

**MINUTES OF THE OCTOBER 5, 2011 MEETING OF THE  
MUNICIPAL EMPLOYEES PENSION BOARD**

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The regularly scheduled meeting of the Westport Municipal Employees Pension Board was held on Wednesday, October 5, 2011 at 8:45 A.M. in Town Hall, Room 309.

PRESENT: Helen Garten, Chairman of the Board of Finance and Chairman of the Municipal Employees Pension Board, John Kondub, Finance Director and Acting Personnel Director, Edward Brennan, Joseph Arciola and Diana Christiano, all members of the board; and Gail Bernstein, Recording Secretary.

ABSENT Susan Reynolds

The Chairman called the meeting to order at 8:51 A.M

APPROVAL OF THE MINUTES OF THE JULY 13, 2011 MEETING OF THE WESTPORT MUNICIPAL EMPLOYEES PENSION BOARD

Edward Brennan suggested that some additional explanatory language be added to certain forms given to employees who are requesting retirement which would make the process more easily understood. He will draft this language and after the necessary approvals it will be added to the forms.

Item 1. Upon motion by Edward Brennan, seconded by Diana Christiano and passed unanimously, it was:

RESOLVED: That the minutes of the July 13, 2011 meeting of the Westport Municipal Employees Pension Board, be APPROVED.

APPROVAL OF THE RETIREMENT REQUEST OF LENORD VERNER, BOARD OF EDUCATION EMPLOYEE, TO RETIRE EFFECTIVE RETROACTIVE TO JULY 1, 2011, WITH A MODIFIED CASH REFUND AND LIFE ANNUITY MONTHLY PENSION BENEFIT OPTION.

\*NOTE: Mr. Verner's name was spelled incorrectly in the call and the correct spelling "Verner" is noted in these minutes.

Edward Brennan suggested that in the event of more than one beneficiary, there should be an indication of how the retiree wants the benefit split.

\*NOTE: Mr. Verner will be contacted to come in and make that designation on his beneficiary form.

Item 2. Upon motion by Diane Christiano, seconded by Joseph Arciola and passed unanimously, it was:

RESOLVED: That the retirement request of Lenord Verner, Board of Education Employee, to retire effective retroactive to July 1, 2011, with a Modified Cash Refund and Life Annuity monthly benefit, be APPROVED.

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APPROVAL OF THE RETIREMENT REQUEST OF RICHARD QUELL, TOWN EMPLOYEE, TO RETIRE EFFECTIVE NOVEMBER 1, 2011 WITH A MODIFIED CASH REFUND AND LIFE ANNUITY BENEFIT OPTION.

Item 3. Upon motion by Joseph Arciola, seconded by John Kondub and passed unanimously, it was:

RESOLVED: That the retirement request of Richard Quell, Town Employee, to retire effective November 1, 2011, with a Modified Cash Refund and Life Annuity benefit option, be APPROVED.

\*\*NOTE: John Kondub stated that Mr. Quell's contract had expired 06/30/2009. Therefore when the new contract is ratified his pension benefit will have to be recalculated.

APPROVAL OF THE RETIREMENT REQUEST OF CAROL UNDERHILL, TOWN EMPLOYEE, TO RETIRE EFFECTIVE RETROACTIVE TO SEPTEMBER 1, 2011, WITH A 50% JOINT AND SURVIVOR AND LIFE ANNUITY BENEFIT OPTION.

Item 4. Upon motion by John Kondub, seconded by Edward Brennan and passed unanimously, it was:

RESOLVED: That the retirement request of Carol Underhill, Town Employee, to retire effective retroactive to September 1, 2011, with a 50% Joint and Survivor and Life Annuity benefit option be APPROVED.

\*\*NOTE: John Kondub stated that Ms. Underhill's contract had expired 6/30/2009. Therefore when the new contract is ratified her pension benefit will have to be recalculated.

Upon motion by Joseph Arciola, seconded by John Kondub and passed unanimously, the meeting was adjourned at 9:05 a.m.

ATTEST:

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Gail Bernstein, Recording Secretary

Approved 01/11/2012  
G. Bernstein