

# COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

October 16, 2019, 6:30pm  
Coleytown Middle School – Cafeteria  
Westport, CT

## Minutes of Meeting

### Present:

Don O'Day	CMS Building Committee Chair
Jay Keenan	CMS Building Committee
Karen Kleine	CMS Building Committee
Walter Mattera	CMS Building Committee
Srikanth Puttagunta	CMS Building Committee (7:00pm)
Vanessa Valadares	CMS Building Committee
Susan Chipouras	Westport Project Manager
Tom DiMauro	Newfield Construction
Rob Pepin	Newfield Construction

The meeting was called to order at 6:30pm.

1. Minutes will be reviewed at the next meeting.
2. Don O'Day moved to go into Executive Session. Jay Keenan seconded the motion. Motion passed 5-0. Committee moved into Executive Session at 6:35pm.
3. Don O'Day moved to come out of Executive Session. Jay Keenan seconded the motion. Motion passed 6-0, Committee came out of Executive Session at 8:00pm.
4. Don O'Day made a motion to approve the final plans and project manual as prepared for bidding and dated 10/11/19 and the professional cost estimate dated 10/18/19 amended as discussed to be at or below approved funding of \$31,972,235. Karen Klein seconded the motion. Motion passed 6-0.
5. Vanessa Valadares moved to Adjourn. Karen Kleine seconded the motion. Motion passed 6-0. Meeting adjourned at 8:16pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager