



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

NOTICE OF PUBLIC HEARING

The Board of Finance will hold its Public Hearing on **Wednesday, April 6, 2011 at 7:00 P.M.** in the Auditorium of Town Hall. The following items, and any others properly presented before the Board, will be considered:

AGENDA

TRANSFERS IN THE 2010-2011 BUDGET

1. The Board will consider the following requests for transfer amounts of \$3,000 or less that have been approved by the First Selectman:

A. A request by the Personnel Director for a transfer of \$1,000 from the Personnel Account #10101153-513000 (Extra Help & Overtime) to the Personnel Account #10101153-561000 (Supplies) in order to cover shortfalls due to unanticipated expenditures in this budgeted account.

B. A request by the Planning & Zoning Director for a transfer of \$2,500 from the Planning & Zoning Account #10101185-513002 (Overtime) to the Planning & Zoning Account #10101185-585000 (Education & Expenses) in order to cover shortfalls due to unanticipated expenditures in this budgeted account.

C. A request by the Planning & Zoning Director for transfers of \$750 from the Planning & Zoning Account #10101185-552000 (Postage) and \$750 from the Planning & Zoning Account #10101185-561000 (Supplies) totaling \$1,500 to the Planning & Zoning Account #10101185-528900 (Transportation Allowance) in order to cover shortfalls due to unanticipated expenditures in these budgeted accounts.

APPROPRIATIONS IN THE 2010-2011 BUDGET

2. A request by the First Selectman for an appropriation of \$10,000 to the Selectmen Account #10101120-531000 (Fees & Services) to conduct an appraisal requested by the BOF for the Baron's South property.

3. A request by the Parks & Recreation Director for an appropriation of \$26,690 to the Golf Account #10108832-577000 (Capital Equipment) to fund the purchase of a Greens Mower to be substantially reimbursed through the Department of Environmental Protection LEEF Program.

4. A request by the Finance Director for an additional appropriation of \$1,200,000 to the Pension Budget Account #10109901-523700 (OPEB Plan Funding) for the remaining fifty percent (50%) cost of the Town of Westport's planned contribution to the OPEB Trust Fund for the 2010-11 fiscal year.

BUDGET RESTORATION REQUESTS AND FINAL RECOMMENDATION:

5. The Board will consider any requests for restoration of sums removed from the Budget by the Board at its March 22, 2011, March 23, 2011 and March 24, 2011 Budget Hearings.

The Board will approve the "BOF Recommended Budget for Fiscal Year 2011-2012" as follows:

- A. General Fund;
- B. Railroad Parking Fund; and
- C. Sewer Fund

DISCUSSION

6. The Board of Finance will discuss policies and procedures relating to the lease of Town-owned properties.

APPROVAL OF MINUTES

- 7. Approve the Board of Finance Minutes of the March 2, 2011 Regular Meeting.
- 8. Approve the Board of Finance Minutes of the March 22, 2011 Formal Budget Hearing.
- 9. Approve the Board of Finance Minutes of the March 23, 2011 Formal Budget Hearing.
- 10. Approve the Board of Finance Minutes of the March 24, 2011 Formal Budget Hearing.

ITEM 1A



WESTPORT CONNECTICUT

PERSONNEL DEPARTMENT
TOWN HALL, 110 MYRTLE AVENUE
WESTPORT, CT 06880
TELEPHONE (203) 341-1090
FAX (203) 341-1093

March 11, 2011

TO: Gordon Joseloff, First Selectman
CC: John Kondub, Finance Director
FROM: Thomas Hamilton, Personnel Director
SUBJ: Transfer of Funds Request

RECEIVED
MAR 11 2011
TOWN OF WESTPORT
SELECTMAN'S OFFICE

I respectfully request the following transfer of funds within Department 153 – Personnel:

\$1,000 from : Extra Help and Overtime
to Supplies

Approved:


Gordon F. Joseloff
First Selectman

ITEM 1B + 1C



Town of Westport
Planning & Zoning
Town Hall, 110 Myrtle Avenue
Westport, CT 06880
(203) 341-1030 Facsimile (203) 454-6145

March 21, 2011

Gordon Joseloff
First Selectman
Town of Westport
Westport, CT 06880

RECEIVED
MAR 22 2011
TOWN OF WESTPORT
SELECTMAN'S OFFICE

Re: Planning & Zoning
Line Item Transfers FY 2010/2011 Budget Expenditure Account 185

Dear Mr. Joseloff:

In order cover shortfalls in certain P&Z accounts regarding education and expenses and transportation allowances, I respectfully request the following transfers in the Planning & Zoning (0185) and budget accounts. The funding is needed to cover required educational expenses for American Institute of Certified Planner (AICP) training for the Planning & Zoning Director and Deputy Director and related mileage and transportation expenses.

