



Westport Transit District Directors' Meeting

Friday, December 9, 2011 – 8:30 AM

Minutes

Westport Transit District Directors: Jim Hood and Bud Titsworth; and, Norwalk Transit District: Louis Schulman and Nancy Carroll.

The meeting was called to order at 8:35 AM. The minutes of the previous meeting (8/12/2011) were reviewed for accuracy and accepted as submitted.

Public Comment

No public comment.

New Schedule and Ridership

Mrs. Carroll shared ridership data through November 2011 and reported on the impact of the schedule change as it related to ridership and customer comments. Mr. Hood requested cost per passenger by service for the next meeting.

Transit Enhancement Funds

Mr. Titsworth reported on the availability of Transportation Enhancement Funds, however, it was agreed that the Transit District would not pursue this funding at this time.

State Budget

Mrs. Carroll reported that funding with the State remained at FY'11 levels. No adjustments to Agreements had been made.

Town Budget

Mr. Schulman reviewed the budget process with the Directors. Mr. Titsworth requested that the Directors be invited to the informal meeting with First Selectman Joseloff. Mr. Hood suggested a survey instrument be designed to distribute to existing passengers. Demographic data would be collected as well as information on the importance of the service and how service can be improved. It was suggested that the survey be distributed the beginning of January. Mr. Schulman suggested that the results might be shared with the news media.

Other Business

Mrs. Carroll reported on the results of the on/off counts along Route 1 as part of the Coastal Corridor Study. The only location with a concentration of boardings was at Main Street.

Mr. Hood requested a status update on the auditors statement concerning the methodology employed to allocate expenses to Westport services. It was reported that this would be available for the next meeting.

There was no other business.

There being no further business, the meeting was adjourned at 9:15 AM.

Respectfully submitted,
Nancy Carroll, Deputy Administrator
Norwalk Transit District