

# COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

April 15, 2019, 6:00pm  
Coleytown Middle School  
65 Easton Road  
Westport, Connecticut 06880

## Minutes of Meeting

### Present:

John Broadbin	Westport Public Works
Don O'Day	CMS Building Committee Chair
Jay Keenan	CMS Building Committee
Karen Kleine	CMS Building Committee – ex officio
Walter Mattera	CMS Building Committee
Joe Renzulli	CMS Building Committee
Vanessa Valadares	CMS Building Committee
Susan Chipouras	Westport Project Manager
Jim Marpe	First Selectman

The meeting was called to order at 6:00pm.

1. This is a Work Session to walk CMS and review the items on the BOE List.
2. **Action Items:**
  - a. Additional Industrial Hygienists will be contacted to provide proposals for the Design Development and Construction Development Phases.
  - b. Susan Chipouras will rework the BOE list spreadsheet to match discussions held during Work Session.
  - c. Susan Chipouras will prepare a list of additional information required from the BOE for the items on their list.
  - d. John Broadbin and Don O'Day will discuss options for interior Architect selection with Elio Longo.
3. Don O'Day moved to adjourn. Vanessa Valadares seconded the motion. Motion passed. Vote 6-0. Meeting adjourned at 8:04pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Karen Kleine  
Secretary