<u>Account number and name</u>	<u>From</u>	<u>To</u>
<u>REQUEST #1</u>		
10101185-513002 Overtime	\$2,500	
10101185-558000 Education & Expenses		\$2,500
<u>REQUEST #2</u>		
10101185-552000 Postage	\$750	
10101185-561000 Supplies	\$750	
10101185-528900 Transportation Allowances		\$1,500

Thank you for your consideration of these requests.

Sincerely,

Laurence Bradley

Laurence Bradley
Director Planning and Zoning

cc: John Kondub
Finance Director

Approved:

Gordon F. Joseloff
Gordon F. Joseloff
First Selectman

3/22/11

Item 2



WESTPORT, CONNECTICUT

GORDON F JOSELOFF
First Selectman

March 25, 2011

Board of Finance
Town of Westport
Westport, CT 06880

Dear Board Members:

I respectfully request an appropriation of \$10,000 to conduct an appraisal for the Baron's South property to Account No. 10101120-531000 Fees & Services. This appraisal, as you know, will be done at your request.

Enclosure for your review is a copy of real estate appraisal and consulting firm Wellspeak Dugas & Kane's proposal.


If I can provide any additional information, please do not hesitate to contact me. Thank you in advance for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Gordon F. Joseloff".

Gordon F. Joseloff
First Selectman

GFJ:ps
Enclosure



W D WELLSPEAK DUGAS & KANE, L.L.C.
& K *Real Estate Appraisal & Consulting*

March 24, 2011

Ira W. Bloom, Esquire
Senior Partner
Berchem, Moses & Devlin, P.C.
27 Imperial Avenue
Westport, Connecticut 06880

Re: Property of Town of Westport
Post Road East, Comp Road South and Imperial Avenue
Westport, Connecticut

Dear Mr. Bloom:

In response to your request we would be pleased to conduct an appraisal of the above referenced asset. Terms of our agreement to complete this work are detailed as follows:

Scope of Services

It is our understanding that the property to be appraised consists of the unimproved land associated with the Baron's South property owned by the Town of Westport. While plans are being contemplated for senior housing and a healthcare facility at the site our valuation would be strictly of the market value of the land if it were to be sold based upon its current zoning.

Within our appraisal we would analyze trends in the community and surrounding neighborhood for purposes of determining the highest and best use of the real estate. As part of our valuation we will inspect the subject property, conduct research and analysis, and prepare a written report. Within our appraisal we would develop the Sales Comparison and potentially a subdivision analysis for purposes of valuing the property.

Our analysis, opinions and conclusion will be developed and our report will be prepared in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Practice of the Appraisal Institute, and the Uniform Standards of Professional Appraisal Practice (USPAP) of The Appraisal Foundation.

Qualifications

Professional qualifications of Patrick J. Wellspeak, MAI as well as professional references are provided as an addendum to this proposal.

Required Materials

A list of required materials is attached as an addendum to this proposal. The delivery date for the assignment is predicated on receiving these materials in a timely manner. In the event that there are delays in receiving materials, our delivery date will be modified.

Fees/Timing

The assignment will be completed within four weeks of authorization and receipt of all requested materials. Our fee for the appraisal services will be \$10,000. Any additional client/legal counsel meetings and preparation, attendance and expert witness testimony at depositions and court hearings will be billed at our then current hourly rate plus out-of-pocket expenses. The current hourly rate for Patrick J. Wellspeak is \$250.

Confidentiality

Wellspeak Dugas & Kane, LLC will hold in confidence all information that is identified as confidential and/or proprietary to the extent such information is not otherwise publicly available and not required as a matter of law.

Acceptance

It is mutually agreed that our acceptance of this assignment is not contingent upon any predetermined conclusions to value. Should the assignment be cancelled or discontinued prior to the delivery of the report you will be billed for our time and expenses incurred to the date of cancellation or discontinuance.

If you have further questions after you have had a chance to review this proposal, feel free to contact me at 203-699-8920 x305.

Ira W. Bloom, Esquire

Page 3

March 24, 2011

Otherwise, if the terms of this proposal are acceptable we would ask that you authorize by signing below and return a copy of the signed agreement to Wellspeak Dugas & Kane, LLC, 55 Realty Drive, Cheshire, Connecticut 06410.

We look forward to the opportunity to be of service to you in this matter and appreciate your consideration of our team.

Very truly yours,



Patrick J. Wellspeak, MAI

Agreed to and Accepted By:

Agent: _____

Date: _____

ADDENDA

EXHIBIT A: Wellspeak Qualifications

EXHIBIT B: Professional References

EXHIBIT C: Information Request List

EXHIBIT A

Wellspeak Qualifications

PROFESSIONAL RESUME OF THE APPRAISER

PATRICK J. WELLSPEAK, MAI

Real Estate Appraisal Experience

Principal of Wellspeak Dugas & Kane, since 1995. Specific areas of expertise include the appraisal of multitenanted office developments, industrial buildings, and low income housing developments. Proficient in the use of financial software including ARGUS, PROJECT, EXCEL and LOTUS 1-2-3

Principal of Heberger Associates, Inc., between 1986 and 1995. Assignments included the preparation of narrative and bank form appraisals of commercial properties as well as marketability, feasibility, and highest and best use studies.

