

Board of Selectmen Meeting
July 24, 2019
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, July 24, 2019 at 9:00 a.m. in Westport Town Hall Room 201/201A. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Peter Ratkiewich, Bryan Thompson, Elaine Daignault, Doug LoMonte, Paul Friia, Gary Conrad, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Jennifer Tooker presented Item #1. There were no revisions. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's and WPCA's public meetings of July 10, 2019 are hereby APPROVED.

2. *WITHDRAWN 07-18-2019 after Westport News Publication deadline*

APPROVE MUNICIPAL PRESCRIPTION DISCOUNT CARD PROGRAM CONTRACT BETWEEN TOWN OF WESTPORT AND PRO ACT, INC.

ITEM TABLED UNTIL NEXT AVAILABLE MEETING

3. Human Services Director Elaine Daignault presented Item #3. Ms. Daignault explained the CCM - associated program, including but not limited to the following: it will be free to residents; free to the municipality; is widely accepted; will require no staff time; and, there will be no double discounts for those with insurance. Assistant Town Attorney Eileen Flug was comfortable with the agreement with a few minor revisions. First Selectman Marpe indicated that he had spoken with the Town of Wilton to get feedback on its participation. Selectwomen Tooker and Kane stated they were had concerns with the activity as it related to the opioid epidemic, and were concerned about possible liability to the Town in providing discounted access. Both Ms. Daignault and Ms. Flug stated they would review and get further information. The item was tabled until such time the answers to those questions could be obtained.

To take such action as the meeting may determine to approve the Municipal Prescription Discount Card Program contract between the Town of Westport and ProAct, Inc. as it relates to dispensing prescription drugs at a discounted price, and for ProAct to perform services related to administering the program.

APPROVE SOLAR POWER SERVICES AGREEMENT BETWEEN THE TOWN OF WESTPORT AND BLAIR SOLAR, LLC

4. Attorney Doug LoMonte of Berchem Moses, P.C. presented Item #4. Mr. LoMonte stated that this agreement was consistent with past agreements, with some factual differences, including the name of the solar company, but that all were affiliated with the same solar panel farm. This is a 20-year agreement. David Mann, Chair of Sustainable Westport, provided additional information to the program and how it worked by providing credits and discounts to the town based on its electrical usage, noting that

calculations of savings ranged from 500k – 900k for the life of the contract. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Solar Power Services Agreement between the Town of Westport and Blair Solar, LLC as it relates to obtaining Virtual Net Metering Credit and Excess Credits available from the Provider's solar powered generating system is hereby APPROVED.

APPROVE COMMITMENT TO FUND LETTER AS IT RELATES TO HILLSPPOINT ROAD SAFETY AUDIT ENHANCEMENTS

5. Director of Public Works Peter Ratkiewich presented Item #5. Mr. Ratkiewich provided background to the initial grant program, the safety audit initiative, and the road corridor it encompassed. It includes improvements to sidewalks and crosswalks to increase safety for pedestrians and bikers. Further, Mr. Ratkiewich stated that the CT DOT would administer the program, the grant was for construction costs only, and that in-house engineering would be utilized to keep the financial responsibility from the Town at a minimum. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Commitment to Fund Letter from the State of Connecticut, Department of Transportation as it relates to the Community Connectivity Grant for Hillspoint Road Safety Audit Enhancements (State Project No. 0170-3513) is hereby APPROVED.

APPROVE AWARD OF CONTRACT BETWEEN THE TOWN OF WESTPORT AND AQUARION WATER COMPANY FOR WATER MAIN CONTRACT W7

6. Director of Public Works Peter Ratkiewich presented Item #6. Mr. Ratkiewich explained the procedure with Aquarion managing the installation, the Town overseeing the project, and that the final costs will be benefit assessed to homeowners. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract between the Town of Westport and Aquarion Water Company to install an extension to the public water main to service properties located in all or part of Broad Street, Cavalry Road and Crooked Mile Road (Water Main Contract W7) is hereby APPROVED.

APPROVE AWARD OF CONTRACT BETWEEN THE TOWN OF WESTPORT AND AQUARION WATER COMPANY FOR WATER MAIN CONTRACT W8

7. Director of Public Works Peter Ratkiewich presented Item #7. Mr. Ratkiewich explained the procedure with Aquarion managing the installation, the Town overseeing the project, and that the final costs will be benefit assessed to homeowners. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract between the Town of Westport and Aquarion Water Company to install an extension to the public water main to service properties located in all or part of Elwil Drive (Water Main Contract W8) is hereby APPROVED.

APPROVE A WAIVER OF THE ENCROACHMENT ON TOWN PROPERTY POLICY FOR THE INSTALLATION OF A WELL ON TOWN PROPERTY ADJACENT TO 24 VISTA TERRACE

8. Director of Public Works Peter Ratkiewich presented Item #8. Mr. Ratkiewich provided a detailed history of the development of the area and the water main running from Compo Road South through the Longshore property and to the adjacent neighborhoods. The neighborhood in question has very low water pressure, and in some cases, no water pressure because of the size of the pipe transporting water. The best, and most financially sound option, is for homeowners to install wells. For this property, however, due to topography and other considerations, a well installation is not feasible, but can be drilled on the adjacent Town-owned property. Planning and Zoning Commission member Cathy Walsh questioned the need for an 8-24 for the use of town property. Assistant Town Attorney Eileen Flug stated that the use was minimal and it was determined not to require an 8-24. Ms. Flug also provided revised language to the original resolution, which is reflected in the final resolution. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that an encroachment waiver for the installation of an underground water well to be located on town property adjacent to 24 Vista Terrace is hereby APPROVED, contingent upon compliance with comments from relevant Town Departments, execution of an encroachment easement and hold harmless agreement in favor of the Town including evidence of insurance acceptable to the Town Attorney's office, and execution of a temporary construction easement between the Town and the well drilling company.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND VISION GOVERNMENT SOLUTIONS INC. FOR THE 2020 REVALUATION

9. Town Assessor Paul Friia presented Item #9. Mr. Friia explained the RFP process, his responsibilities regarding the state-mandated revaluation and assessment processes as well as the positive relationship between the town and Vision Government Solutions. Assistant Town Attorney Eileen Flug stated that the contract passed legal review. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Agreement between the Town of Westport and Vision Government Solutions, Inc. as it relates to the 2020 Revaluation of Properties in Westport for the October 1, 2020 Grand List is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting adjourned at 10:20 AM

Eileen Francis, Recording Secretary