



WESTPORT CONNECTICUT

OFFICE OF INFORMATION TECHNOLOGY

TOWN HALL, 110 MYRTLE AVENUE
WESTPORT, CT 06880
TELEPHONE (203) 341-1053

Memo

To: Honorable Jim Marpe, First Selectman, and the Board of Selectmen

Date: September 21, 2020

Re: JKS Systems LLC Services Agreement

Cc: Mr. Gary Conrad, Finance Director, Sara Harris, Operations Director

From: Eileen Zhang, Director of Office of Information Technology

Dear Mr. Marpe:

I am respectfully submitting the IT consultant services agreement between the Town of Westport and JKS Systems LLC for the Board of Selectmen's approval.

The town needs to upgrade the Town, Police Department, and the Library network domain control servers to the latest version Microsoft windows server operating system to enhance the network security.

In anticipating the domain control server upgrade project, the Office of Information Technology budgeted the IT consultant service in the current fiscal year.

After conducted many conference calls with potential vendors, the town received two proposals from JKS and OmoniData. Both companies have experienced network engineers to do the project. Considering JKS Systems' superior customer satisfaction reference, hourly rate, and the fixed total cost of the project, we selected JKS Systems as our partner to upgrade the town's network operating systems.

JKS Systems LLC produced the Statement of Work. Assistant Town Attorney Eileen Flug created the service agreement and JKS has accepted the contract terms and conditions.

The Finance Department and the town's purchase officer are satisfied with the proposal and contract.

Thank you for your consideration of this request.



Active Directory Domain Controller Upgrade Project

FOR THE TOWN OF WESTPORT, CT

Introduction:

The Town of Westport, CT is requesting assistance from JKS Systems LLC for a project to upgrade their Active Directory Domain Controllers from various operating system versions to a consistent Windows Server 2019 deployment. The process will also take their current 2008R2 Forest and Domain Functional Levels to 2016 Forest and Domain Functional Levels. This Statement of Work will define our objectives, expectations, and responsibilities for this project.

There are three (3) domains in this project. They are **town.westportct.gov**, **wpdn.westportct.gov** and **wpln.westport.gov**. There are no trust relationships. There will need to be 7-8 new domain controllers.

One library domain controller is located at CCAT. JKS will coordinate the upgrade of this DC as part of the project. Westport will make all the necessary introductions to facilitate this part of the project.

Objectives:

1. Install, configure, and deploy into production new Active Directory Domain Controllers running on Windows Server 2019.
2. Decommission original Active Directory Domain Controllers.
3. Forest and Domain Functional levels to be updated to 2016.
4. Enable Password Write-Back synchronization to Office365 tenancies.

Expectations:

1. The project tasks delegated to JKS Systems will be performed remotely.
2. All project steps will be performed with little to no impact to user functions.



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3. All project steps will be scheduled around other projects in progress to prevent interruption.
4. The project tasks cannot interfere with State-mandated events, such as voting.
5. Entire project is expected to be completed by 10/1/2020.



Project Outline:

1. Discovery & Preparation (~ 28 hours)
 1. All existing Active Directory Domain Controllers will be tested to ensure no issues exist that could impact the migration. Tools such as dcdiag.exe, replmon.exe, and ntdsutlils will provide details of any existing issues to be remediated prior to any changes being made.
 2. Active Directory data and Group Policy Objects will be vetted to ensure consistency.
 3. All existing Active Directory Domain Controllers will be fully documented.
 4. All existing Active Directory Domain Controllers will be queried for authentication requests to determine any applications or systems that may be impacted by any changes.
 5. Roles required for the project, such as Schema Admin and Enterprise Admin, will be assigned to the appropriate account.
 6. Remote access will be validated prior to any changes being made.
2. New Server Installation (~ 24-36 hours)
 1. Install and prepare 3 minimum / 6 preferred Windows Server 2019 servers including all Windows Updates and Critical patches.
 2. New Windows Server 2019 servers will be installed to be used as Active Directory Domain Controllers.
 3. Prior to any promotion to Active Directory Services, new servers will be patched to the latest version available.
3. Active Directory Deployment (~ 30 hours)
 1. The new Windows Server 2019 servers will have Active Directory Services and DNS Services installed.
 2. All new servers will be promoted to Active Directory Domain Controllers and configured to provide DNS services to clients.
 3. After promotion, all new Active Directory Domain Controllers will be validated for SYSVOL replication and availability of all Group Policy Objects.