Qualified as an expert witness in the State of Connecticut and United States Federal court systems.

Qualified as an expert witness before tax review boards of numerous Connecticut municipalities.

State of Connecticut - General Certified Real Estate Appraiser - License No. RCG.0000618 - Effective 05/01/10 to 04/30/11

Educational Background

Graduated Magna Cum Laude from the University of Bridgeport with a Master's Degree in Business Administration.

Graduated Magna Cum Laude from the University of Connecticut with a Bachelor of Science Degree in Business Administration.

Appraisal Education

Member of the Appraisal Institute, Member No. 9219.

The Appraisal Institute is the result of the January 1, 1991, unification of the American Institute of Real Estate Appraisers and the Society of Real Estate Appraisers. Completed courses that were formerly offered by AIREA and the Society are recognized by the Appraisal Institute.

Successfully completed courses or challenged examinations for the following:

- AIREA 1A1: Real Estate Appraisal Principles
- AIREA 1A2: Basic Valuation Procedures
- AIREA 1BA: Capitalization Theory and Techniques - Part A
- AIREA 1BB: Capitalization Theory and Techniques - Part B
- AIREA 2-1: Case Studies in Real Estate Valuation
- AIREA 2-2: Report Writing and Valuation Analysis
- AIREA SPP: Standards of Professional Practice

EXHIBIT B

Professional References

**Sample Client References for
Patrick J. Wellspeak, MAI**

Client/Firm	Telephone Number	Profession
Louis Pepe, Esquire Pepe & Hazard, LLP	860-241-2636	Attorney
Ronald E. Kowalski, II, Esq. Cacace, Tusch & Santagata	203-327-2000	Attorney
John W. Cannavino, Esquire Cummings & Lockwood	203-351-4447	Attorney
James Budinetz, Esquire Pepe & Hazard, LLP	860-241-2693	Attorney
Gregory F. Servodidio, Esquire Pullman & Comley, LLC	860-424-4332	Attorney
John Wayne Fox, Esquire Curtis, Brinckerhoff & Barrett	203-324-6777	Attorney
Brian T. Henebry, Esquire Carmody & Torrance, LLP	203-573-1200	Attorney
Steven M. Alden Debevoise & Plimpton, LLP	212-909-6481	Attorney
Robert C. Feldman, Esquire Weil, Gotshal & Manges LLP	214-746-7744	Attorney
Donna Nelson Heller, Esquire Finn Dixon & Herling, LLP	203-325-5028	Attorney
James Fagan Cushman & Wakefield	203-326-5830	Broker
Jeffrey Dunne CB Richard Ellis	203-352-8928	Broker
John Sheehan Delmhorst & Sheehan	212-286-8900	Broker
Therese Rutherford People's Bank	203-338-3692	Lender
Barbara Hampton Hartford Insurance Group	860-547-5729	Corporate R.E.
David Valente Town of Glastonbury	860-652-7604	Municipal

EXHIBIT C

Information Request

INFORMATION REQUEST LIST

Contact

1. Contact name and phone number of appropriate person or persons to arrange for a property inspection and to ask questions regarding property owner documents.

Property Information

1. Plot plans or survey for the property;
2. Engineering reports on the property;
3. Legal description

Financial Information

1. Not Applicable

Market Information

1. Any "unusual" conditions we should consider in our analysis

Item 3



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT

LONGSHORE CLUB PARK

260 SOUTH COMPO ROAD, WESTPORT, CT 06880

(203) 341-5090

March 25, 2011

The Honorable Gordon Joseloff
First Selectman
Town Hall
110 Myrtle Avenue
Westport, CT 06880

Dear Mr. Joseloff:

The Parks and Recreation Department respectfully requests to be placed on the Board of Finance Agenda for an appropriation of \$26,690 to acct. #10108832-577000 Golf Capital Equipment to fund purchase of a Greens Mower to be substantially reimbursed through the Department of Environmental Protection LEEF Program.

Respectfully,

Stuart S. McCarthy
Director of Parks and Recreation

SSMcC:sk

cc: John Kondub

Approved for submission to the
Board of Finance (4/6/11)


Gordon F. Joseloff
First Selectman



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT

LONGSHORE CLUB PARK

260 SOUTH COMPO ROAD, WESTPORT, CT 06880

(203) 341-5090

TO: Board of Finance

FROM: Stuart S. McCarthy

DATE: March 25, 2011

RE: Appropriation – Equipment Replacement Grant

The Parks and Recreation Department is requesting an appropriation of \$26,690 to fund purchase of a Greens Mower to be substantially reimbursed through the Department of Environmental Protection LEEF Program.

