

# COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

April 1, 2020, 7:00pm

Via Zoom Meeting

## Minutes of Meeting

### Present:

Don O'Day	CMS Building Committee Chair
Jay Keenan	CMS Building Committee
Karen Kleine	CMS Building Committee – Ex-officio
Walter Mattera	CMS Building Committee
Srikanth Puttagunta	CMS Building Committee
Joe Renzulli	CMS Building Committee
Vanessa Valadares	CMS Building Committee
Susan Chipouras	Westport Project Manager
Jim Marpe	First Selectman

The meeting was called to order at 7:02pm.

1. Don O'Day reviewed his deck for his latest update to the Board of Education tomorrow night.
2. FF&E bids were received. Bids received: 2 complete, 4 incomplete and 1 no bid. Complete low bidder will be reviewed with CPG. Approved alternate manufacturers were proposed by the low bidder. Confirmation of meeting basis of design is required.
3. Don raised his concern with existing library books going back into the school. He will review this with the BOE.
4. Don O'Day moved to Adjourn. Karen Kleine seconded the motion. Motion passed 7-0. Meeting adjourned at 8:00pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager