

Board of Selectmen
October 24, 2018
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, October 24, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Peter Ratkiewich, Foti Koskinas, Elaine Daignault, Jill Ruggiero, Jennifer Fava, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Jennifer Tooker presented Item # 1. There were no revisions. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of October 10, 2018 are hereby APPROVED.

APPROVE ASSISTANCE AGREEMENT BETWEEN STATE OF CT AND TOWN OF WESTPORT UNDER SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR 2017-2019

2. Director of Human Services Elaine Daignault presented Item #2. Ms. Daignault explained that this was the next step in the process of receiving and utilizing the awarded CDBG Grant. This Agreement, along with the Agreement noted in Agenda Item #3 were presented in conjunction with each other as they are both necessary to comply with the terms of the grant award. The Assistance Agreement acknowledges that the Town will, among other things, accept the grant money and take responsibility to carry out the project in accordance with the requirements of the program. Assistant Town Attorney Eileen Flug indicated that they passed legal review. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0 it was:

RESOLVED, that upon the recommendation of the Director of Human Services, the Assistance Agreement between the State of Connecticut and the Town of Westport under the Small Cities Community Development Block Grant for FY 2017-2019 addressing Public Services and Homelessness Diversion Activities in Fairfield County is hereby APPROVED.

APPROVE PROJECT ADMINISTRATOR AGREEMENT BETWEEN THE TOWN OF WESTPORT AND SUPPORTIVE HOUSING WORKS

3. Director of Human Services Elaine Daignault presented Item #3. It was noted that the original item should be amended to reflect the correct title of presented agreement. The revision is noted in the final resolution. As with Item #2, Ms. Daignault stated that the Agreement was a component/condition of the CDBG grant application and award. Ms. Daignault stated that Supportive Housing Works was awarded the bid under an RFP dated May 24, 2018 as a qualified agency to provide program administrative services for the diversion program. Assistant Town Attorney Eileen Flug indicated that the Agreement passed legal review. Upon motion Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Director of Human Services, the Project Administrator Agreement between the Town of Westport and Supportive Housing Works to provide Program Coordination for the Fairfield County Public Services Homelessness Diversion to the Small Cities Community Development Block Grant Program for FY 2017-2019 is hereby APPROVED.

APPROVE AGREEMENT BY AND BETWEEN THE CITY OF NORWALK AND THE TOWN OF WESTPORT FOR JUVENILE REVIEW BOARD SERVICES

4. Police Chief Foti Koskinas, Sergeant Jill Ruggiero and Human Services Director Elaine Daignault presented Item #4. Chief Koskinas provided background and history of the program and the relationship between services previously provided by the City of Norwalk and Westport. Because the previous program has evolved into a program specific to those cases involving Westport youth, the Town has formed its own juvenile review board. This 1-year agreement is to provide a back-up for current ongoing cases in the Norwalk system. Karen Kleine, representing the Board of Education asked what role the Board of Education would play in the new Juvenile Review Board. Sergeant Ruggiero provided a response. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Agreement by and between the City of Norwalk and the Town of Westport for Juvenile Review Board Services is hereby APPROVED.

APPROVE AGREEMENT BETWEEN TOWN OF WESTPORT AND MILONE AND McBROOM FOR DESIGN SERVICES FOR SYNTHETIC TURF FIELDS AND RUNNING TRACK REPLACEMENT

5. Parks and Recreation Director Jennifer Fava presented Item #5. Ms. Fava explained that the fields in question were very close to the end of their useful life. She noted that the agreement was for engineering design services (not a study) that would evaluate the current conditions and propose possible alternatives to the current materials/systems, including associated costs, of the fields and running track at Staples High School. The testing and listing of alternate systems will help the town make an informed decision when replacing the fields and/or running track. First Selectman Jim Marpe summarized an e-mail from resident Don Bergmann. That e-mail is attached and is a part of the record. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Director of Parks & Recreation, and subject to approval by the Town Attorney's Office, the Agreement by and between the Town of Westport and Milone & MacBroom as it relates to Synthetic Turf Fields and Running Track Replacement Design Services is hereby APPROVED.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND NARDI MASONRY CONSTRUCTION FOR THE SOUTH BEACH WALKWAY

6. Parks and Recreation Director Jennifer Fava and Consultant Steve Edwards presented Item #6. Ms. Fava stated that this project is a continuation of the East Beach walkway project that proved successful two years ago. Mr. Edwards provided engineering insight into the construction, recommending that lower bids be waived due to the project's high construction standards and location of the walkway along the beach, stressing the need for resiliency. He is comfortable with Nardi

Construction's experience and ability to perform the work. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Director of Parks & Recreation, the Agreement between the Town of Westport and Nardi Masonry Construction for the construction of the South Compo Beach walkway is hereby APPROVED.

APPROVE AWARD OF CONTRACT TO RACE COASTAL ENGINEERING OR DESIGN SERVICES AND PERMITTING FOR REPLACEMENT OF THE BURYING HILL BEACH JETTY

7. Director of Public Works Peter Ratkiewich presented Item #7. Mr. Ratkiewich gave the history of the jetty design and function, as well as the reason why it was necessary to have a design services company's expertise in the engineering for the replacement. Further, because of its location, Mr. Ratkiewich stated that RACE is familiar with and has the expertise to resolve any permitting concerns with appropriate state agencies. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Director of Public Works and subject to approval by the Town Attorney's Office, the Award of Contract to RACE Coastal Engineering for design services for the design and permitting of a replacement for the Burying Hill Beach Jetty is hereby APPROVED.

APPROVE THE FIRST SUPPLEMENTAL AGREEMENT BETWEEN THE TOWN OF WESTPORT AND AI ENGINEERS, INC. FOR ENGINEERING SERVICES FOR REPLACEMENT OF THE BAYBERRY LANE #2 BRIDGE

8. Director of Public Works Peter Ratkiewich presented Item #8. The original agenda item was revised to change the bridge number from #3 to #2. Mr. Ratkiewich provided some background to the project. Because Assistant Town Attorney Eileen Flug had noted some discrepancies and inconsistencies in a previous agreement, it was necessary for the Board to review the supplemental agreement. Ms. Flug was comfortable with the legal review. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Director of Public Works, the First Supplemental Agreement between the Town of Westport and AI Engineers, Inc. for engineering services required in conjunction with the replacement of the Bayberry Lane #2 Bridge over the Aspetuck River is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting was adjourned at 10:30 AM.

Eileen Francis
Recording Secretary