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4. The new Active Directory Domain Controllers will be configured as Global Catalog servers. DNS SRV records will be checked to ensure proper registration and availability. Dcdiag.exe and replmon.exe will be run regularly throughout this process to ensure proper operation.
5. Active Directory FMSO roles will be migrated to new servers.



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Project Outline (cont.):

4. Decommission Original Servers (~ 24 hours)
 1. All Active Directory Domain Controllers (old and new) will be tested and vetted to ensure consistency in data and that no issues exist with operation.
 2. Original Active Directory Domain Controllers will be demoted to member servers individually. Once demoted, the servers will be removed from Active Directory and shut down to recover IP Addressing.
 3. Recovered IP addressing will be applied to 2019 ADDCs to prevent the need of reconfiguration of other services.
5. Reconfigure Azure Active Directory Synchronization (~ 28 hours)
 1. Azure AD Premium licensing will be procured and applied to Office365 accounts.
 2. Self-Service portal in Azure AD (if not already available) will be configured to allow users to change credentials in the cloud.
 3. Current Azure AD synchronization will be reconfigured to provide Password-Writeback features to ensure self-service changes are replicated back to on-premise Active Directory Servers.

Responsibilities:

Town of Westport:

- Provide JKS Systems Engineers with user accounts for remote access.
- Provide JKS Systems Engineers with Schema & Enterprise admin accounts.
- Install Antivirus / security products of choice on all Servers.
- Configure Backup & Recovery of new servers.
- Coordinate any downtime / maintenance windows with Town Staff and Departments.



JKS:

- Prepare Teams channel for Project management and collaboration. Invite Town staff as collaboration guests.
- Work with Town staff to build project timeline, milestones, and task list.
- Perform Project Outline tasks above to completion excluding new server install.

Exceptions & Limitations:

- All work to be performed by JKS Systems engineers remotely. Any onsite work performed is outside the scope of this Project Statement of Work and is subject to additional fees. Any onsite work required and charged will be authorized by Town of Westport CT staff prior to any visit.
- Any tasks not outlined in this Project Statement of Work are considered outside of scope. Any tasks performed outside the scope of this Project are subject to additional fees and will require authorization by Town of Westport CT staff prior to initiation.
- While JKS Systems engineers will provide every possible expectation of 100% service uptime, as with all Information Technology projects, a level of risk is involved. As such, the Town of Westport CT accepts all responsibility and waives JKS Systems from liability for any unexpected service outages.

Project Labor Estimates:

Town of Westport – 18 hours

JKS Systems – 146 hours (not to exceed) @150.00 per hour project pricing

Project Total – 164 hours

***JKS will be keeping track of the hours and will bill the actual hours to the town. If the project goes over the estimated 146 we will not bill The Town of Westport for those additional hours and complete the project.**



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Town of Westport

JKS System Inc

By:

By:

(Authorized signature)

(Authorized signature)

Name: Jim Marpe

Name: [Click here to enter text.](#)

Title: First Selectman

Date:

Title:

Date:

AGREEMENT FOR DOMAIN CONTROLLER UPGRADE

This Agreement for Domain Controller Upgrade ("Agreement") is made as of the 11th day of September, 2020, by and between the **Town of Westport**, Connecticut, with an address at 110 Myrtle Avenue, Westport, CT 06880 ("Town") and **JKS Systems LLC**, with an address at 108 Sequin Drive, Glastonbury, CT 06033 ("JKS Systems").

In consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge, the parties hereto agree as follows:

1. Services to be Performed. The Town hereby engages JKS Systems and JKS Systems hereby accepts the engagement to provide the services (hereinafter, the "Services") described in JKS Systems' "Active Directory Domain Controller Upgrade Project for the Town of Westport, CT" proposal attached hereto as Exhibit A, and on the terms and conditions described therein. Notwithstanding the above, the project completion date shall be no later than October 31, 2020.

2. Price and Payment. The Town agrees to pay JKS Systems the hourly rate set forth under "Project Labor Estimates" in Exhibit A. JKS agrees to complete the project for the hourly rate multiplied times the hours actually worked, except that the total hours invoiced shall not exceed 146 hours, and JKS Systems agrees to complete the project for no more than \$21,900.

3. Termination. This Agreement shall commence as of the date first above written and shall continue until the Services have been performed. This Agreement may be terminated by either party in the event of the failure by the other party to fulfill its obligations under this Agreement and such failure continues for a period of seven (7) days after notice thereof is given to the other party. Upon such termination by JKS Systems, the Town will compensate JKS Systems only for such work as has been actually performed under this Agreement up to the date of its termination. Upon such termination by the Town, the Town may take over the work and continue the same to completion by making an agreement with another party, or may take such alternate or additional steps as it determines to be in its best interests, and any amounts due JKS Systems under this Agreement may be adjusted accordingly. The rights and remedies of the Town and JKS Systems under this Section are in addition to any other rights and remedies provided by law.

4. Insurance. JKS Systems shall purchase and maintain throughout the term of this Agreement the following insurance:

A. Commercial general liability insurance policy with an edition date of 1986 or later including products and completed operations. Limits should be at least: Bodily injury & property damage with an occurrence limit of \$1,000,000; Personal & advertising injury limit of \$1,000,000 per occurrence; General aggregate limit of \$2,000,000 (other than products and completed operations); and Products and completed operations aggregate limit of \$2,000,000.

- The policy shall name the Town as an additional insured and include ISO Form CG 2010 (07/04) and CG 2037 (07/04) or equivalent.
- Such coverage will be provided on an occurrence basis and will be primary and shall not contribute in any way to any insurance or self-insured retention carried by the Town.
- The policy shall contain a waiver of subrogation in favor of the Town.

- Such coverage shall contain a broad form contractual liability endorsement or wording within the policy form.
 - Deductible and self-insured retentions shall be declared and are subject to the approval of the Town.
- B. Error and omissions insurance for liability resulting from the negligent performance of professional duties or operations. Such policy shall contain limits of liability in the amount of \$1,000,000 each occurrence and \$3,000,000 in the aggregate.

JKS Systems shall provide the Town with certificates of insurance prior to execution of this Agreement by the Town describing the foregoing coverage.

5. Indemnification. JKS Systems will indemnify and hold harmless the Town and its agents and employees from and against all claims, damages, losses and expenses including attorneys' fees, arising out of, or resulting from, the performance of the Services, provided any such claims, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property, including the loss of use resulting therefrom; and is caused in whole or in part by any negligent or willful act or omission of the JKS Systems, anyone directly or indirectly employed thereby or anyone for whose acts the JKS Systems may be liable. This section 5 shall survive any expiration or termination of this Agreement.

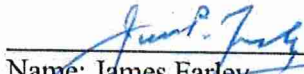
6. Miscellaneous. This Agreement represents the entire agreement between the Town and JKS Systems and supersedes all prior negotiations, representations or agreements either written or oral. No change or amendment to the Agreement shall be effective to bind either party unless executed in writing by both parties hereto. Neither party shall delegate its duties or assign its rights hereunder without the prior written consent of the other party. The Agreement shall be construed in accordance with the laws of the State of Connecticut.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the year and date first above written.

