

## **Minutes from Downtown 2020 Committee Meeting April 19, 2012**

**Room # 309 at 8:30 AM**

In Attendance: Lou Gagliano (chair), Gerry Kagn, Dan Kail, Craig Rebecca Shaivone and Bob Jacobs

Absent: Valerie Smith Mailn and Jeff Mayer

### Summary of Minutes

1. Minutes of previous meeting of 4/10/12 approved without changes.
2. Chair updated group as to our letter sent to Westport Historical District in support of their grant application to establish a Village District and his attendance to last week's P&Z meeting in support of the application. P&Z also sent a letter in support of the grant application.
3. Chair also thanked Don Bregmann for his letter to the Committee with his ideas as the downtown efforts copies were sent to members.
4. Chair also distributed to the Committee members a schedule of upcoming meetings with groups to inform them of Committee efforts, and asked that members attend these meetings when possible.
5. Discussions took place as to the content of the presentation to the P&Z scheduled for 4/26. Content to include:
  - 1) An introduction as to Committee formation and purpose,
  - 2) Our downtown map used to indicate the number of projects in process,
  - 3) Our Eight Key Vision Items previously distributed and revised,
  - 4) Our diagram as to the timeline of our process.

Bob Jacobs asked if he could revise items 3) and 4), Chair asked that Bob do this as soon as possible. Intent is to complete the presentation contents at next Tuesday's scheduled meeting.

5. Discussions took place as to the approach to engage stakeholders and whether meetings should be scheduled individually with these groups, and how and when to schedule meetings with the public. Committee members expressed their opinions as to whether individual group meetings should occur with the general public. Point was made that meetings where possible with the general public be scheduled for the evenings giving those who work the ability to participate. Chair requested that the Committee members think about the following questions and come back at our next meeting to discuss:

1) Which groups should we meet with ahead of general meetings with the public?

2) When should we target to have meetings with the general public and how should these meetings be organized, i.e. for example around a topic such as recapture of the river for community use, etc.

Meeting was adjourned at 9:35 AM.