The Parks and Recreation Department Golf Division submitted a grant request for the program which provides 80% reimbursement for purchase of low-emission lawnmowers, leaf blowers and other outdoor power equipment. The total cost of equipment purchased is estimated at \$30,429 with the balance of funds coming from the golf course operation account. Funds from the operating account represent the cost of line trimmers and blowers that would normally be replaced from operating expenses. The appropriation request is for the Greens Mower which would represent a capital purchase.

We anticipate reimbursement of \$24,343.20 resulting in a net additional cost to the town of \$2,347 or less than 10% of the total cost of this mower.

The greens mower being replaced is 13 years old and was over-due for replacement. Please note the two pieces of equipment that were included in the 2011-12 budget request were not eligible for replacement under this program.

As a condition for receiving 80 percent of the cost to replace older gear we must purchase power equipment that satisfies specific low-emissions standards and must retire each piece the new machinery replaces.

SSMcC:sk

cc: John Kondub

Connecticut Department of Environmental Protection

September 10, 2010

Governor Rell: \$500,000 Available to Assist Towns and Cities in Purchasing New Energy Efficient Maintenance Equipment *Program Pays 80 Percent of Replacement Costs for Lawn and Grounds Equipment*

Governor M. Jodi Rell today announced a new state initiative that will reimburse cities and towns for 80 percent of the cost of purchasing new energy-efficient lawn and grounds maintenance equipment.

The Lawn Equipment Exchange Fund (LEEF) is administered by the Connecticut Department of Environmental Protection (DEP). The program has \$500,000 available for reimbursements to cities and towns when they replace older equipment with new cleaner equipment that meets U.S. Environmental Protection Agency (EPA) or California small engine standards. The LEEF program will help to achieve reductions in overall air pollution, air toxics and greenhouse gasses.

"This innovative program will contribute to our ongoing efforts to make Connecticut's air cleaner. The program is also a plus for municipal pocketbooks and local taxpayers, as it gives cities and towns an opportunity to replace outdated equipment at little cost. Just like getting old cars off the road is a real benefit to our environment, mothballing old lawnmowers helps us all breathe a little easier," Governor Rell said.

According to EPA, an older gasoline-powered push mower emits as much hourly pollution as 11 cars and an older riding mower emits as much hourly pollution as 34 cars. This air pollution contributes to the formation of ozone, or smog, and haze in Connecticut. By replacing older equipment, municipalities can have equipment that is up to 70 percent cleaner than the old equipment."

The program allows municipalities to seek an 80% reimbursement for purchasing replacement equipment such as:

- Lawn mowers
- Leaf blowers and vacuums
- Shredders and chippers
- Selected 2- and 4-cycle equipments such as chainsaws, trimmers, bush saws and edgers

Because this program is designed to combat emissions issues during warm weather months when air quality is more of an issue, equipment such as snow blowers and snow throwers are not eligible.

"As we continue to make major strides toward cleaning up large sources of air pollution we cannot lose sight of smaller, but also significant, sources of emissions," the Governor said.

The program is financed with settlement funds from an interstate air pollution case filed by Connecticut, New York and New Jersey in the fall of 1999 against a Midwestern power generator, Ohio Edison. In August 2003, a Federal Judge ruled in favor of Connecticut and the other states, finding that the company had violated the Clean Air Act's New Source Review (NSR) provisions.

For further information on the LEEF and application procedures, visit the DEP's website at www.ct.gov/dep/mowerexchange.

Reimbursement Instructions

Congratulations on being awarded funds from the LEEF program. In order to be sure you receive a complete reimbursement in a timely manner, it is essential that you follow all instructions closely. Should you have any questions about the listed steps, please contact the LEEF Help Line at (860) 424-3317 or by email at dep.mowerexchange@ct.gov and a project representative will assist you.

ATTENTION: From your proposed exchange list, the following received an award:

