

## MINUTES (DRAFT)

The Board of Selectmen held a public hearing on Wednesday, August 17, 2011, at 10 a.m. in Room 309 of the Westport Town Hall. Present at the meeting were Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh (via telephone), Ira Bloom, John Kondub, Barbara Butler, Stephen Edwards, Fire Chief Andrew Kingsbury, Deputy Fire Chief Jonathan Gottfried, Richard Kotchko, Richard Giunta, Susan Lebrija, Cathy Talmadge, Liz Milwe, Elizabeth Beller, and Patricia Scully, recording secretary.

### MINUTES

1. The minutes of the Board of Selectmen's public hearing of July 27, 2011 were presented by the recording secretary. There were no additions/deletions/revisions. Upon motion by Shelly A. Kassen, seconded by Gordon F. Joseloff and passed by a vote of 2-0 (Mr. Haberstroh was not present), it was:

RESOLVED: That the minutes of the Board of Selectmen's public hearing of July 27, 2011 as presented are hereby APPROVED.

### APPROVAL OF ACCEPTANCE OF MONETARY GIFT FROM WESTPORT YOUNG WOMAN'S LEAGUE TO WESTPORT HUMAN SERVICES FAMILY PROGRAM/CAMPERSHIP FUND, IN ACCORDANCE WITH POLICY FOR GIFTS TO TOWN AS AMENDED OCT. 28, 1998

2. Item #2 was presented by Human Services Director Barbara Butler. Upon motion by Shelly A. Kassen, seconded by Gordon F. Joseloff and passed by a vote of 2-0 (Mr. Haberstroh was not present), it was:

RESOLVED: That the request to accept a monetary gift in the amount of \$2,510 from the Westport Young Woman's League to the Westport Human Services Family Program/Campership Fund, in accordance with the Policy for Gifts to the Town, as amended Oct. 28, 1998, is hereby APPROVED.

### APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN TOWN OF WESTPORT AND OPERATION FUEL, INC. AS RECOMMENDED BY HUMAN SERVICES DEPARTMENT

3. Item #3 was presented by Susan Lebrija, Senior Services Coordinator. Upon motion by Shelly A. Kassen, seconded by Gordon F. Joseloff and passed by a vote of 2-0 (Mr. Joseloff and Mrs. Kassen voting yes and Mr. Haberstroh abstaining), it was:

RESOLVED: That the request for a Memorandum of Understanding between the Town of Westport and Operation Fuel, Inc., as recommended by the Human Services Department, is hereby APPROVED.

APPROVAL OF RESIDENTIAL LEASE AGREEMENT FOR TOWN-OWNED PROPERTY KNOWN AS 260 COMPO ROAD SOUTH, CABIN 9, FOR PERIOD OF THREE YEARS AND RECOMMENDED BY PARKS & RECREATION DEPARTMENT

4. Item #4 was presented by Parks & Recreation Administrative Manager Richard Giunta. Mr. Haberstroh requested, and the Board agreed, that a listing of fixtures and appliances in the building would be attached to the lease agreement. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a lease agreement for the town-owned property known as 260 Compo Road South, Cabin 9, between the Town of Westport and Karen Westergard and James R. Violotes, for a period of three years and as recommended by the Parks & Recreation Department, is hereby APPROVED.

APPROVAL OF AN AMENDMENT TO THE POWER PURCHASE AGREEMENT BETWEEN TOWN OF WESTPORT AND TRANSCANADA POWER MARKETING, LTD. AS RELATES TO PROVIDING QUOTED BLENDED ELECTRICAL RATE, AND TO AUTHORIZE FIRST SELECTMAN GORDON F. JOSELOFF TO SIGN SUCH DOCUMENTATION ON BEHALF OF TOWN OF WESTPORT, AS RECOMMENDED BY FINANCE DEPARTMENT

5. Item #5 was presented by Purchasing Officer Richard Kotchko. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-1 (Mr. Joseloff and Mrs. Kassen voting yes and Mr. Haberstroh voting no), it was:

RESOLVED: That the request for an amendment to the Power Purchase Agreement between the Town of Westport and TransCanada Power Marketing, Ltd., as relates to providing quoted blended electrical rate, and to authorize First Selectman Gordon F. Joseloff to sign such documentation on behalf of the Town of Westport, as recommended by the Finance Department, is hereby APPROVED.

APPROVAL OF APPLICATION FOR 2010 EMERGENCY MANAGEMENT PERFORMANCE GRANT, SUB-GRANT AWARD #010E158A IN AMOUNT OF \$26,592, WITH STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY, AND FURTHER AUTHORIZE FIRST SELECTMAN GORDON F. JOSELOFF TO SIGN SUCH DOCUMENTATION ON BEHALF OF TOWN OF WESTPORT

6. Item #6 was presented by Fire Chief Andrew Kingsbury and Deputy Fire Chief Jonathan Gottfried. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for an application for the 2010 Emergency Management Performance Grant, Sub-grant Award #010E185A in the amount of \$26,592, with the State of Connecticut Department of Emergency Management and Homeland Security,

and further to authorize First Selectman Gordon F. Joseloff to sign such documentation on behalf of the Town of Westport, is hereby APPROVED.

APPROVAL OF CONTRACT BETWEEN TOWN OF WESTPORT AND KOWALSKY BROTHERS CONSTRUCTION, INC. OF WESTPORT, FOR CONSTRUCTION OF RICHMONDVILLE ROAD CULVERT REPLACEMENT PROJECT AS RECOMMENDED BY PUBLIC WORKS DEPARTMENT

7. Item #7 was presented by Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a contract between the Town of Westport and Kowalsky Brothers Construction, Inc. of Westport, for the construction of the Richmondville Road Culvert Replacement Project, in the amount of \$197,825, as recommended by the Public Works Department, is hereby APPROVED.

APPROVAL OF LEASE TERMINATION AGREEMENT BETWEEN TOWN OF WESTPORT AND WESTPORT GVI TOWN FARM, INC. AS RELATES TO TOWN-OWNED PROPERTY KNOWN AS WAKEMAN FARM, 134 CROSS HIGHWAY

8. Item #8 was presented by Town Attorney Ira Bloom. Also speaking to the item were: Selectwoman Shelly A. Kassen, Westport residents Cathy Talmadge, Liz Milwe, and Elizabeth Beller. Board members expressed the town's appreciation to GVI for their efforts and hard work in the renovation of the Wakeman homestead and property. A transition team had been established to initiate fundraising efforts to cover the operating cost (approximately \$20,000 per year). A volunteer team had also been established to "take care" of the homestead and property until a lease agreement with a tenant could be approved and executed. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a lease termination agreement between the Town of Westport and Westport GVI Town Farm, Inc., as relates to the town-owned property known as Wakeman Farm, 134 Cross Highway, is hereby APPROVED.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, the public hearing was adjourned at 10:55 a.m.

Patricia Scully  
Recording Secretary