

Board of Selectmen Meeting  
April 1, 2020  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, April 1, 2020 at 9:00 a.m. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for the meeting. It was held electronically, live streamed on [www.westportct.gov](http://www.westportct.gov), and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020. There were no comments to the provided emails for public comment before or during the broadcast.

In attendance remotely were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Ira Bloom, Douglas LoMonte, Foti Koskinas, Rob Yost, Michael Kronick and recording secretary Eileen Francis.

Link: <https://view.earthchannel.com/PlayerController.aspx?&PGD=westportct&eID=944>

MINUTES

1. Jennifer Tooker presented Item #1. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of March 11, 2020 are hereby APPROVED.

APPROVE LEASE AGREEMENT BY AND BETWEEN THE TOWNS OF FAIRFIELD AND WESTPORT AND SACRED HEART UNIVERSITY, INC.

2. Item #2 was presented by Attorney Douglas LoMonte of Berchem, Moses, PC. Police Chief Foti Koskinas commented that the process and progress has been long, but ultimately, the delay proved beneficial and the final details and location worked for all parties. Attorney LoMonte provided details on the Lease itself, noting that the Towns of Fairfield and Westport are the tenants and Sacred Heart University, LLC is the Landlord. The initial term is for 12.5 years, with a renewal option for an additional 12.5 years which is negotiable. The Lease is non-assignable and there are restrictions on the use of the premises. Melissa Kane requested clarification on the financial arrangement. Attorney LoMonte stated that there is an interlocal agreement that the build-out expenses will be shared equally between Fairfield and Westport, and the services and utilities that each of the towns are responsible for during the term will be split 67% from Fairfield, 33% from Westport. Mr. Marpe and Chief Koskinas noted that they were grateful for the partnership and the cooperation from the Town of Fairfield and Sacred Heart University. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Lease Agreement by and between the Town of Fairfield, Town of Westport and Sacred Heart University, Inc. as it relates to the use of office space for the operation of a consolidated emergency dispatch center is hereby APPROVED.

APPROVED / ADOPT RESOLUTIONS FOR ADA AND FAIR HOUSING COMPLIANCE

3. Assistant Town Attorney Eileen Flug presented Item #3. Attorney Flug stated that these resolutions need to be adopted every one or two years. They are required when applying for certain grants. It is an appropriate time to demonstrate support and the Town's dedication to providing these services and its efforts to comply. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, the

- a) Town of Westport Fair Housing Resolution;
- b) Town of Westport Fair Housing Policy Statement;
- c) Town of Westport Equal Opportunity Policy Statement;
- d) Town of Westport Americans With Disabilities Act Policy Statement, Grievance Procedure, and Notice; and
- e) Town of Westport Affirmative Action Policy Statement.

Are hereby APPROVED and ADOPTED.

**WITHDRAWN**

~~4. To take such action as the meeting may determine and as recommended by the Parks & Recreation Commission, to approve the proposed fees for Pickleball Handpasses for the 2020 season as follows: \$40.00 Adult Handpass/\$30.00 Senior Handpass.~~

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting adjourned at 9:32 AM

Eileen Francis  
Recording Secretary