alcoholic liquor on Sunday between the hours of 12:00 noon and 11:00 p.m. in all establishments operating under the liquor permits cited in C.G.S. § 30-91(a). However, when Memorial Day, Labor Day, New Year's Day and Independence Day is celebrated on a Monday, the sale of alcoholic liquor shall be allowed between the hours of 12:00 noon on the immediately preceding Sunday and 1:00 am the following Monday.

Library and RTM meeting to interview, and vote on new library board members "Strauss, Patricia" <pstrauss@westportct.gov>

To: Patricia Strauss May 24, 2012

RE: Committee meeting of 5/24/12 7:30 PM at the Library

Members present: (x) Arthur Ashman, chairman () Hope Feller
() John Suggs () Wendy Batteau (x) Melissa Kane
(x) Heather Cherry (x) Cornelia Olsen
() John McCarthy () Catherine Calise

Items considered and results of vote:

1) Along with the library committee, we convened to select 4 members to the Library board of Trustees. Four candidates were to be interviewed for the four openings, but at the last minute, Allyson Stollenwerck withdrew (for personal reasons), so we proceeded to interview and vote upon the three remaining applicants: Jessica Cohen, Ken Bernhard, and Mike Guthman.

Since Half of the applicants were to be voted upon by the Library, and half by the RTM, it was mutually decided to divide the candidates : 2 for the RTM and 1 for the Library. At a later time, the library will institute a search for one other person, and vote privately, not requiring the presence of the RTM committee.

The RTM committee interviewed and voted positively for Mike Guthman and Jessica Cohn to join the library Board. The vote was 4 to 0. Since we did not have present a majority of the committee (of 9), our vote was considered a strong recommendation of these candidates. The final vote shall be taken by the full RTM Membership.

2) In addition, there was a unanimously approved motion to recommend the re-appointment of Ross Baris for a second term of 4 years. Mr. Baris had been an RTM approved candidate previously, so it was our responsibility to approve (or disapprove) his second term.

In summary:

Voting: the committee voted 4-0 in favor of items 1 and 2

Please see enclosed résumés for the candidates.

Respectfully submitted:

Dr Arthur Ashman - Chairman
Library, Music and Art committee

Jessica Cohen
157 Imperial Avenue
Westport, CT 06880
(646) 831-4463

May 18, 2012

Westport Library Board of Trustees
20 Jesup Road
Westport, CT 06880

Dear Trustees:

Thank you for considering me for a place on the Board of Trustees of the Library. As a child I grew up in a small town where the library was a place we would go weekly to check out children's books and listen to story time. Our high school library was the school social center. In college the UMass Amherst Library was the largest building on campus and offered films, computers, study areas, and my personal favorite an extensive historical collection of magazine and newspapers on microfiche. After college I became part of the Barnes and Noble / Amazon Generation and didn't step into a library until I moved to Westport. When I moved to Westport our real estate agents and neighbors all recommended the library. After experiencing the library first through my children's involvement and more recently through programs I have used, I see it as a multi generational campus drawing on the talents of our community. My past experiences with libraries and seeing what is being done at the Westport Library, has made me want to contribute by helping to shape the Library's future plans and growth.

As you see on my resume (attached), for the past 11 plus years, I have run my own business, with responsibility for marketing, product placement and promotions. I believe this experience will serve me well in helping to set policy and develop funding for the library. From previous work in feature film and television production, I've had experience managing multiple departments. I have numerous contacts in the entertainment industry that could be useful resources. I was on the Board of the Women's Jewelry Industry Association (WJA), which was originally created to give women a platform at time when industry groups restricted membership to women. My contribution on the Board was helping to update the mission of the organization see that it had a vision for the next generation. My membership to the National Television Arts and Science (NATAS) has given me an insider point of view to an organization that provides valuable professional content in various forms to it's members.

I believe that the collaborative nature of film and television production has prepared me to work collegially on a team, such as the Board of Trustees, at the same time contributing my own innovative ideas and viewpoint. All the professional work I've done requires a creative approach to problem solving, which I would bring to the Board.