	Equipment Category	Machine Mfr.	Model Year	Model Number	Engine horsepower	Engine Mfr.	Engine Family Number	Quoted Price (\$)
1	Old Equipment							
	Leaf blower	Maruyama	2002	BL6500SP	4	Kawasaki	YKAXS.0595DA	
	New Equipment							
	Leaf blower	Sthil	2010	BR550	4	Sthil	AA8XS.0655RA	\$ 430.00
2	Old Equipment							
	Leaf blower	Maruyama	2001	BL690	4	Kawasaki	YKAXS.0595DA	
	New Equipment							
	Leaf blower	Sthil	2010	BR550	4	Sthil	AA8XS.0655RA	\$ 430.00
3	Old Equipment							
	Leaf blower	Sthil	1997	SR-400	3.5	Sthil	na	
	New Equipment							
	Leaf blower	Sthil	2010	BR550	4	Sthil	AA8XS.0655RA	\$ 430.00
4	Old Equipment							
	Trimmer	Maruyama	2004	BC-2600	1.2	Maruyama	5M4XS.026405	
	New Equipment							
	Trimmer	Sthil	2010	FS-90R	1.27	Sthil	8A8XS.0284RA	\$ 300.00
5	Old Equipment							
	Trimmer	Maruyama	2004	BC-2600	1.2	Maruyama	5M4XS.026405	
	New Equipment							
	Trimmer	Sthil	2010	FS-90R	1.27	Sthil	8A8XS.0284RA	\$ 300.00
6	Old Equipment							
	Trimmer	Echo	2000	PAS-260	3	Echo	4EHXS.0254KA	
	New Equipment							
	Trimmer	Sthil	2010	FS-90R	1.27	Sthil	8A8XS.0284RA	\$ 300.00
7	Old Equipment							
	Leaf blower	Giant Vac	1997	195422	5	Briggs & Stratton	na	
	New Equipment							
	Leaf blower	Fradan	2010	VPD-13HD	13	Honda	9HNXS.389A5A	\$ 1,549.00
8	Old Equipment							
	Ride-on mower	Toro	1987	04350-71090	16	Kohler	na	
	New Equipment							
	Ride-on mower	Toro	2010	04357	18	Briggs & Stratton	BBSXS.6272HN	\$ 26,690.00

ITEM 4



WESTPORT CONNECTICUT

FINANCE DEPARTMENT

110 MYRTLE AVENUE
WESTPORT, CT 06880

March 25, 2011

Hon. Gordon F. Joseloff
First Selectman
Town of Westport
Westport, Connecticut 06880

Re: Request for Appropriation (OPEB Plan Funding)

Dear Mr. Joseloff:

An appropriation of \$1,200,000 is respectfully requested to the General Fund Pension Budget Account #10109901-523700 (OPEB Plan Funding).

The amount recommended as an appropriation represents an additional contribution to the Town of Westport OPEB Trust Fund for the 2010-11 fiscal year. The source of funding this appropriation request is from the General Fund Available Fund Balance.

This municipality had committed to fund other post-employment benefits via a trust during the 2008-09 fiscal year. The amount recommended as an appropriation represents the remaining fifty percent (50%) of the annual required contribution that is presently not built into the current year's budget.

Your favorable consideration of this request will be appreciated.

Sincerely,

John Kondub
Finance Director

Approved for submission to the
Board of Finance 04/06/11:

Gordon F. Joseloff, First Selectman

BOARD OF FINANCE
UNAPPROVED MINUTES
EXECUTIVE SESSION

The Board of Finance met on **Wednesday, March 2, 2011 at 7:30 P.M.** in Room 201A of Town Hall. Mr. Iannone moved and Mr. Lasersohn seconded a motion to go into Executive Session to discuss a pending workers' compensation claim by Louis Gentile at 7:37 p.m.

Vote 7-0: Motion Approved

No action was taken

Mr. Iannone moved and Mr. Lasersohn seconded a motion to exit Executive Session at 7:55 p.m.

Vote 7-0: Motion Approved

Members present: Helen Garten, Ed Iannone, Avi Kaner, Brian Stern, Allyson Stollenwerck, Tom Lasersohn, Kenneth Wirfel

PUBLIC SESSION

The Board of Finance held its Public Hearing on Wednesday, **March 2, 2011 at 8:00 P.M.** in the Auditorium of Town Hall.

Members present: Helen Garten, Ed Iannone, Avi Kaner, Brian Stern, Allyson Stollenwerck, Tom Lasersohn, Kenneth Wirfel

Ms. Garten called the meeting to order at 8:06 P.M.

AGENDA

2011-2012 BUDGET PRESENTATIONS

1. First Selectman Gordon Joseloff will present the Town of Westport Budget for Fiscal Year 2011-12.

No action was taken.

2. Board of Education Chair Donald O'Day will present the Board of Education Budget for Fiscal Year 2011-12.

No action was taken

APPROPRIATIONS IN THE 2010-2011 BUDGET

3. Ms. Garten moved and Mr. Wirfel seconded a motion to add to the agenda a request to appropriate the sum of \$57,221 to 2010-11 Insurance Budget Account Workers Compensation Settlement Account 10109902-526001 to settle claims relating to Louis Gentile.

Vote 7-0: Motion Approved

4. A request a request to appropriate the sum of \$57,221 to 2010-11 Insurance Budget Account Workers Compensation Settlement Account 10109902-526001 to settle claims relating to Louis Gentile.

