

Board of Selectmen Meeting
June 10, 2020
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, June 10, 2020 at 9:00 a.m. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. The meeting was held electronically, live streamed on www.westportct.gov, and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020.

<https://view.earthchannel.com/PlayerController.aspx?&PGD=westportct&eID=1046>

In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Foti Koskinas, Peter Ratkiewich, Bill Harmer, Sue Pfister, Gary Conrad, Sara Harris, Eileen Zhang, presenters as noted in minutes, and Eileen Francis, recording secretary.

MINUTES

1. Jennifer Tooker presented Item #1. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's Public Meeting of May 27, 2020 and the Local Traffic Authority's Special Meeting of June 2, 2020 are hereby APPROVED.

Upon motion by Jim Marpe, seconded by Melissa Kane, and passing by a vote of 3-0, the Board approved revising the agenda to discuss Item #6 at this time.

APPROVE USE OF IMPERIAL AVENUE PARKING LOT FOR DRIVE-IN MOVIE THEATER PROPOSAL – APPROVED 4 INITIAL EVENTS AND SUBJECT TO FURTHER REVIEW

6. Marina Derman and Doug Tirola representing Remarkable Theater and on behalf of the applicants presented Item #6. Ms. Derman and Mr. Tirola provided an overview of the proposal, noting that it was subject to revision and open for discussion to insure concerns surrounding potential impact on the neighborhood, vehicle arrangement and screen set up, proper safety and health protocols, as well as proposed dates and appropriate screening times were addressed. The Police Department and the Public Works Department discussed details for security, signage, and traffic flow as well as necessary maintenance and clean up to insure minimal impact on other parking lot users. The Applicants agreed to work with and discuss the plans with the appropriate parties and departments. Comments and questions from residents received via email during the comment portion of the meeting were answered and addressed and are included in the meeting back up material. The Board requested that the Applicants return to the Board after the events have taken place to review and possibly extend the permission for additional screenings. The final resolution reflects the terms for approval. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request by the Remarkable Theater for the use of town-owned property known as the Imperial Avenue Parking Lot for organizing and presenting a drive-in movie theater for 4 evening screenings on dates to be determined, contingent upon compliance with all health and safety recommendations and requirements from relevant Town departments, compliance with State of Connecticut phased Covid-19 reopening directives, submission of a Hold Harmless and evidence of insurance approved by the Town Attorney's Office, subject to review and re-evaluation at an

upcoming Board of Selectman meeting, and in accordance with the Town Policy on the Use of Town Property, Facilities and Public Roadways, is hereby APPROVED.

APPROVE TEMPORARY ENCROACHMENT EASEMENT AT LIBRARY PARKING LOT FOR STORAGE CONTAINER TO BE USED FOR QUARANTINE

2. Westport Library Executive Director Bill Harmer and Rob Haroun presented Item #2. Mr. Haroun described the purpose for the temporary space to allow for quarantining, sanitation and disinfecting of the returned library materials. The Agreement is for an initial 3-month period, with an option to extend if necessary. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the temporary encroachment agreement for an office container to be installed on the town owned parking area adjacent to the existing Library Annex building for the exclusive use to quarantine book returns is hereby APPROVED.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND MySeniorCenter FOR WCSA SOFTWARE PROGRAM

3. Director of the WCSA Sue Pfister presented Item #3. Ms. Pfister explained that the system would provide efficiency for the WCSA clients and employees. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that Agreement between the Town of Westport and MySeniorCenter as it relates to a software program for managing clients, registrations, meals, programming and inventory at the Westport Center for Senior Activities is hereby APPROVED.

APPROVE APPOINTMENT OF LAW FIRM LOCKTON AND McAFEE & TAFT FOR REPRESENTATION TO RECOVER CLAIMS AGAINST PURDUE PHARMA

4. Finance Director Gary Conrad presented Item #4. Mr. Conrad explained that the appointment of Lockton and the law firm to manage and recover the claims on behalf of the Town was cost efficient because the fees for the services will be based on a contingency fee arrangement. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the appointment of the Town's Insurance Consultant, Lockton, and the law firm of McAfee & Taft to represent the Town of Westport in a claim for damages due to OxyContin and Opioids produced by Purdue Pharma, L.P. is hereby APPROVED.

APPROVE SALTBOX PLATFORM SERVICES AGREEMENT BETWEEN THE TOWN OF WESTPORT AND VISION 33 INC

5. IT Director Eileen Zhang and Operations Director Sara Harris presented Item #5. Ms. Zhang explained that the services in the agreement were necessary to provide additional efficiency and allow payment options for some departments utilizing the online permit system. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Saltbox Platform Services Agreement between the Town of Westport and Vision 33 Inc., contingent upon final approval from the Town Attorney's Office is hereby APPROVED.

AS LTA, APPROVE SUSPENSION OF TIMED PARKING LIMITS IN VARIOUS DOWNTOWN PARKING LOTS AND STREETS THROUGH AUGUST 31, 2020

7. DMA Executive Director Randy Herbertson and DMA Events Director Jacqui Bidgood presented Item #7. Mr. Herbertson explained that suspending the parking time limits would provide sufficient time for consumers, patrons and visitors to shop and dine. The Police department requested that Mr. Herbertson encourage merchants' employees to park in less convenient areas to allow optimal spaces for patrons. The DMA will arrange for covering the time limit signs in an appropriate manner. The parking limit terms will be suspended through August 31. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority, the request to temporarily suspend current parking time limits in certain town-owned parking lots and on certain town roadways effective immediately and through August 31, 2020, to allow for increased consumer activity in the downtown area during implementation of phased reopening plans in response to the Covid-19 pandemic is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting adjourned at 12 PM.

Eileen Francis, Recording Secretary