I was very happy to attend a Westport Board of Trustees Meeting and see how it was conducted. It was refreshing to see a meeting that was productive, concise and full of people who had the same goal in mind. I also liked that it reflected the feeling of Westport, which I see as casual, relaxed and extremely intelligent.

I feel somewhat awkward, tooting my own horn, but I truly believe I would be a terrific if unusual addition to the Board, and I would be so honored to work with you.

Thank you for your consideration.

Sincerely,
Jessica Cohen

Jessica Cohen
157 Imperial Avenue
Westport, CT 06880
(646) 831-4463

Awards & Recognition

Winner 2003 Daytime Emmy for Outstanding Achievement in Art Direction / Set Decoration
Nominee 2002 & 2004 Daytime Emmy for Outstanding Achievement in Art Direction / Set Decoration

2009-Present

Reel Chic
Founder

Branding, Marketing, Web Development, Product Placement in Film
& Television, Events & Public Relations Consulting

2005-Present

Wintour
Co-Founder

Co-Founder, Designer & Creative Director of Luxury Swiss
Watch Company www.WintourWatch.com

2002-2009

Lüp, LLC
Founder

Product Placement, Marketing, Events & Public Relations Agency
Specializing in the Fine Jewelry Industry

Feature Films, Television, and Video 1995 – 2003

Tough Crowd w/Colin Quinn, Comedy Central Art Director: Laura Brock; Asst. Art Director: Evelyn Sakash
Set Decorator, 2003 Director: Various; Production Manager: April Chadderton

Between the Lions, WGBH/Sirius Thinking Art Director: Laura Brock; Asst. Art Director: Evelyn Sakash
Set Decorator, 1999-2002 Director: Various; Production Manager: April Chadderton

Out of the Box, Disney Production Designer: David Ellis; Art Director: Laura Brock
Asst. Art Director, 2001 Director: Various; Production Manager: Deb Mayer

To End All Wars, Argyll Film Partners Production Designer: Paul Sylbert; Set Decorator: Dan May
Production Coordinator, 2000 Director: David Cunningham; Production Manager: Nava Levin

Peter and the Wolf, Sesame Street CTW Art Director: Laura Brock; Asst. Art Director: Paul Robinson
Set Decorator, 2000 Director: Emily Squires; Production Manager: Jill Danton

Small Time Crooks, Sweetheart Prod. Production Designer: Santo Loquasto; Set Decorator: Jessica Lanier
Art Department Coordinator, 1999 Director: Woody Allen; Production Manager: Helen Robin

Sweet 'N Low Down, Sweetheart Prod. Production Designer: Santo Loquasto; Set Decorator: Jessica Lanier
Art Department Coordinator, 1998-99 Director: Woody Allen; Production Manager: Margo Myers

The Seige, 20th Century Fox Production Designer: Lilly Kilvert; Set Decorator: Gretchen Rau
Art Department Asst., 1997-98 Director: Ed Zwick; Production Manager: Jonathan Filley

In Dreams, Dreamworks, LLC Production Designer: Nigel Phelps; Set Decorator: Gretchen Rau
Travel Coordinator 1997 Director: Neil Jordan; Production Manager: Nan Bernstein

The Spanish Prisoner, Jasmine Prod.
Production Secretary 1996

Production Designer: Tim Galvin; Set Decorator: Jessica Lanier
Director: David Mamet; Production Manager: Cecilia Roque

The Crucible, 20th Century Fox
Production Intern 1995-96

Production Designer: Lilly Kilvert; Set Decorator: Gretchen Rau
Director: Nick Hytner; Production Manager: Mari-Jo Winkle

Memberships

NATAS (National Academy of Television Arts & Sciences)
Member 2001 to Present
Daytime Emmy Judge – 2001-Present

Women's Jewelry Association
Board Member 2005-2010
Co-Chair Awards for Excellence

Education

University of Massachusetts at Amherst - 1996
Bachelor's Degree in an Individual Concentration – Educational Film & Television Production

April 19, 2012

RTM Members and Library Trustees,

As many of you know, I've had the privilege of being closely affiliated with the Library over the last four years. During this time I served on the RTM's Library, Museum and Arts Committee as well as on the Library's Enterprise Task Force Committee. This involvement has provided me with the opportunity to become familiar with the organization's strategic plan. This familiarity extends beyond the content of the document to knowledge of many of the actions taken to implement the plan. It is my opinion that both the vision in the plan, and the initiatives begun, go to the heart of what is necessary for the Library to continue to be the extraordinary town asset that it has become.

