

# COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

March 20, 2019, 5:30pm  
Town Hall Room 307/309  
Westport, Connecticut 06880

## Minutes of Meeting

### Present:

John Broadbin	Westport Public Works
Don O'Day	CMS Building Committee Chair
Jay Keenan	CMS Building Committee
Karen Kleine	CMS Building Committee – ex officio
Walter Mattera	CMS Building Committee
Srikantha Puttagunta	CMS Building Committee
Joe Renzulli	CMS Building Committee
Vanessa Valadares	CMS Building Committee
Susan Chipouras	Westport Project Manager

The meeting was called to order at 5:30pm.

1. At 5:34pm Don O'Day moved to go into Executive Session. Vanessa Valadares seconded the motion. Motion passed. Vote: 7-0.
2. At 8:45pm Don O'Day moved to come out of Executive Session. Joe Renzulli seconded the motion. Motion passed. Vote: 7-0.
3. Don O'Day moved to select the following two (2) Firms to submit fee proposals for the project: Bismark Construction, and Newfield Construction. Jay Keenan seconded the motion. Motion passed Vote 7-0.
4. **Action Items:**
  - a. John Broadbin will contact the two (2) CM Firms, giving them a form for submission of their proposed fees. Submission will be due prior to the CMS Building Committee next week – date to be coordinated between Don O'Day and John Broadbin.
  - b. John Broadbin will notify non-selected Firm.
  - c. John Broadbin will post the next Committee meetings with the Town Clerk and schedule the room at Town Hall.
5. Don O'Day moved to adjourn. Karen Kleine seconded the motion. Motion passed. Vote 7-0. Meeting adjourned at 8:49pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Karen Kleine  
Secretary