

Board of Selectmen  
June 28, 2018  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Thursday, June 28, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker (via phone), Melissa Kane, Eileen Flug, Peter Ratkiewich, Sam Arciola, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Melissa Kane presented Item #1. There were no revisions. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of June 13, 2018 and the Water Pollution Control Authority's meeting of June 13, 2018 are hereby APPROVED.

APPROVE LEASE ASSIGNMENT FOR SUBLEASE BETWEEN THE TOWN OF WESTPORT AND DONUT CRAZY, LLC

2. Deputy Police Chief Sam Arciola presented Item #2. Deputy Chief Arciola introduced the current owner of Donut Crazy, Jason Wojnarowski, and the proposed new owners, Joseph and Joan Tuckman. . The Tuckmans assured the board that there are no proposed changes to the business; that it will continue to operate as Donut Crazy, only under new ownership (JJRM LLP). Assistant Town Attorney Eileen Flug stated that it was necessary to revise the assignment to include insurance provisions in favor of the Town. Ms. Flug was comfortable with the Board approving contingent upon that minor revision, as indicated in the resolution below. All parties agreed to the contingency. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Lease Assignment as it relates to the sublease between the Town of Westport and Donut Crazy, LLC, dated September 22, 2016, is hereby APPROVED, subject to the receipt of documentation satisfactory to the Town Attorney's Office.

*ITEMS 3 AND 4 ARE NOTED IN THE WPCA MINUTES OF 06-28-2018*

*ADDENDUM June 22, 2018*

APPROVE MASTER MUNICIPAL AGREEMENT FOR RIGHTS OF WAY PROJECTS AND AUTHORIZE JAMES S. MARPE TO EXECUTE THE SAME

5. Director of Public Works Peter Ratkiewich presented Item #5. Mr. Ratkiewich explained that the 10-year agreement will provide for expedited processes for municipal projects as well as the requirement that the agreement be executed to insure federal and state funding for such projects. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Connecticut Department of Transportation “Master Municipal Agreement for Rights of Way Projects” (the “Agreement”) is hereby APPROVED; and

FURTHER RESOLVED, that First Selectman James Marpe is hereby authorized to sign the Agreement entitled “Master Municipal Agreement for Rights of Way Projects”; and

FURTHER RESOLVED, that the First Selectman is hereby authorized to act as the “Designated Official” duly authorized by the Town of Westport to receive Project Authorization Letters (“PALs”) issued by the Connecticut Department of Transportation (“ConnDOT”) under said Agreement, and to execute and deliver to ConnDOT “Written Acknowledgements of the PAL” binding the Town to the terms and conditions of the PALs issued by ConnDOT under said Agreement, and to have all other powers required of Designated Officials under the Agreement.

*ITEMS 6-8 WERE WITHDRAWN 06-27-2018*

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting was adjourned at 9:26 a.m.

Eileen Francis  
Recording Secretary

Water Pollution Control Authority  
June 28, 2018  
APPROVED MINUTES

The Westport Board of Selectmen, acting in its capacity as the Water Pollution Control Authority, held a public meeting on Thursday, June 28, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker (via phone), Melissa Kane, Eileen Flug, Peter Ratkiewich, Sam Arciola, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Melissa Kane presented Item #1. There were no revisions. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of June 13, 2018 and the Water Pollution Control Authority's meeting of June 13, 2018 are hereby APPROVED.

APPROVE REQUEST FOR SUPPLEMENTAL SANITARY SEWER CONNECTION AT 29 EAST MAIN STREET

2. Director of Public Works Peter Ratkiewich presented WPCA Item #2 (BOS Item #3) Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the request for a supplemental sanitary sewer connection at property known as 29 East Main Street, contingent upon compliance with the WPCA Collection System Supervisor's letter of June 19, 2018 is hereby APPROVED.

APPROVE REQUEST FOR SUPPLEMENTAL SANITARY SEWER CONNECTION AT 3 ALPINE LANE

3. Director of Public Works Peter Ratkiewich presented WPCA Item #3 (BOS Item #4). It was noted that the WPCA Collection System Supervisor's letter contained inconsistent numbers, and the resolution reflects the corrected data. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the request for a supplemental sanitary sewer connection at property known as 3 Alpine Lane, contingent upon compliance with the WPCA Collection System Supervisor's letter of June 19, 2018, as revised to reflect corrected amount of \$18,677.16 for each unit assessed, is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting was adjourned at 9:26 a.m.

Eileen Francis  
Recording Secretary