Having sat where you now sit, I am aware of the serious task you have in selecting Trustees who will continue to assure that the vision is met. Trustees play important roles in both guiding the Library from policy setting and governance perspectives, as well as being the face of the Library to the community.

This community interface will become increasingly important during the Library's transformation. While there is general awareness in Town that there are plans to transform the Library's physical plant, there will be a significant role for the Trustees in increasing this awareness and in "selling" the plan to the many constituencies in Town. This public spokesman activity includes reaching out to both the general population and to the elected decision makers. It is also understood that this public role involves fund raising.

Once construction of the Library building is underway, there will be the challenge/opportunity to serve the Library's patrons while the building is unavailable. This will be a crucial period in which we must preserve, and strive to enhance, the Library's "brand" in Town. While the building is important, it is the programs and services that the Library provides that makes it truly special. Again the Trustees will have an important role here.

I believe that my experiences both in my work career and in my volunteer career have equipped me with the knowledge and skills to be an effective Trustee. Some of these experiences are briefly listed below. I would be glad to discuss these further in the interview session.

- I have served on the Boards of not-for-profit organizations and have seen how effective Boards operate and how they deal with policy setting and with governance. I have unfortunately also seen how poorly governed Boards have been less effective.
- During my working career I was a consultant to the Boards of publicly traded companies and worked with them on questions that involved both policy determinations and governance on very sensitive issues.
- As a former elected Town official I understand the various approval processes that the Library will have to deal with.

I look forward to meeting with both Committees and discussing this important position.

Michael Guthman

Mike Guthman - Background Information

My wife Judy and I have been married for 44 years. Our daughter, son-in-law, and three grandsons live in Fairfield, and our son lives in Brooklyn. Judy serves on the Westport Human Services Commission and is Co-President of ITN Coastal, an initiative to start a new transportation service for seniors in Westport and surrounding towns. Judy is a Fairfield native.

I grew up in New York (Queens) and was educated in the New York City school system. I graduated from City College of New York with a degree in Economics and did a Masters in Industrial (Labor) Relations and Personnel at the Business School of the University of Minnesota. My primary interest was union negotiations.

After the U of M, I worked for a short time for the Federal Government (Management Intern) and then for Honeywell Inc. in labor relations and other personnel areas. After Honeywell I joined Hewitt Associates where I spent the next 30 years. Hewitt morphed over this period from an actuarial consultancy to a full-service human resources consultancy and outsourcing firm. Most of my time with the firm was spent in helping clients design compensation programs for employees and executives. This involved working with senior management and the Boards of companies typically in the Fortune 200+ size range.

For many years I served as the Hewitt partner-in-charge of the compensation practice in the DC – NY – Boston corridor. I was also responsible for coordinating Hewitt's worldwide offices' efforts in the compensation practice area. I was a frequent speaker at professional organizations and lectured on human resource matters at Harvard, Cornell, NYU and Fairfield Universities.

I retired from Hewitt eight years ago and, at about that time, we moved from Fairfield to Westport. Since retiring I have become involved in a number of activities in the public arena. These include:

- Connecticut State representative on the IRS Citizen's Advisory Panel
- President of Terra Nova condominium association
- Member of the Westport Flood and Erosion Control Board
- Board member, Y's Men of Westport/Weston
- Board Member, Jewish Home for the Elderly
- Member, Westport RTM, 2007 - 2011

While on the RTM, I served on the Library, Arts and Museum Committee as well as on the Finance and Education Committees. I chaired the Employee Compensation Committee.

I was also a member of the Westport Public Library's Enterprise Task Force Committee that worked with the Library's architect to revise the plans for the Library's new facility.