TOWN OF WESTPORT

James S. Marpe
First Selectman

JKS SYSTEMS INC.



Name: James Farley
Title: Director of Sales

EXHIBIT A



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ITEM 6

6. To take such action as the meeting may determine, upon the request of the IT Director, to approve the Master Customer Service Agreement between the Town of Westport and Darktrace Limited to utilize the Enterprise Immune System, Antigena Network Software, and Medium Appliance.

ITEM 7

7. Acting in its capacity as the Water Pollution Control Authority, upon the request of the WPCA Collection System Supervisor, to approve the “Special Assessment Policy for Pump Station #2 Capacity Upgrade” as it relates to the policy and rate structure associated with the renovations to Pump Station #2 and its force main.



WESTPORT CONNECTICUT

DEPARTMENT OF PUBLIC WORKS

TOWN HALL, 110 MYRTLE AVE.

WESTPORT, CONNECTICUT 06880

September 4, 2020

Mr. James S. Marpe
First Selectman
110 Myrtle Avenue
Westport, CT 06880

Re: Proposed "Special Assessment Policy for Pump Station #2 Capacity Upgrade"

Dear Mr. Marpe:

In August of 2019 the Town completed renovations to Pump Station #2 (PS2) and its force main. The renovations were completed under two separate scopes of work. The first was the replacement of the force main under the Saugatuck River, the second was to upgrade components of the station resulting in improved efficiencies and increased capacity of the station in anticipation of pending developments and increased demands upstream of PS2.

The first scope was conducted in two phases: first was the installation of the new force main beneath the Saugatuck River by means of horizontal directional drilling (HDD), and second was the change-over connection from the old force main to the new. Both phases of the first scope of work were classified as general maintenance of the Town's sewer infrastructure in order to prevent a potential negative environmental impact should something happen to the existing 60 year old force main. This work was funded by the WPCA Sewer Reserve Fund.

The second scope of work was conducted to improve the capacity of the pump station in anticipation of increased sewer demands upstream of PS2. This scope was also funded by the WPCA Sewer Reserve Fund. This was anticipated to be assessed back to those properties that increases its development over its existing use, as of September 1, 2019, due to a Planning & Zoning approval or legal decision to change or alter its current zone resulting in denser development therefore increasing the effluent discharge to the sanitary sewer system that flows through Pump Station #2 (595 Riverside Ave),

This policy is being proposed as a means to recuperate the funds spent for the second scope of work and to address zoning changes resulting in greater than anticipated sewer flows from a given property and/or development that flow through PS2. The original pump station had a design flow rate of 1,100gpm. Under these renovations, the new flow rate has a range from 1,800gpm up to 2,000gpm, resulting in an initial increase flow rate of 700gpm. The total cost of this scope of work was \$781,396.00 or \$1,116.28 / gpm ($\$781,396.00 / 700\text{gpm}$). This policy would allow the WPCA to levy an assessment on the development at a rate of

Page 2

August 28, 2020

Re: Proposed "Special Assessment Policy for Pump Station #2 Capacity Upgrade"

\$1,116.28 / gpm of increased discharge due to the proposed development. This fee would be a one-time charge due prior to the issuance of permit to connect to the sewer.

It is the recommendation of this office to approve the proposed policy and rate structure as presented.

Respectfully,



Bryan H. Thompson
WPCA Collection System Supervisor

CC: Peter A. Ratkiewich, Director of Public Works

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Town of Westport
Water Pollution Control Authority
“Special Assessment Policy For
Pump Station #2 Capacity Upgrade”

August 28, 2020

Definition:

Any property that increases its development over its existing use, as of September 1, 2019, due to a Planning & Zoning approval or legal decision to change or alter its current zone resulting in denser development therefore increasing the effluent discharge to the sanitary sewer system that flows through Pump Station #2 (595 Riverside Ave), such property will be subject to a Special Assessment as determined herein:

Rate Structure:

➤ **Pump Station #2**

- Originally Built 1959, Reconstructed 1982, Design Flow Rate 1,100gpm
- Reconstructed 2019 to accommodate increased flow rate of 1,800gpm
- Increased Capacity of 700gpm
- Total Cost of Upgrade \$781,396.00

$$\text{\$781,396.00} / 700\text{gpm} = \text{\$1,116.28 / gpm}$$

Terms of Assessment:

Due in total prior to the issuance of a Sewer Permit to connect.

