



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

MINUTES OF BOARD OF FINANCE MEETING

The Board of Finance will hold its Public Meeting on **Wednesday, December 11, 2019 at 8:00 p.m. in Room 201/201A of Town Hall** for the following purposes:

Attendees: Jay DesMartaeu, Sheri Gordon, Lee Caney, Brian Stern, Andrea Moore, Nancie Dupier, and Jim Foster

AGENDA

1. Approved the Board of Finance Minutes of the November 13, 2019 Regular Meeting and the November 20, 2019 Special Meeting.
11/13 Motion: Nancie Dupier, second Lee Caney - Vote 5-0-0 (for those who attended)
11/20 Motion: Nancie Dupier, second Lee Caney - Vote 7-0-0
2. Financial Report from the Finance Director.(Discussion Only)Reported by Sheila Carey Controller
3. Status Update from the Audit Manager. (Discussion Only) Reported by Lynn Scully
4. Heard the Coleytown Middle School Status Update from Sheri Gordon and Mike Rea. (Discussion Only)
5. Board of Education 1st quarter Financial Report from the Chief Financial Officer. (Discussion Only)
6. Shared Services Update. (Discussion Only) - Removed
7. Process for Master Plan Facilities Review. (Discussion Only) – Reported by Nancie Dupier, Update by Peter Ratkiewich
8. Upon the request of the Director of Human Services, approved the following transfer requests to accommodate two new Contractual Agreements providing full and part-time clinical services at Staples High School:

Account Name and Number	From:	To:
Group Medical Insurance	10109902-522100	\$10,928
Juvenile Review Board	10102210-569102	\$3,000
Youth Services Expenses	22905510-588000	\$2,000
Youth Salaries	10105510-511000	\$5,000
Social Services Salaries	10105520-511000	\$3,000
Contract Services	10105510-532000	\$23,928

Presented by Elaine Daignault. Motion by Lee Caney, second Nancie Dupier. Vote 7-0-0

9. Upon the request of Wakeman Town Farm, approved the following transfer request for additional costs associated with grounds and facility improvements:

Account Name and Number	From:	To:
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Harvest Fest	21508850-531802	\$5,000	
Building Maintenance	21508850-545000		\$5,000

Presented by Cathy Talmadge. Motion by Jay DesMartaueu, second by Nancie Dupier. Vote 7-0-0

10. Upon the request of Wakeman Town Farm, approved an Appropriation of \$19,800.00 to the following accounts for additional costs associated with grounds and facility improvements that include electrical costs for an outdoor pizza oven, animal enclosures and the greenhouse.

Building Maintenance Account	21508850-545000	\$5,000.00
Farm/Grounds Maintenance Account	21508850-545010	\$14,800.00

Presented by Cathy Talmadge. Motion by Jay DesMartaueu, second by Nancie Dupier. Vote 7-0-0

11. Upon the request of the Director of Public Works, approved an appropriation of \$12,099.26 along with bond and note authorization to the Municipal Improvement Fund Account #30503310-500129 for the cost of additional work due to unforeseen conditions during the elevator installation.

Presented by Pete Ratkiewich. Motion by Jay DesMartaueu, second Sheri Gordon. Vote 7-0-0

12. Upon the request of the Director of Public Works, approved an appropriation of \$2,470,000.00 along with bond and note authorization to the Municipal Improvement Fund Account #30503310-500181 for the replacement of the Kings Highway North Bridge. The project is eligible for funding under the State Local Bridge Program, that provides 50% reimbursement of expenses.

Presented by Pete Ratkiewich. Motion by Lee Caney, second Jim Foster. Vote 6-0-1 For: DesMartaueu, Caney, Stern, Moore, Dupier, Foster. Abstain - Gordon

At 10:27pm a Motion to Adjourn Sheri Gordon, Second Jim Foster- Vote Unanimous. 7-0-0