

Board of Selectmen
November 28, 2018
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, November 28, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Ira Bloom, Elaine Daignault, Peter Ratkiewich, Jennifer Fava, Cyndi Palaia, Eileen Zhang, Foti Koskinas, Sam Arciola, Rich Kotchko, presenters as noted in the minutes, members of the public and Eileen Francis, recording secretary.

MINUTES

1. Jennifer Tooker presented Item #1. There were no revisions. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of November 14, 2018, and the Water Pollution Control Authority's public meeting of November 14, 2018 are hereby APPROVED.

USE OF TOWN PROPERTY KNOWN AS ADAMS ACADEMY BY THE WESTPORT HISTORICAL SOCIETY ON DECEMBER 9, 2018

2. There was no representative from the Westport Historical Society in attendance to present the request. Assistant Town Attorney noted that the Historical Society would be responsible for providing the appropriate insurance. Eileen Francis stated that she would advise the Historical Society of its responsibilities and to make appropriate arrangements for public safety. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request to use the Town owned property known as Adams Academy from Friday, December 8 through Monday, December 10, for the 2018 Westport Historical Society Holiday House Tour event scheduled for Sunday, December 9, 2018, contingent upon compliance with comments from relevant Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE CONSULTING AGREEMENT BETWEEN THE TOWN OF WESTPORT AND POSITIVE DIRECTIONS

3. Director of Human Services Elaine Daignault presented Item #3. Ms. Daignault noted that the relationship between the Town and Positive Directions has been excellent throughout the years. She described the program and the scope of work associated with the Agreement. Assistant Town Attorney Eileen Flug stated that the Agreement passed legal review. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the agreement between the Town of Westport and Positive Directions as it relates to providing substance abuse prevention and education services utilizing the Strategic Prevention Framework is hereby APPROVED.

APPROVE AWARD OF CONTRACT BID #18-930TR (RE-PAVING GREENS FARMS STATION PARKING LOT) TO G PIC & SONS CONTRACTING

4. Chief of Police Foti Koskinas presented Item #4. Chief Koskinas noted that the funding was providing by Railroad Parking Usage Fees. The project is part of long term investments in the Railroad Parking Lots and that this was due for upgrade and re-paving. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Contract Bid #18-930TR (Re-paving of Greens Farms RR Parking) in the amount of \$98,786.50 to G. Pic & Sons Construction is hereby APPROVED.

APPROVE AWARD OF CONTRACT BID #18-933T (COMPO SOUTH BEACH RESTROOMS) TO A.V. TUCHY BUILDERS

5. Director of Parks & recreation Jennifer Fava and Consultant Steve Edwards presented Item #5. Ms. Fava and Mr. Edwards provided a timeline for the approval process as well as the results of the 4 bids received for the project, low bidder being A.V. Tuchy. Assistant Town Attorney Eileen Flug noted that the Bid Documents were incorporated into the contract. Residents Jonathan Prager and Jay Walshon spoke about the project itself and their concerns associated with the public input surrounding the process. Because they indicated that they had initiated a petition to put the appropriation of \$840,000 approved by the Representative Town Meeting to a referendum, Town Attorney Ira Bloom suggested that the Board revise the original agenda to make any approval contingent upon the results of that petition process. The language provided by the Attorney Bloom and read into the record is reflected in the Resolution. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the First Selectman is hereby authorized to sign the contract with A.V. Tuchy Builders in the amount of \$615,080.00 for the construction of Compo South Beach Restrooms, contingent upon the results of any duly authorized referendum pursuant to Westport Charter Section C5-9.

APPROVE PROPOSED FEES FOR PARKS & RECREATION PROGRAMS

6. Director of Parks & Recreation Jennifer Fava and Parks & Recreation Program Director Cyndi Palaia presented Item #6. Ms. Fava and Ms. Palaia explained that the pickleball fees were presented formally since last season was the first season of the program. There was further discussion concerning the charge of the previously free indoor drop in pickleball program. The Board requested that the presenters return to the Parks & Recreation Commission for further review to include a possible senior discount. That portion of the request was tabled pending another possible recommendation by the Parks & Recreation Commission. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Parks & Recreation Commission the proposed fees for the following programs:

| Program | 2018 Fee | Proposed 2019 Fee |
|--------------------------------------|---------------------------------------|--|
| Indoor Drop in Pickleball | _____ | \$5 per day / \$50 season pass TABLED |
| Pickleball Instruction | \$105 weekday/session (10 classes) | same |

| | | |
|-------------------------|-------------------------------------|-----------------|
| | \$55 weekend/session (5 classes) | same |
| Ice Skating Instruction | \$175 / session | \$195 / session |

Are hereby APPROVED.

APPROVE SERVICE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND SITEIMPROVE, INC

7. Director of Information Technology Eileen Zhang presented Item #7. Ms. Zhang explained that the service would be beneficial as the new website transition was occurring. The service would provide quality assurance. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Software-as-a-Service Subscription Agreement between the Town of Westport and Siteimprove, Inc. as it relates to maintaining website content quality and compliance with the ADA WCAG 2.1 accessibility standards is hereby APPROVED.

APPROVE SERVICE AGREEMENT BETWEEN THE TOWN AND CAI TECHNOLOGIES

8. Director of Public Works Peter Ratkiewich presented Item #8. Mr. Ratkiewich provided a history of the Town's GIS service, including the timeframe since the last upgrade. He was comfortable with the services provided by CAI Technologies. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Service Agreement between the Town of Westport and CAI Technologies as it relates to GIS map services is hereby APPROVED.

Items 9 and 10 are included in the WPCA Minutes of November 28, 2018.

REGULAR MEETING ADJOURNMENT and WPCA EXECUTIVE SESSION

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the regular meeting of the Board of Selectmen was adjourned at 10:36 am.

At 10:40 am, the Board of Selectmen acting in its capacity as the Water Pollution Control Authority voted to convene in Executive Session to discuss pending litigation regarding *Summit Saugatuck LLC v. Water Pollution Control Authority*.

At 11:40 am, upon motion by Jim Marpe, seconded by Jennifer Tooker and passing by a vote of 3-0, the Board voted to adjourn the Executive Session.

Eileen Francis, Recording Secretary

Water Pollution Control Authority
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APPROVE SANITARY SEWER CONNECTION AT 14 HILLTOP TRAIL

1. Director of Public Works Peter Ratkiewich presented WPCA Item #1 (BOS Item #9) Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request for a supplemental sanitary sewer connection at property known as 9 Hilltop Trail, contingent upon compliance with the WPCA Collection System Supervisor's letter of November 16, 2018 is hereby APPROVED.

APPROVE SANITARY SEWER CONNECTION AT 259 SAUGATUCK AVENUE

2. Director of Public Works Peter Ratkiewich presented WPCA Item #2 (BOS Item #10) Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the request for a supplemental sanitary sewer connection at property known as 259 Saugatuck Avenue, contingent upon compliance with the WPCA Collection System Supervisor's letter of November 16, 2018 is hereby APPROVED.

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