

COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

September 11, 2019, 7:00pm

Town Hall – Room 309

Westport, Connecticut 06880

Minutes of Meeting

Present:

Don O'Day	CMS Building Committee Chair
Karen Kleine	CMS Building Committee – Ex-officio
Walter Mattera	CMS Building Committee (7:10pm)
Srikanth Puttagunta	CMS Building Committee
Joe Renzulli	CMS Building Committee
Susan Chipouras	Westport Project Manager

The meeting was called to order at 7:00pm.

1. Don O'Day moved to approve the CMSBC Meeting Minutes for 7/24/19, 8/14/19, 8/21/19 and 8/28/19. Joe Renzulli seconded the motion. Motion passed 4-0.
2. Don O'Day gave the following project key status points:
 - The Building Committee has accepted exterior and interior design. Information will be released once it is confirmed that the design is within budget.
 - Progress drawings (75% CDs) have been received and are being reviewed.
 - Phase I Mechanical Equipment Pre-Purchase is out for bid with bids due September 17th.
 - Don O'Day gave an update to the Board of Finance via Jim Marpe.
3. Weekly Project Updates No. 5-8 were previously distributed by email to all Committee Members. Susan Chipouras provided additional updates since the last report was issued.
4. Public Comments
5. Don O'Day moved to Adjourn. Sri Puttagunta seconded the motion. Motion passed 5-0. Meeting adjourned at 8:00 pm

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager