



**WESTPORT CONNECTICUT  
BOARD OF FINANCE**

**NOTICE OF PUBLIC MEETING**

The Board of Finance will hold its Public Meeting on **Wednesday, November 13, 2019 at 8:00 p.m.** in **Room 201/201A of Town Hall** for the following purposes:

**AGENDA**

1. To approve the Board of Finance Minutes of the October 2, 2019 Regular Meeting.
2. Financial Report from the Finance Director. (Discussion Only)
3. Status Update from the Audit Manager. (Discussion Only)
4. Coleytown Middle School Status Update from Sheri Gordon and Mike Rea. (Discussion Only)
5. Shared Services Update. (Discussion Only)
6. Process for Master Plan Facilities Review. (Discussion Only)

Note: The practice for upcoming BOF regular meetings will be to close the meetings at 10:00 PM. Motions to extend individual meetings can be heard.



**MINUTES OF BOF PUBLIC MEETING-DRAFT**

The Board of Finance held its Public Meeting on **Wednesday, October 2, 2019 at 8:00 p.m. in Room 201/201A of Town Hall** for the following purposes:

Attendees: B. Stern, M. Rea, S. Gordon, J. Westphal, A. Moore, N. Dupier - Absent - L. Caney

**AGENDA**

1. Approved the Board of Finance Minutes of the September 4, 2019 Regular Meeting.  
Motion to approve N. Dupier, second a. Moore Vote -6-0-0
2. Reviewed the 2020 Board of Finance Calendar. (Discussion Only)
3. Heard the Financial Report from the Finance Director. (Discussion Only)
4. Heard the Coleytown Middle School Status Update from Sheri Gordon and Mike Rea.  
(Discussion Only)
5. Heard from S. Harris on the Facility Management and Shared Services Update.  
(Discussion Only)
6. Status Update from the Audit Manager. (Discussion Only). No update presented.
7. Review a proposed Town policy regarding information to be provided to reviewing bodies in connection with leases and lease renewals for Town property. (Discussion Only)
8. Upon the request of the Town Attorney's office and in accordance with §C6-2 of the Town Charter, to recommend a lease renewal between the Town of Westport and Homes with Hope, Inc. for Town-Owned property known as the Linxweiler House located at 655 Post Road East.  
Motion to approve B. Stern, second by M. Rea vote Unanimous 6-0-0
9. Upon the request of the Town Attorney's office and in accordance with §C6-2 of the Town Charter, to recommended lease renewal between the Town of Westport and Homes with Hope, Inc. for Town-Owned property known as the Gillespie Center located at 45 Jesup Road.  
Motion to approve S. Gordon, second by N. Dupier. - Vote unanimous 6-0-0

Motion to adjourn at 9:45 P.M. by S. Gordon, second by B. Stern -vote unanimous 6-0-0