Vote 7-0: Motion Approved

5. A request by the Public Works Director for an appropriation of \$332,000 to the Capital and Nonrecurring Expenditure Fund (C&NEF) Account (Roof: Police HQ) for the replacement of the roof at Police Headquarters.

Vote: 7-0: Motion Approved

DISCUSSION

6. The Board will discuss the financial implications of proposed uses of the Baron's South property.

No action was taken.

APPROVAL OF MINUTES

7. Approve the Board of Finance Minutes of the February 2, 2011 regular meeting.

Ed Iannone moved and Avi Kaner seconded a motion to approve the minutes of the February 2, 2011 regular meeting.

Vote 7-0: Motion Approved

Tom Lasersohn moved and Brian Stern seconded a motion to adjourn at 11:05 P.M.

Vote 7-0: Motion Approved

Submitted, Allyson Stollenwerck (Vice-Chair)



WESTPORT CONNECTICUT
BOARD OF FINANCE

UNAPPROVED MINUTES FOR THE
BOARD OF FINANCE PUBLIC BUDGET HEARING
TUESDAY, MARCH 22, 2011 AT 7:30 P.M.
TOWN HALL AUDITORIUM

The Board of Finance held a Public Budget Hearing on Tuesday, March 22, 2011 in the Town Hall Auditorium at 7:30 p.m. to review the 2011-12 Budget Requests for the Town of Westport.

Members Present: Helen Garten, Edward Iannone, Avi Kaner, Tom Lasersohn, Brian Stern and Ken Wirfel. Allyson Stollenwerck participated by telephone.

Ms Garten called the meeting to order at 7:34 p.m.

2011-12 BUDGET REVIEW

First Selectman Gordon Joseloff made a brief presentation of the Town's budget. The Board of Finance took action on the 2011-2012 Selectman's Requested Budget as follows:

The Board of Finance reviewed the accounts for RTM, Selectman, Probate Court, Registrars, Elections, Board of Finance, Finance Department, Audit, Personnel, Assessor, Tax Collector, Information Technology, Board of Assessment Appeals, Town Attorney, Town Clerk, Historic District, Conservation, Planning and Zoning and Zoning Board of Appeals in the **General Government** budget.

Mr. Iannone moved and Ms Stollenwerck seconded a motion to increase Account (140) Registrars, line (15) Transportation Allowance, by \$250.

Vote 4-3 Motion **APPROVED** (Ms Garten, Mr. Stern and Mr. Wirfel voted no)

Mr. Stern moved and Mr. Wirfel seconded a motion to reduce Account (151) Finance Department, line (01) Salaries, by \$50,000.

Motion **WITHDRAWN**

Mr. Kaner moved and Mr. Wirfel seconded a motion to reduce Account (151) Finance Department, line (01) Salaries, by \$150,000.

Motion **WITHDRAWN**

Mr. Stern moved and Mr. Lasersohn seconded a motion to reduce Account (151) Finance Department, line (01) Salaries, by \$75,000.

Vote 5-2 Motion **APPROVED** (Ms Garten and Ms Stollenwerck voted no)

Mr. Iannone moved and Mr. Kaner seconded a motion to reduce Account (153) Personnel, line (01) Salaries, by \$100,000.

Motion **WITHDRAWN**

Mr. Iannone moved and Mr. Kaner seconded a motion to reduce Account (153) Personnel, line (01) Salaries, by \$50,000.

Vote 7-0 Motion **APPROVED**

Mr. Stern moved and Mr. Iannone seconded a motion to reduce Account (154) Assessor, line (01) Salaries, by \$10,000.

Motion **WITHDRAWN**

Mr. Kaner moved and Mr. Iannone seconded a motion to reduce Account (157) Information Technology, line (01) Salaries, by \$75,000.

Motion **WITHDRAWN**

Mr. Stern moved and Mr. Kaner seconded a motion to reduce Account (157) Information Technology, line (01) Salaries, by \$50,000.

Vote 6-1 Motion **APPROVED** (Mr. Lasersohn voted no)

Mr. Stern moved and Mr. Kaner seconded a motion to reduce Account (157) Information Technology, line (18) Fees & Services, by \$25,000.

Vote 5-2 Motion **APPROVED** (Mr. Lasersohn and Ms Stollenwerck voted no)

Mr. Iannone moved and Mr. Wirfel seconded a motion to approve the budget for **General Government** in the amount of \$4,927,258, consisting of \$4,881,808 of operating and \$45,450 of capital expenses.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Police, Police Vehicle Maintenance, Dog Warden and Emergency Medical Services in the **Police** budget.

Mr. Kaner moved and Mr. Stern seconded a motion to approve the budget for **Police** in the amount of \$9,203,601, consisting of \$9,082,101 of operating and \$121,500 of capital expenses.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for **Railroad Parking**.

