

Westport Public Art Collection Committee Meeting June 7, 2019 9:00am

Attendees: Inna Agujen, Kathie Bennewitz, Randa Trivisono, Ive Covaci, Tom Scavone, Jen Fridland, Eve Potts, Marion Morra, Imke Loh, Scott Springer, Leonor Dao Turut, Barbara Wang, Staples Interns: Jacob Qiu & Hannah Fischer

Minutes submitted by Barbara Wang

Minutes

Meeting held at Town Hall, Rm 201

1.Collection Inventory Status: Complete except for the works not accessioned yet in the closet.

2.Storage & Framing: Will ask for additional funds from Friends. We have a few emergency repairs such as broken glass. Rockwell will handle.

3.Database Update: temporary hiatus as Meghan is on vacation.

4.BOE end of year report: We report to Westport Arts Advisory -- we will send report to them; they will send onward for BOE review. Kathie will discuss with WAAC what we've done & accomplished and will work with Tom Scavone.

5.WestPAC Stewardship: our 3 year term expires on June 30th. In process of renewing are proposing a 10 year term. A "Memo of Understanding" will be drafted by the Town Attorney before June 30th. Working to get Town Art Policy created

6. Volunteer/Recruiting: Hoping that in fall those that indicated interest will step up with renewed initiative. Need to give Tom a brief to put out at PTA school blasts - Inna will forward a note to Tom. Already thinking ahead to BTS Nights along with Calendar sales to promote/recruit for WestPAC membership. Another breakfast in early fall is also under consideration.

7.Social Media Review:

- a. Jacob & Hannah attended the Town Meeting discussing this policy which includes new customized logos for public offices/committees in social media/web posts. Darryl will help with this.

- b. Staples Graphic Design Student project -- they have given us new logos to choose from for our posters and other applications... will display at the Friends Gala.

8.Friends June 12th Gala at Rive Bistro 7-10pm. Exhibition of "Pop" works from The Collection. Eve will be honored for all her work. Ive has coordinated the catalog. WestPAC will have a flier & poster to go with the catalog that Inna will put together.

8.Calendar Update: subcommittee met and selected artwork and have handed it over to Friends for production & advertising sponsors. In August we'll work on staffing up BTS nights at each school for sales.

10. Intern Review for Staples: a great successful program, Jacob and Hannah have been a huge help. Definitely intend to continue this program next year.

11.Site Reports: Everyone should be sending out email blasts to each school principal/custodial staff to check what buildings will be undergoing painting and/or repair to coordinate art rescue. For example SHS is being painted; BMS will be undergoing lots of construction. Kathie will also reach out to the Head of Facilities - Ted Hunyadi for additional information so we are prepared.

12.Summer projects:

- a. Marketing subcommittee meeting for logo and messaging
- b. Summer facilities work to be addressed with regard to artwork locations
- c. Preparing Social Studies projects for Fall
- d. CT Collections Collection Management Application for database

13.Setting Meeting Schedule for Fall: Barbara will reach out to town and confirm that we'd like to keep 2nd Fridays of each month at 9am. First Fall meeting will be Friday September 13th at 9am.

Next meeting: Friday September 13, 2019 9am Room TBA.