

Board of Selectmen  
July 11, 2018  
**APPROVED MINUTES**

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, July 11, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jen Tooker, Melissa Kane (via phone), Eileen Flug, Gary Conrad, Ralph Chetcuti, Foti Koskinas, Sam Arciola, presenters as noted in the minutes, and Eileen Francis, recording secretary.

MINUTES

1. Jen Tooker presented Item #1. There were no revisions, Upon motion by Jim Marpe, seconded by Jen Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of June 28, 2018 and the Water Pollution Control Authority's meeting of June 28, 2018 are hereby APPROVED.

*WITHDRAWN*

~~2. *[To take such action as the meeting may determine to approve the Cablevision Commercial Access Agreement between the Town of Westport and Cablevision of Litchfield, Inc.]*~~

*WITHDRAWN*

~~3. *[To take such action as the meeting may determine to approve the Enterprise Software License Agreement between the Town of Westport and ArchiveSocial, Inc.]*~~

*WITHDRAWN*

~~4. *[To take such action as the meeting may determine to approve the First Amendment to the Service Agreement dated September 20, 2016 between the Town of Westport and Granicus, LLC.]*~~

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND MARSH AND McLELLAN FOR WORKERS COMP, PROPERTY AND CASUALTY RENEWALS AND ASSISTANCE TO TOWN AND BOE SAFETY AND HEALTH COMMITTEES

5. Finance Director Gary Conrad presented Item #5. Mr. Conrad indicated that the Elio Long, Director of School Business Operations, lent the Board of Education's full support to the terms of the contract, and that the town is very satisfied with the conduct and performance of Mr. Burger. Upon motion by Jim Marpe, seconded by Jen Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the consulting agreement between the Town of Westport and Marsh & McLennan Agency for services related to Workers Compensation, Property and Casualty Renewals, and analysis and assistance with the Town and Board of Education Safety and Health Committees is hereby APPROVED.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND PULLMAN AND COMLEY, LLC AS IT RELATES TO LEGAL SERVICES FOR TOWN RETIREMENT AND WELFARE PLANS

6. Personnel Director Ralph Chetcuti presented Item #6. Mr. Chetcuti explained that the contract incorporates Pullman and Comley's response to the RFP, which was accepted by the Board of Selectmen at its June 13, 2018 meeting. Upon motion by Jim Marpe, seconded by Jen Tooker and passing by a vote of 3-0, it was:

RESOLVED the agreement between the Town of Westport and Pullman & Comley, LLC, as it relates to legal services for the Town of Westport retirement and welfare plans is hereby APPROVED.

*ADDENDUM JULY 10, 2018*

APPROVE PARAMEDIC SERVICES AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND NORWALK HOSPITAL ASSOCIATION

7. Item #7 was presented by Deputy Chief Sam Arciola. Additional comments were heard from Chief Foti Koskinas and Matt Soicher, representing the Norwalk Hospital Paramedics. The presenters explained that the renewal is for a period of 5 years; the provided services and the relationship between the two parties has been very beneficial over the years. Further, the Business Associate Agreement associated with the Agreement for Paramedic services is a standard agreement necessary under HIPAA regulations. Assistant Town Attorney Eileen Flug was satisfied with the terms of both Agreements. Upon motion by Jim Marpe, seconded by Jen Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the Agreement for Paramedic Services and the related Business Associate Agreement, both between the Town of Westport and The Norwalk Hospital Association are hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Jen Tooker and passing by a vote of 3-0, the meeting was adjourned at 9:36 am.

Eileen Francis  
Recording Secretary