Mr. Stern moved and Mr. Iannone seconded a motion to approve the budget for **Railroad Parking** in the amount of \$1,727,983, consisting of \$1,672,483 of operating and \$55,500 of capital expenses.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Fire, Water Service, Building Inspection, Public Site and Building and Emergency Management in the **Fire** budget.

Ms Stollenwerck moved and Ms Garten seconded the motion to reduce Account (225) Building Inspection, line (CE) Vehicles, by \$28,136.

Vote 2-5 Motion **FAILED** (Mr. Kaner, Mr. Stern, Mr. Iannone, Mr. Lasersohn and Mr. Wirfel voted no)

Mr. Iannone moved and Mr. Kaner seconded a motion to approve the budget for **Fire** in the amount of \$9,114,306, consisting of \$8,956,821 of operating and \$157,485 of capital expenses.

Vote 7-0 Motion **APPROVED**

Mr. Iannone moved and Mr. Kaner seconded a motion to approve the budget for **Public Safety** in the amount of \$18,317,907, consisting of \$18,038,922 of operating and \$278,985 of capital expenses.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Engineering, Highway, Equipment Maintenance, Road Maintenance, Street Lighting, Solid Waste Disposal, Building Maintenance, Building Custodians, Property Maintenance P&R Property Maintenance and Tree Maintenance in the **Public Works** budget.

Mr. Stern moved and Mr. Lasersohn seconded a motion to increase Account (322) Road Maintenance, line (49) Other Materials/Supplies, by \$175,000.

Vote 2-5 Motion **FAILED** (Ms Garten, Mr. Iannone, Mr. Kaner, Ms. Stollenwerck and Mr. Wirfel voted no)

Mr. Kaner moved and Mr. Iannone seconded a motion to approve the budget for **Public**

Works in the amount of \$8,258,461, consisting of \$8,186,261 of operating and \$72,200 of capital expenses.

Vote 6-0-1 Motion **APPROVED** (Mr. Stern abstained)

The Board of Finance reviewed the accounts for Sewage Treatment, Sewage Collection, Pensions, Insurance, Interest on Bonds, Bond Anticipation Financing, Bond Principal Payments, and Transfer to Sewer Fund in the **Sewer Fund** budget.

Mr. Lasersohn moved and Mr. Stern seconded a motion to approve the budget for **Sewer Fund** in the amount of \$4,920,720, consisting of \$4,800,720 of operating and \$120,000 of capital expenses.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Health District and Health Services in the **Health** budget.

Mr. Stern moved and Mr. Kaner seconded a motion to approve the budget for **Health** in the amount of \$462,459.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Youth Services, Social Services and Senior Services in the **Human Services** budget.

Mr. Iannone moved and Mr. Kaner seconded a motion to approve the budget for **Human Services** in the amount of \$963,989.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Library Board and Library Pension in the **Library** budget.

Mr. Lasersohn moved and Mr. Wirfel seconded a motion to approve the budget for **Library** in the amount of \$4,214,815.

Vote 7-0 Motion **APPROVED**

The Board agreed to resume consideration of the Selectman's Proposed Budget on Wednesday, March 23, 2011 beginning at 7:30 p.m.

Mr. Lasersohn moved and Mr. Kaner seconded a motion to adjourn at 10:26 p.m.

Vote 7-0. Motion **APPROVED**

Item 9



WESTPORT CONNECTICUT
BOARD OF FINANCE

UNAPPROVED MINUTES FOR THE
BOARD OF FINANCE PUBLIC BUDGET HEARING
WEDNESDAY, MARCH 23, 2011 AT 7:30 P.M.
TOWN HALL AUDITORIUM

The Board of Finance held a second Public Budget Hearing on Wednesday, March 23, 2011 in the Town Hall Auditorium at 7:30 p.m. to continue its review the 2011-12 Budget Requests for the Town of Westport.

Members Present: Helen Garten, Edward Iannone, Avi Kaner, Tom Lasersohn, Allyson Stollenwerck, Brian Stern and Ken Wirfel.

Ms Garten called the meeting to order at 7:31 p.m.

2011-12 BUDGET REVIEW

The Board of Finance took action on the 2011-2012 Selectman's Requested Budget as follows:

The Board of Finance reviewed the accounts for Administration, Guest Services, Maintenance & Development, Boating, Parks Maintenance, Golf, Athletic Fields Maintenance, Tennis, Skating, Beach & Pool, Miscellaneous Programs and Memorial & Veterans Days in the **Parks and Recreation** budget.

Mr. Wirfel moved and Ms Garten seconded a motion to reduce Account (810) Administration, line (01) Salaries, by \$70,000.

Vote 4-3 Motion **APPROVED** (Mr. Iannone, Mr. Kaner and Mr. Lasersohn voted no)

Mr. Lasersohn moved and Mr. Kaner seconded a motion to reduce Account (831) Parks Maintenance, line (CE) Vehicles, by \$10,000.