WESTPORT RTM ORDINANCE COMMITTEE MEETING REPORT
Proposed Changes to Conservation Fee Schedule
Second Reading: June 5, 2012 RTM Meeting

PROPOSED ORDINANCE

The Conservation Commission is seeking to amend the fees governing applications brought before the Conservation Commission and Conservation Department as part of a policy change regarding wetland and watercourse boundaries that was adopted by the Conservation Commission on March 21, 2012. The proposed amendment creates new fees of \$125 for wetland boundary site inspections in connection with applications for administrative or Commission review under the Inland Wetland and Watercourse Regulations and Waterway Protection Line Ordinance; creates a \$200 fee for staff time and legal notice requirements to amend the town wetland map when requested by the staff, specifies that the existing map amendment fees only relate to map amendments requested by an owner, and corrects a typographical error in the fee schedule that had omitted the dollar amount for fees for alterations or modifications of non-resident structures.

DISCUSSION

Conservation Director Alicia Mozian explained the benefits of the proposed fee changes and the new policy changes to the Committee, as more fully described in her memo to the RTM dated April 30, 2012, which is on file at the Town Clerk's office.

RECOMMENDATION

Upon motion duly made and seconded, those Committee members present voted unanimously that the proposed fee amendment is ready for RTM consideration.

Attending and voting were Eileen Flug, Chair, Don Bergmann, George Underhill and David Floyd. Absent were Lee Arthurs and Allen Bomes. Also present were Alicia Mozian, Director of the Conservation Department, and Assistant Town Attorney Gail Kelly.

Respectively submitted,
THE RTM ORDINANCE COMMITTEE
Eileen Flug, Chair
David Floyd, Reporter
Don Bergmann
George Underhill

Dated: May 24, 2012

WESTPORT RTM ORDINANCE COMMITTEE MEETING REPORT
Proposed Ordinance Re Permitted Hours for Sunday On-Premise Alcoholic Liquor Sales
Second Reading: June 5, 2012 Representative Town Meeting

THE PROPOSED ORDINANCE

The current Town ordinance provides for the sale of alcoholic liquor beverages in all establishments operating under the liquor permits cited in C.G.S. § 30-91(a) (i.e., restaurants, taverns, brew pubs and similar establishments) on Sundays between the hours of 12:00 Noon and 11:00 p.m. The proposed ordinance would extend those hours until 1:00 a.m. on the next Monday (a 2 hour increase) at such times during the year when Memorial Day, Labor Day, New Year's Day and Independence Day are celebrated on a Monday.

THE RECOMMENDATION

At its meeting held on May 23, 2012, those present at the RTM Ordinance Committee voted unanimously that the proposed ordinance should be amended to cover all U.S. Federal holidays that fall on a Monday, rather than only the four listed in the proposed ordinance, and also cover the prior Sunday when July 4 falls on a Tuesday, since employers often close on the preceding Monday when July 4 falls on a Tuesday. Upon motion duly made and seconded, the Ordinance Committee voted unanimously to recommend that the second sentence of the proposed ordinance be replaced with the following:

“However, when a U.S. Federal holiday falls on a Monday, and when Independence Day falls on a Monday or Tuesday, the sale of alcoholic liquor shall be allowed between the hours of 12:00 noon on the immediately preceding Sunday and 1:00 am that Monday.”

Upon motion duly made and seconded, the committee then voted unanimously that the proposed ordinance is ready for RTM consideration.

Attending and voting were Eileen Flug, Chair, Don Bergmann, George Underhill and David Floyd. Absent were Lee Arthurs and Allen Bomes. Also present were Matthew Mandell (RTM District 1 – presenting) and Gail Kelly. Members of the public who were in attendance were Harry Brady and Bob O'Mahony, both of Viva Zapata.

DISCUSSION

The RTM Ordinance Committee reviewed the proposed ordinance using the Ordinance Committee checklist. The Ordinance Committee concurs with the responses to the checklist. The Committee notes that the request for extended alcoholic liquor sales hours on Sundays during the year which are immediately followed by an U.S. Federal Holiday was sought by several restaurants in Westport to remain competitive with similar establishments in Fairfield and Norwalk.

Respectively submitted,
THE RTM ORDINANCE COMMITTEE
Eileen Flug, Chair
David Floyd, Reporter
Don Bergmann
George Underhill

Dated: May 24, 2012