



**WESTPORT CONNECTICUT  
BOARD OF FINANCE**

**SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:**

***Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on [westportct.gov](http://westportct.gov) and shown on Optimum Government Access Channel 79 and Frontier Channel 6020. Emails to BOF members can be sent to [BOF@westportct.gov](mailto:BOF@westportct.gov). Comments to be read during the public comment period may be emailed to [BOFcomments@westportct.gov](mailto:BOFcomments@westportct.gov). We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. Meeting materials will be available at [westportct.gov](http://westportct.gov) along with the meeting notice posted on the Meeting List & Calendar page.***

**MINUTES OF BOF PUBLIC MEETING**

The Board of Finance held its Public Meeting on **Wednesday, June 3, 2020 at 7:30 p.m. with remote participation** for the following purposes:

BOF meeting attendees: Brian Stern, Andrea Moore, Jay DesMarteau, Jim Foster, Lee Caney, Sheri Gordon and Nancie Dupier.

**AGENDA**

1. To approve the Board of Finance Minutes of the May 20, 2020 Regular Meeting. *Motion to approve - Brian Stern, second - Nancie Dupier. Vote 7-0-0.*
2. Financial Report from the Finance Director. (Discussion Only) - *Gary Conrad reported*
3. Coleytown Middle School Status Update from Sheri Gordon. (Discussion Only) - *Sheri Gordon reported*
4. Status Update from the Audit Manager. (Discussion Only) - *Lynn Scully reported*
5. A request by the Tax Collector pursuant to CGS § 12-165 for a transfer of \$126,686.56 to the Suspense Tax Book representing uncollected motor vehicle and personal property tax accounts. *Harry Whiteley reported. Motion to approve - Lee Caney, second - Andrea Moore. Vote 7-0-0.*

6. Upon the request of the First Selectman, to approve a transfer of \$180,000.00 to the appropriate department salary accounts from Account #10109917-519000 (Reserve Salary Adjustments) for non-bargaining employees' salary increases. *Jim Foster reported. Motion to approve - Jim Foster, second - Sheri Gordon. Vote 7-0-0.*

*Motion to Adjourn - Andrea Moore, second - Sheri Gordon. Vote 7-0-0*

*Meeting adjourned at 7:58pm.*

*Meeting notes respectfully submitted by Andrea Moore*

*It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or [eflug@westportct.gov](mailto:eflug@westportct.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*