ITEM 8

8. Acting in its capacity as the Water Pollution Control Authority, upon the request of the WPCA Collection System Supervisor, and in accordance with the Procedure for the Installation of Sanitary Sewers, to accept the petition(s) from residents seeking sanitary sewer extensions to service Whitney Road, Roseville Road, Fernwood Road, Plumtree Lane, Pamela Place and Ledgemoor Lane (Contract 73)



WESTPORT CONNECTICUT

DEPARTMENT OF PUBLIC WORKS

TOWN HALL, 110 MYRTLE AVE.

WESTPORT, CONNECTICUT 06880

(203) 341-1120

FAX (203) 341-1153

Procedure for the Installation of Sanitary Sewers

1. Property owners who desire to have sanitary sewers installed to service their properties must submit a petition bearing the signatures of at least 50% of the property owners abutting the street where sewer service is requested. Signatures of renters are not acceptable. Properties that are owned by more than one person must have the signatures of all owners listed on the Town's land records. A copy of the acceptable form of petition is attached. It is to be understood that petitions are for sewer installation and not for a feasibility study, which studies are only done on special occasions for major area installations and special problem areas. Petitions are to be submitted to the Town of Westport Water Pollution Control Authority (Board of Selectmen) at Room 310, Westport Town Hall, 110 Myrtle Avenue, Westport, Connecticut 06880.
2. Upon receipt of the petitions, the Town Engineer will verify that the signatures represent 50%, or more, of the abutting property owners. When this is verified, the Town Engineer will request that the Westport-Weston Health District make a survey and report on the condition of the existing septic systems.
3. The Town Engineer, upon receipt of the report of the Health District, will request authorization from the Water Pollution Control Authority for the Public Works Department to proceed with design of the subject sewer. This request will be placed on the agenda of the next Water Pollution Control Authority meeting. Public participation is welcomed at this meeting.
4. Upon receipt of this authorization, the Public Works Department will secure proposals for the engineering design of the sanitary sewer extension. After reviewing these submissions and selecting the most cost effective proposal from a qualified engineering consultant, a request will be made to the Water Pollution Control Authority for award of an engineering design contract, subject to approval of funding by the Board of Finance and the R.T.M.

5. With financing in place, the contract will be executed and the consultant will design the sanitary sewer extension. The plans will then be submitted to the State Department of Environmental Protection for its approval. Once this approval is received, the consultant will prepare an engineering estimate of cost. The Public Works Department will then request that the Water Pollution Control Authority set a date for a Preliminary Benefit Assessment Public Hearing.
6. A Preliminary Benefit Assessment Public Hearing will be scheduled and held by the Authority. All affected property owners will receive in the mail a notice of when and where the Public Hearing will be held. The design of the project and the estimated costs will be available at this hearing. Public participation will be welcomed.
7. After the Public Hearing, the Public Works Department will request the permission of the Water Pollution Control Authority to secure competitive bids for the construction of the proposed sanitary sewer extension.
8. Before construction bids are secured, all property easements required for construction must be secured by the Town.
9. While construction bids are advertised, financing for the construction will be secured from the Board of Finance and R.T.M.
10. Upon receipt of construction bids, the Public Works Department will request that the Water Pollution Control Authority award a construction contract to the lowest qualified bidder.
11. Upon execution of the construction contract, the contractor will be directed to proceed with construction.
12. Upon completion of the construction, the Town will prepare a final cost accounting of the project. Based upon this accounting, the Water Pollution Control Authority will schedule and hold a Benefit Assessment Public Hearing and establish the Benefit Assessment rate per unit for the project. All affected property owners will receive notification by mail of the Benefit Assessment Public Hearing.

