

COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

January 30, 2020, 7:00pm
Staples High School Cafeteria
Westport, CT

Minutes of Meeting

Present:

Don O'Day	CMS Building Committee Chair
Jay Keenan	CMS Building Committee
Karen Kleine	CMS Building Committee – Ex-officio
Srikanth Puttagunta	CMS Building Committee
Joe Renzulli	CMS Building Committee
Susan Chipouras	Westport Project Manager

The meeting was called to order at 7:06pm.

1. Don O'Day gave a schedule update. The project is still on schedule
2. Susan Chipouras gave a project update.
 - a. Furniture is being moved into storage trailers on site. Boxes and fabric items will be moved into environmentally controlled storage.
 - b. The fire pump will be replaced by the project, as requested the Fire Marshall's report.
 - c. A proposal will be prepared to verify that all IT jacks are operational. Water damaged cabling, boxes and outlets will be replaced.
 - d. Color selections were viewed by members of the committee in daylight. The original color selections were for Centria material. Kingspan is an acceptable alternate that is being utilized on the project. The blue will be a custom color. There is no additional cost.
 - e. Existing drain piping from science classrooms and the art rooms will be videoed to make sure there are no blockages. Sand was observed by the Mechanical contractor in some of the science drains. If necessary the drains will be cleared.
 - f. Lighting controls need to be commissioned. This will be an additional service For Horizon Engineering, the Commissioning Consultant.
3. Don O'Day moved to approve the colors presented by WJE/CPG for the building siding, glazing, storefront and windows. Joe Renzulli seconded the motion. Motion passed 5-0.
4. There will be no CMSBC meetings for the next 2 weeks. The next CMSBC meeting will be on 2/19/2020.
5. Don O'Day moved to Adjourn. Joe Renzulli seconded the motion. Motion passed 5-0. Meeting adjourned at 7:20pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager