

# Westport Public Art Collection Committee Meeting

## June 11, 2018

Attendees: Inna Agujen, Kathie Bennewitz, Randa Trivisono, Ive Covaci, Scott Springer, Eve Potts, Marion Morra, Gwen Baker, Pavleta Ladjeva-Mitev, Barbara Wang.

Minutes submitted by Barbara Wang

### Minutes

#### 1. Friends of Westport Benefit "Expressions Fundraising Event" June 7:

- A. waiting for auction results from Friends
- B. Our printed insert had problems being reproduced and was not readable - disappointing although visual in general and placement were good
- C. we'd like a thank you note to be sent out to all who attended
  - 1. include a reprint of the westPAC insert
  - 2. include additional pledge card opportunity
  - 3. list again the works/programs/etc that the money supports
- D. idea for next year: opportunities for guests to support specific items
  - 1. "Frame Me" specific works
  - 2. "Repair Me" specific works
  - 3. Giving Tree idea for donations

2. Calendar update: We had 175 submissions this year. Ive, Gwen, & Barbara met and selected works; Ive will hand over to Kathie to get scanned. Changing printers from Baker to Universal in Fairfield: calendar will be smaller but full color.

- A. Blurb for purchasing will go out in all school webblasts
- B. teachers get a discount for purchase
- C. need to put on Facebook
- D. put the brochure insert into the calendar along with a pledge card link

3. Intern update: Sofiya Romashchenko from University of Toronto-- She has finished, stayed longer than planned. She logged 200 hours. The brochure insert turned out great - will be used for many upcoming events. Next year we hope to get into the Staples Intern program.

4. Recruiting more Site Reps: Need to get blurb approved and into all schools Weekly blasts before end of school year. Lisa Marriot needs to give approval then post thru PTA Council.

5. Tiffany Database Update: We are out of money. She has completed 271 artists... has 236 left to go. We are looking for her to make a proposal for a project rather than continuing to pay her hourly.

6. Connecticut Connections at Fairfield Museum review: Kathie, Tiffany, Marion, Randa, and Sofiya attended. Open Source System is more intuitive and more capabilities than our current system. Financials is a sliding scale, approx \$300/year. We will play with it and investigate further - Kathie will give links for us to look at.

7. Social Studies Curriculum Project Update: Kathie and I've met with the Chair of the 6-12 Social Studies Dept. She has reviewed the collection and identified pieces to work into the curriculum. Goal is to get this implemented and staff identified to help out. Summer project is to move this forward.

8. Budget Discussion for 2018-2019: Kathie presented spreadsheets with proposed budget and explained line items. The Committee approved the revisions to the budget. Feel adequately covers framing issues, appraiser on standby situation; Drew Friedman allocation for Social Studies Curriculum project; Data entry; Conservation projects.

9. Location Site Updates: IMPORTANT: all school site reps should contact their principals to ask about summer painting and construction projects that may impact hanging works.

a. CMS: not present

b. KHS: 3 pcs borrowed for Gala and returned; Ann Chernow painting put in entryway

c. CES: 3 pcs are being framed; will be hung and labels done over summer.

d. GFS: Kathie will do a walkthru with Pavleta/Maureen to review possible placement options of new artwork

e. SHS: need new volunteer

f. LLS: 1 pc borrowed for Gala

g. BMS: Pavleta has volunteered for next year

h. SES: not present

i. Rec Dept & Senior Center: no update SC; ladies will work on Rec Dept

10. Additional: Pavleta has connection to a photographer who could help us out.

11. Planning Fall Monthly Meeting calendar schedule: Will move from Mondays to Fridays. Fridays at 9am, starting September 14th. 2nd Friday of each month.