

Selectman's Maintenance Study Committee

Office of the First Selectman

Westport Town Hall, 110 Myrtle Avenue, Westport, CT 06880

Minutes of Meeting held on April 11, 2012 Town Hall.

Committee Present: Joseph Fuller Jr. (*Chairman*),
Lois Roberts, Russ Blair, John Broadbin, Jack Klinge, John Rotondo
Dewey Loselle, Nancy Harris, Jay Keenan, Joe Renzulli,

Not Present: Stephen Rubin,

Meeting Minutes Prepared by: Dewey Loselle

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1. Meeting was chaired by D. Loselle due to illness of Joe Fuller who excused himself from the meeting. A moment of silence was observed in honor of our recently departed former Chairman, Gavin Anderson. Members shared personal remembrances of Gavin.
 2. Minutes of March 14, 2012 meeting were adopted.
 3. Lois Roberts led a discussion of the recent inspection of the Town Library. Draft report in preparation.
 4. Our meeting with First Selectman to review The Capital Asset Maintenance Condition and Needs (CAMCAN) report was discussed. Next steps to meet with Public Works Director and Parks and Recreation Director to discuss report in detail and get their feedback on prioritization and incorporating identified maintenance needs into Five Year Capital Plans and Capital and Non-Recurring Plans.
 5. Report on Compo Beach Bathhouses to be deferred to next meeting when J. Fuller can be present with the data.
 6. Discussion on "Dashboard" for reporting back against CAMCAN report by departments was deferred to next meeting when J. Fuller will have prototype.
 7. May 2012 meeting to be held at Burying Hill Beach where we will also inspect the Parks Dept building at the site as well as the damaged retaining walls. Time of the meeting am/pm to be determined and announced later.
 8. There will be no meeting on May 9, 2012 in Room 201.

cc: R. Millak
P. Scully