CONTRACT #73 (WHITNEY, ROSEVILLE, ET. AL.)
 FORMS/PROCEDURES
 BENEFIT ASSESSMENT
 WORKSHEET

ACTION	DATE	DONE ✓
REQUEST WPCA TO ACCEPT PETITION	09-23-2020	
REQUEST 8-24 REPORT FROM P&Z RESULT:		
REQUEST APPROPRIATION FROM BOF RESULT:		
BOF REQUEST APPROPRIATION FROM RTM RESULT:		
PRELIMINARY BENEFIT ASSESSMENT		
• BOS SETS DATE FOR PUBLIC HEARING:		
• NOTICES SENT TO PROPERTY OWNERS FOR BOS PUBLIC HEARING		
PUBLIC WORKS RFP, AWARD OF CONTRACT, CONSTRUCTION PROJECT HAPPENS, ETC.		
FINAL BENEFIT ASSESSMENT		
• BOS SETS DATE FOR PUBLIC HEARING:		
Public Hearing Date:		
<i>AT LEAST 10 DAYS BEFORE HEARING:</i>		
• PUBLIC NOTICE TO TOWN CLERK (FORM 3 W/SPREADSHEET (FORM 3A))		
• PUBLIC NOTICE TO PROPERTY OWNERS (FORM 2A)		
• PUBLIC NOTICE FOR PUBLICATION PAPER (FORM 2) (SEND WED B/F 11 AM)		
WPCA HOLDS PUBLIC HEARING (AFTER HEARING, ADJUST SPREADSHEET AS NECESSARY)		
• FILE ACTION WITH TOWN CLERK (FORM 5 WITH SPREADSHEET + SEWER ASSESSMENT REGULATION ADJUSTED TO THIS CONTRACT)		
• NOT MORE THAN 5 DAYS AFTER FILED WITH TOWN CLERK, PUBLISH ACTION IN PAPER (SEND WED B/F 11 AM) THEN RE-PUBLISH IN PAPER 14 DAYS AFTER ORIGINAL PUBLICATION		
• MAIL NOTICE TO PROPERTY OWNERS		



WESTPORT CONNECTICUT

DEPARTMENT OF PUBLIC WORKS

TOWN HALL, 110 MYRTLE AVE.
WESTPORT, CONNECTICUT 06880

August 26, 2020

James S. Marpe, First Selectman
110 Myrtle Avenue
Westport, CT 06880

**RE: Sanitary Sewer Petition Acceptance – Sewer Contract 73
Whitney Street, Roseville Road, Fernwood Road,
Plumtree Lane, Pamela Place & Ledgemoor Lane**

Dear Mr. Marpe:

This office is in receipt of petitions from residents of the following areas seeking sanitary sewer extensions to service their area. This area is located within the proposed sewer area as designated by the 2002 Westport Wastewater Facility Plan.

The following is a summary of each street petitioning:

1. Whitney Street (Design Segment-WS, Starting at an existing sewer manhole in front of #42 Whitney Street, extend easterly up to #59 Whitney Street)

A preliminary review of the Town records and the area topography indicates that the requested extension can be accomplished through design of a traditional gravity system, which would be placed within the Town’s right-of-way of Whitney Street. No private easements would be needed for the installation of this segment. Total length of the proposed extension is approximately one thousand one hundred and twenty linear feet (1120LF).

