

Board of Selectmen  
February 14, 2018  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, February 14, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Peter Ratkiewich, Jennifer Fava, Al D'Amura, Matthew Gouveia, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Item #1 was presented by Jennifer Tooker. There were no revisions. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of January 24, 2018 are hereby APPROVED.

APPROVE USE OF TOWN PROPERTIES FROM TUESDAY, APRIL 17 THROUGH SATURDAY, APRIL 2018 FOR EVENTS ASSOCIATED WITH THE MAKER FAIRE

2. Item #2 was presented by Mark Mathias representing Remarkable Steam, and Sgt. Matthew Gouveia from the Police Department providing assistance related to security and police details for the event. Mr. Mathias gave information for the various vendors and types of events that would be at the Faire and at the various locations; he anticipates attendance at 12,000. He requested use of Town Hall, Toquet Hall, Jesup Green, Veterans Green, Taylor Parking Lot and the Baldwin Parking Lot for closure on the day of the event. Mr. Mathias was reminded that the Town Hall and Toquet Hall would require additional applications and he agreed to proceed with the appropriate actions to secure those locations. Further, he indicated that he would notify the residents and merchants along Main Street and the abutting streets that the town-owned properties would be in use on that day. The resolution reflects the locations that will be utilized. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the request to use the following Town properties: Jesup Green, Veterans Green, Town Hall, Baldwin Parking Lot and Taylor Parking Lot on Tuesday, April 17 (for set up) through Saturday, April 21, 2018 for the Maker Faire sponsored by Remarkable Steam, contingent upon compliance with comments from various Town Departments and in accordance with Procedures for Use of Town Property, Facilities and Public Roadways is hereby APPROVED.

APPROVE EXTENSIONS TO TEMPORARY ENCROACHMENT EASEMENT AND CONSENT AGREEMENT RELATED TO CONSTRUCTION AT 36 OLD MILL RD

3. Item #3 was presented by Andrew Buttendorf, contractor for the project and Isaac Sonsino, owner of the property at 36 Old Mill Road. Mr. Buttendorf explained that significant progress has been made on the project, but additional time was required. The Police Department agreed that it would patrol and enforce once the time elapsed. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that extensions to no later than April 30, 2018 to the Agreements related to the use of Town property and the construction at 36 Old Mill Road as follows: (i) the temporary construction easement between the Town of Westport and Buttendorf Building & Remodeling, LLC, dated November 15, 2017; and (ii) the consent agreement between the Town and the property owners agreeing that the Town will not use the easement around the westerly and northerly sides of the dwelling, dated November 15, 2017, are hereby APPROVED.

APPROVE DESIGNATION OF PARKING SPACES ON HILLSPOINT ROAD IN THE VICINITY OF 246 HILLSPOINT AND COMPO HILL AVENUE AS BEACH EMBLEM PARKING AND/OR 15 MINUTE PARKING ONLY FOR THE TIME PERIODS DISCUSSED

4. Item #4 was presented by Director of Parks & Recreation Jennifer Fava and Staff Corporal Al D'Amura. Ms. Fava and Staff Corporal D'Amura stated that this was an appropriate designation of the spaces, as well as the determination that the period in which the beach emblem was required for parking in the designated spaces provided access and accessibility during those times when enforcement was necessary. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the designation of (i) eight (8) parking spaces located on the northbound side of the Town roadway known as Hillspoint Road between its intersection at the vicinity of 246 Hillspoint Road and Compo Hill Avenue as "Beach Emblem Parking ONLY from 9 AM and 5 PM between May 1 and September 30"; and (ii) two (2) spaces located in the northern most spaces at the intersection of Hillspoint and Compo Hill Avenue as "15 Minute Parking Only between May 1 and September 30" is hereby APPROVED.

APPROVE ENCROACHMENT EASEMENT BETWEEN THE STATE OF CT DEPARTMENT OF TRANSPORTATION AND THE TOWN OF WESTPORT RELATED IN THE VILLAGE DISTRICT ZONE

5. Item #5 was presented by Director of Public Works Peter Ratkiewich. Mr. Ratkiewich indicated that this was a necessary component to absolve the State from liability that could arise from the maintenance, curbing, and other streetscape enhancements now required due to the inclusion of this area in the Village District Zone. Assistant Town Attorney Eileen Flug reviewed the agreement. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Encroachment Agreement between the State of Connecticut Department of Transportation and the Town of Westport as it relates to construction and maintenance of sidewalks, curbing and other streetscape enhancements located along CT Route 1 (Post Road East) from the Saugatuck River east to Imperial Avenue is hereby APPROVED.

SET PUBLIC HEARING DATE FOR FINAL BENEFIT ASSESSMENT FOR CONTRACT W6

**The Board set the date for March 14, 2018.** No further action taken

6. To take such action as the meeting may determine to set a public hearing date to determine final benefit assessments for the extension and installation of a public water main (Contract No. W6) to be levied on those affected properties located on Quarter Mile Road.

*ITEMS 7, 8 AND 9 ARE NOTED IN THE WPCA MINUTES OF FEBRUARY 14, 2018*

ADJOURNMENT

Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, the meeting was adjourned at 10:05 a.m.

Eileen Francis  
Recording Secretary

WATER POLLUTION CONTROL AUTHORITY

February 14, 2018

APPROVED MINUTES

The Westport Board of Selectmen, acting in its capacity as the Water Pollution Control Authority held a public meeting on Wednesday, February 14, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Peter Ratkiewich, Jennifer Fava, Al D'Amura, Matthew Gouveia, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

SET PUBLIC HEARING DATE FOR PRELIMINARY BENEFIT ASSESSMENT FOR CONTRACT 71

**The WPCA set the date for February 28, 2018. No further action taken.**

1. WPCA Item #1 (BOS Item #7) To schedule a date for a Preliminary Benefit Assessment Hearing as it relates to the Sanitary Sewer Extension Project (Contract No. 71), which will service properties located in all or part of the following areas: Clinton Avenue, Fillow Street, Breezy Knoll, Richmondville Avenue, Sniffen Road, Loren Lane, Calumet Road, Stone Drive.

SET PUBLIC HEARING DATE FOR PRELIMINARY BENEFIT ASSESSMENT FOR 2017 SUPPLEMENTAL

**The WPCA set the date for March 14, 2018. No further action taken.**

2. WPCA Item #2 (BOS Item #8) To set a public hearing date to consider proposed assessments and to determine final assessments to be levied for the construction or acquisition of sewerage system(s) affecting supplemental sanitary sewer connections approved during 2017.

APPROVE REQUEST FOR SUPPLEMENTAL SANITARY SEWER CONNECTION AT 9 ELLERY LANE

3. WPCA Item #3 (BOS Item #9) was presented by Director of Public Works Peter Ratkiewich. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request for a supplemental sanitary sewer connection at property known as 9 Ellery Lane, contingent upon compliance with the WPCA Coordinator's letter of January 29, 2018 is hereby APPROVED.

ADJOURNMENT

Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, the meeting was adjourned at 10:05 a.m.

Eileen Francis  
Recording Secretary