

Board of Selectmen Meeting  
May 22, 2019  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, May 22, 2019 at 9:00 a.m. in Westport Town Hall Room 307/309. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Peter Ratkiewich, Keith Wilberg, Al D'Amura, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary. *The meeting was audio-taped only.*

MINUTES

1. Jennifer Tooker presented Item #1. There were no revisions to either. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's Special Public Hearing of May 1, 2019 and the Board of Selectmen's public meeting of May 8, 2019 are hereby APPROVED.

APPROVE REQUEST FOR WAIVER OF POLICY ON ENCROACHMENTS FOR STONE WALL AND SHRUBBERY AT 371 GREENS FARMS ROAD

2. Ilsa Svendsen, representing the homeowners of 371 Greens Farms Road, and Town Engineer Keith Wilberg presented Item #2. There were no objections from Town departments. Ms. Svendsen stated that the homeowners would execute the appropriate agreement satisfactory to the Town Attorney's Office. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0 it was:

RESOLVED, that that request for a waiver of the Westport Policy on Encroachments on Town Property as it relates to a portion of a stone wall and shrub plantings to be located within the Town right-of-way on property known as 371 Greens Farms Road, contingent upon compliance with recommendations from relevant Town departments, is hereby APPROVED.

AS LTA, AUTHORIZE NOTICE OF CONCURRENCE TO OSTA FOR TRAFFIC STUDY RELATED TO YMCA EXPANSION

3. Attorney John Fallon and Engineer Michael Galante, representing the Westport Weston Family Y presented Item #3. Mr. Fallon and Mr. Galante noted that the Planning & Zoning Commission has approved the plans, and that the traffic study related to that P&Z application stated that there were no adverse impacts to the traffic in the area. The Police Department, represented by Staff Corporal Al D'Amura stated its concurrence. Mr. Fallon indicated that the State OSTA (Office of Traffic Administration) required written confirmation of the LTA concurrence. Upon motion by Jennifer Tooker, seconded by Jim Marpe, and passing by a vote of 2-0-1 (Marpe, Tooker in the affirmative, Kane recusing), it was:

RESOLVED, that after review of the Traffic Access and Impact Study Report, dated June, 2018, as it relates to the proposed Westport Weston Family YMCA Expansion, the Westport Board of Selectmen, acting in its capacity as the Local Traffic Authority, hereby authorizes James S. Marpe, as Chair of the LTA, to notify the State of Connecticut OSTA of its concurrence with the assessment that there would be no adverse impact associated with the proposal to any state or town highways or roads as outlined in the report.

APPROVE REQUEST FROM THE DMA TO CLOSE VARIOUS TOWN ROADS AND UTILIZE TOWN OWNED PROPERTY FOR THE 2019 FINE ARTS FESTIVAL

4. Jacqui Bidgood, representing the Downtown Merchants Association presented Item #4. Ms. Bidgood explained the process for set-up and the precautions that would be taken to insure safety and organization at the event. She stated that the DMA has and will continue to work closely with the Police, Fire and Public Works Departments to insure public safety. Further, plans have been made to allow those residents whose parking spaces may be utilized to have a cordoned area for their use. This year, the artists' booths will extend throughout Downtown, and include locations on Church Lane, Elm Street and the full length of Main Street. Public Works Director Pete Ratkiewich stated that there may be construction work on Elm Street at that time. Ms. Bidgood indicated that the organizers may adjust the set up arrangement if necessary. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority, the request from the Downtown Merchants Association for the closure of various town roads and the use of town property (as described in the Application dated April 26, 2019) from July 19, 2019 (for set up) to July 21, 2019 for the Westport Fine Arts Festival, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways, is hereby APPROVED.

APPROVE MUNICIPAL-OWNED EQUIPMENT AGREEMENT BETWEEN WESTPORT AND EVERSOURCE

5. Director of Public Works Pete Ratkiewich and Project Manager Steve Edwards presented Item #5. They explained the need to have the Agreement executed in a timely manner to insure a favorable rate from Eversource. This Agreement is one of several related to the Town's management of the streetlights. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Municipal-owned Equipment Agreement between the Town of Westport and Eversource as it relates to the street light conversion program is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting was adjourned at 10:15 AM

Eileen Francis  
Recording Secretary