

Board of Selectmen
September 26, 2018
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, September 26, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane (via telephone), Eileen Flug, Sara Harris, Eileen Zhang, Peter Ratkiewich, Rick Giunta, Ned Batlin, Sam Arciola, Foti Koskinas, Ira Bloom, presenters as noted in the minutes, and Eileen Francis, recording secretary.

MINUTES

1. Jennifer Tooker presented Item #1. Ms. Tooker noted an error in the numbering sequence of Items 3 and 4, and the revision is corrected in the approved minutes of September 12, 2018. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectman's public meeting of September 12, 2018, as revised, are hereby APPROVED.

APPROVE REQUEST FOR PERMISSION FROM THE WESTPORT ASTRONOMICAL SOCIETY TO PAVE DRIVEWAY AT 182 BAYBERRY LANE

2. Franco Fellah and Kevin Green representing the Westport Astronomical Society presented Item #2. Mr. Fellah and Mr. Green explained that the Astronomical Society would be paying for the paving (adjusted to include the driveway ONLY), the paving of the dirt driveway would improve plowing capabilities, and encourage participation at the facility. Public Works Director Peter Ratkiewich noted that Nado was a reputable contractor and that the design was acceptable to the Public Works Department. Assistant Town Attorney Eileen Flug requested a revision stating that appropriate evidence of insurance and a Hold Harmless agreement would be provided. Upon motion by Jim Marpe, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that pursuant to Sec. V. of the Lease Agreement between the Town of Westport and the Westport Astronomical Society, Inc., dated May 2, 2016, and contingent upon receipt of a Hold Harmless and evidence of insurance acceptable to the Public Works Department and Town Attorney's Office, the request for permission to pave the driveway at the town-owned property known as 182 Bayberry Lane is hereby APPROVED.

APPROVE AWARD OF CONTRACT (RFP 18-931T) TO CLA ENGINEERS, INC.

3. Director of Public Works Peter Ratkiewich and Deputy Police Chief Sam Arciola presented Item #3. The presenters noted that this reconstruction is a continuation of the improvements being done at the Railroad Station; they provided a possible timeline once the design was provided, and; they have been pleased with the work of CLA Engineers. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, the Award of Contract, (RFP #18-931T), Engineering Services for Redesign & Reconstruction of Franklin Street Parking Area and Adjacent Lot #7, in the amount of \$23,750.00 to CLA Engineers, Inc. is hereby APPROVED.

APPROVE LICENSE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND WESTPORT PAL FOR OPERATION OF ICE RINK AT LONGSHORE CLUB PARK

4. Rick Giunta, representing the Parks & Recreation Department, and Ned Batlin, President of the Police Athletic League presented Item #4. They noted that there is little contractual change to the Agreement from previous years with the exception of its 5-year term (previous agreements were for 1 year terms). Assistant Town Attorney Eileen Flug stated that it passed legal review. The Board expressed its appreciation to PAL for running the rink. Upon motion by Jim Marpe, seconded by Jennifer Tooker, and passing by a vote of 3-0, it was:

RESOLVED, that the License Agreement between the Town of Westport and Westport P.A.L. as it relates to the operation of the P.A.L. Rink at Longshore Club Park is hereby APPROVED.

APPROVE SOFTWARE CONSULTING SERVICES AGREEMENT BETWEEN ZED IT AND THE TOWN OF WESTPORT

5. Operations Director Sara Harris and IT Director Eileen Zhang presented Item #5. Ms. Harris and Ms. Zhang described the services that ZedIT would be providing related to the software integration, implementation and workflow process associated with the Land Use Permitting software from Accela, Inc. Attorney Doug LoMonte of Berchem Moses stated that the agreement passed legal review and he was comfortable with the terms. Upon motion by Jim Marpe, seconded by Jennifer Tooke and passing by a vote of 3-0, it was:

RESOLVED, that the Software Consulting Services Agreement between Zed IT Solutions and the Town of Westport as it relates to land use software project implementation, management and training services is hereby APPROVED.

6. *ITEM #6 IS NOTED IN THE WPCA MINUTES OF SEPTEMBER 12, 2018*

UPDATE TO THE TOWN'S REQUEST TO THE FEDERAL RAILROAD ADMINISTRATION (FRA) TO MODIFY ITS NORTHEAST CORRIDOR (NEC) FUTURE RECORD OF DECISION REFERRING TO THE GREEN'S FARMS RAILROAD STATION. DISCUSSION ONLY

7. Town Attorney Ira Bloom and First Selectman Jim Marpe presented an update to the Federal Rail Administration's NEC FUTURE Record of Decision (ROD) that referred to Westport's Green's Farms Railroad Station. Mr. Bloom and Mr. Marpe provided background to the process and the timeline of Westport's involvement, including discussions with federal officials responsible for the ROD, and the reference to Green's Farms Station in its conceptual plans. Mr. Bloom indicated that there was "positive" news. While it would not be possible to "revise" the final ROD, as presented by the Federal Rail Administration, a letter from Rebecca Reyes-Alicea, FRA Northeast Corridor Program Advisor, clarified that the reference to the Green's Farms Station as a possible station along the NE Corridor was "for illustrative purposes" only. The Board requested that Attorney Bloom and Mr. Marpe reply to Ms.

Reyes-Alicea on behalf of the Town to further clarify Westport's opposition to any future plans for expansion of the Greens Farms Station. **Both letters are attached** and will be posted with the Westport Town Clerk's Office for official recording on the Town records upon approval of the Minutes.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Jennifer Tooker, and passing by a vote of 3-0, the meeting was adjourned at 10:20 AM.

Eileen Francis, Recording Secretary

Water Pollution Control Authority
September 26, 2018
APPROVED MINUTES

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APPROVE SANITARY SEWER CONNECTION AT 20 BAY STREET

1. Director of Public Works Peter Ratkiewich presented WPCA Item #1 (BOS Item #6). Because the original Notice and Agenda reflected a clerical error, a revised notice was posted on September 24, 2018 noting the correct address. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the request for a supplemental sanitary sewer connection at property known as **20 Bay Street**, contingent upon compliance with the WPCA Collection System Supervisor's letter of September 18, 2018 is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Jennifer Tooker, and passing by a vote of 3-0, the meeting was adjourned at 10:20 AM.

Eileen Francis
Recording Secretary