Petitions Received; November 27, 2000	
Total Number of Eligible Units =	5
Total Number of Petition Units =	<u>3</u>
% of Total Units =	66% (51% Required)

2. Whitney Street, Roseville Road (Design Segment-RSV, Starting at #69 Whitney Street, extend easterly on Whitney Street turning south onto Roseville Road ending in front of #101 Roseville Road)

A preliminary review of the Town records and the area topography indicates that the requested extension can be accomplished through design of a traditional gravity system, which would be placed within the Town’s right-of-way of Whitney Street & Roseville Road. No private easements would be needed for the installation of this segment. Total length of the proposed extension is approximately eight hundred and ten linear feet (810LF).

Petitions Received; July 23, 2020	
Total Number of Eligible Units =	8
Total Number of Petition Units =	<u>7</u>
% of Total Units =	88% (75% Required)

August 26, 2020

RE: Sanitary Sewer Petition Acceptance – Sewer Contract 73
Whitney Street, Roseville Road, Fernwood Road,
Plumtree Lane, Pamela Place & Ledgemoor Lane

3. Fernwood Road (Design Segment-FWR, Whitney Street up to #12 Fernwood Road, Private Road)

A preliminary review of the Town records and the area topography indicates that the requested extension can be accomplished through design of a traditional gravity system up to #8 Fernwood Road, #9, 10 & 12 Fernwood Road will require a low-pressure sewer design. The entire extension will be placed within the private right-of-way of Fernwood Road. A private easement will be needed for the installation of this segment. Total length of the proposed extension is approximately nine hundred and sixty linear feet (960LF).

Petitions Received; July 24, 2001
Total Number of Eligible Units = 6
Total Number of Petition Units = 4
% of Total Units = 66% (51% Required)

4. Plumtree Lane (Design Segment-PTL, Whitney Street up to #9 Plumtree Lane, Private Road)

A preliminary review of the Town records and the area topography indicates that the requested extension can be accomplished through design of a traditional gravity system up to #3 Plumtree Lane, #7 & 9 Plumtree Lane will require a low-pressure sewer design. The entire extension will be placed within the private right-of-way of Plumtree Lane. A private easement will be needed for the installation of this segment. Total length of the proposed extension is approximately three hundred and sixty linear feet (360LF).

Petitions Received; November 27, 2000 & September 18, 2002
Total Number of Eligible Units = 4
Total Number of Petition Units = 4
% of Total Units = 100% (51% Required)

5. Pamela Place (Design Segment-PP, Whitney Street up to cul-de-sac, Private Road)

A preliminary review of the Town records and the area topography indicates that the requested extension can be accomplished through design of a traditional gravity system. The entire extension will be placed within the private right-of-way of Pamela Place. A private easement will be needed for the installation of this segment. Total length of the proposed extension is approximately six hundred and seventy-five linear feet (675LF).

Petitions Received; November 27, 2000
Total Number of Eligible Units = 5
Total Number of Petition Units = 3
% of Total Units = 60% (51% Required)

August 26, 2020

RE: Sanitary Sewer Petition Acceptance – Sewer Contract 73
Whitney Street, Roseville Road, Fernwood Road,
Plumtree Lane, Pamela Place & Ledgemoor Lane

6. Ledgemoor Lane (Design Segment-LML, Whitney Street up to cul-de-sac, Private Road)

A preliminary review of the Town records and the area topography indicates that the requested extension can be accomplished through design of a traditional gravity system up to #8 Fernwood Road, #9, 10, 12 Fernwood Road will require a low-pressure sewer design. The entire extension will be placed within the private right-of-way of Fernwood Road. A private easement will be needed for the installation of this segment. Total length of the proposed extension is approximately one thousand four hundred and forty linear feet (1440LF).

Petitions Received; August 16, 2001	
Total Number of Eligible Units =	9
Total Number of Petition Units =	<u>6</u>
% of Total Units =	66% (51% Required)

Copies of the petition summary and a petition area plan are attached.

We hereby request authorization from the Water Pollution Control Authority to proceed with an extension of the sanitary sewer system to service the above referenced area.

Respectfully,



Peter A. Ratkiewich
Director of Public Works

