



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

NOTICE OF PUBLIC MEETING

The Board of Finance will hold its Public Meeting on **Wednesday, December 11, 2019 at 8:00 p.m.** in **Room 201/201A of Town Hall** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the November 13, 2019 Regular Meeting and the November 20, 2019 Special Meeting.
2. Financial Report from the Finance Director. (Discussion Only)
3. Status Update from the Audit Manager. (Discussion Only)
4. Coleytown Middle School Status Update from Sheri Gordon and Mike Rea. (Discussion Only)
5. Board of Education 1st quarter Financial Report from the Chief Financial Officer. (Discussion Only)
6. Shared Services Update. (Discussion Only)
7. Process for Master Plan Facilities Review. (Discussion Only)
8. Upon the request of the Director of Human Services, to approve the following transfer requests to accommodate two new Contractual Agreements providing full and part-time clinical services at Staples High School:

Account Name and Number		From:	To:
Group Medical Insurance	10109902-522100	\$10,928	
Juvenile Review Board	10102210-569102	\$3,000	
Youth Services Expenses	22905510-588000	\$2,000	
Youth Salaries	10105510-511000	\$5,000	
Social Services Salaries	10105520-511000	\$3,000	
Contract Services	10105510-532000		\$23,928

9. Upon the request of Wakeman Town Farm, to approve the following transfer request for additional costs associated with grounds and facility improvements:

Account Name and Number		From:	To:
Harvest Fest	21508850-531802	\$5,000	
Building Maintenance	21508850-545000		\$5,000

10. Upon the request of Wakeman Town Farm, to approve an Appropriation of \$19,800.00 to the following accounts for additional costs associated with grounds and facility improvements that include electrical costs for an outdoor pizza oven, animal enclosures and the greenhouse.

Building Maintenance Account	21508850-545000	\$5,000.00
Farm/Grounds Maintenance Account	21508850-545010	\$14,800.00

11. Upon the request of the Director of Public Works, to approve an appropriation of \$12,099.26 along with bond and note authorization to the Municipal Improvement Fund Account #30503310-500129 for the cost of additional work due to unforeseen conditions during the elevator installation.
12. Upon the request of the Director of Public Works, to approve an appropriation of \$2,470,000.00 along with bond and note authorization to the Municipal Improvement Fund Account #30503310-500181 for the replacement of the Kings Highway North Bridge. The project is eligible for funding under the State Local Bridge Program, that provides 50% reimbursement of expenses.

Note: The practice for upcoming BOF regular meetings will be to close the meetings at 10:00 PM. Motions to extend individual meetings can be heard.