Vote 6-1 Motion **APPROVED** (Mr. Iannone voted no)

Mr. Wirfel moved and Mr. Lasersohn seconded a motion to approve the budget for **Parks and Recreation** in the amount of \$4,180,265, consisting of \$4,068,365 of operating and \$111,900 of capital expenses.

Vote 6-1 Motion **APPROVED** (Mr. Kaner voted no)

The Board of Finance reviewed the accounts for Pensions, Insurance, Social Security, Unemployment Insurance, Earthplace, Miscellaneous, Transportation Service, Reserve: Salary Adjustments, Employee Productivity and Accrued Vacation in the **Miscellaneous** budget.

Mr. Lasersohn moved and Mr. Iannone seconded a motion to increase Account (901) Pensions, line (09) Pensions, by \$1,650,000.

Motion **WITHDRAWN**

Mr. Lasersohn moved and Mr. Stern seconded a motion to adopt a Sense of the Meeting Resolution to fund fully the OPEB ARC in the 2011-12 fiscal year.

Vote 7-0 Motion **APPROVED**

Mr. Kaner moved and Mr. Iannone seconded a motion to reduce Account (902) Insurance, line (07) Group Insurance-MEDICAL, by \$22,500.

Vote 6-0-1 Motion **APPROVED** (Ms Garten abstained)

Mr. Wirfel moved and Mr. Kaner seconded a motion to reduce Account (915) Transportation Service, line (60) Payments to Agency, by \$100,000.

Vote 7-0 Motion **APPROVED**

Mr. Lasersohn moved and Mr. Kaner seconded a motion to approve the budget for **Miscellaneous** in the amount of \$21,431,466.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Interest on Bonds, Bond Anticipation Financing and Bond Principal Payments in the **Debt Service** budget.

Mr. Kaner moved and Mr. Iannone seconded a motion to approve the budget for **Debt Service** in the amount of \$3,026,259.

Vote 7-0 Motion **APPROVED**

The Board of Finance reviewed the accounts for Transfer to Sewer Fund and Transfer to Other Funds in the **Other Financing Uses** budget.

Mr. Stern moved and Mr. Lasersohn seconded a motion to approve the budget for **Other Financing Uses** in the amount of \$434,425.

Vote 7-0 Motion **APPROVED**

Mr. Lasersohn moved and Mr. Wirfel seconded a motion to approve the **Selectman's Requested Budget** in the amount of \$66,217,304, consisting of \$65,708,769 of operating and \$508,535 of capital expenses.

Vote 7-0 Motion **APPROVED**

Mr. Kaner moved and Mr. Lasersohn seconded a motion to adjourn at 10:35 p.m.

Vote 7-0. Motion **APPROVED**

Submitted by Helen Garten, Chair



WESTPORT CONNECTICUT
BOARD OF FINANCE

UNAPPROVED MINUTES FOR THE
BOARD OF FINANCE PUBLIC BUDGET HEARING
THURSDAY, MARCH 24, 2011 AT 7:30 P.M.
TOWN HALL AUDITORIUM

The Board of Finance held a Public Budget Hearing on Thursday, March 24, 2011 in the Town Hall Auditorium at 7:30 p.m. to review the 2011-12 Budget Requests for the Board of Education.

Members Present: Helen Garten, Edward Iannone, Avi Kaner, Tom Lasersohn, Brian Stern, Allyson Stollenwerck and Ken Wirfel.

Ms Garten called the meeting to order at 7:31 p.m.

2011-11 BUDGET REVIEW

Board of Education Chairman Don O'Day made a brief presentation of the Board of Education's budget. The Board of Finance took action on the 2011-2012 Board of Education's Requested Budget as follows:

The Board of Finance reviewed the accounts for Board of Education, Aid to Private and Parochial Schools, Debt Service-Long Term and Debt Service-Bond Anticipation Notes in the **Board of Education** budget.

Mr. Kaner moved and Ms Garten seconded a motion to decrease Account (650) Board of Education by \$250,000.

Vote 7-0 Motion **APPROVED**

Mr. Wirfel moved and Mr. Stern seconded a motion to approve the budget for **Board of Education** in the amount of \$112,425,806.

Vote 7-0 Motion **APPROVED**

Mr. Kaner moved and Mr. Lasersohn seconded a motion to approve the **Total Requested Budget** in the amount of \$178,643,110, consisting of \$178,134,575 of operating and \$508,535 of capital expenses.

Vote 7-0 Motion **APPROVED**

Mr. Lasersohn moved and Mr. Stern seconded a motion to adjourn at 9:40 p.m.

Vote 7-0 Motion **APPROVED**

Submitted by Helen Garten, Chair