

Board of Selectmen
January 24, 2018
MINUTES (APPROVED)

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, January 24, 2018 at 9:00 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jen Tooker, Melissa Kane, Eileen Flug, Jen Fava, Peter Ratkiewich, Al D'Amura, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Item #1 was presented by Jennifer Tooker. There were no revisions. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of January 10, 2018, the Water Pollution Control Authority's public meeting of January 10, 2018, and the Board of Selectmen's special public meeting of January 16, 2018 are hereby APPROVED.

REVIEW TEMPORARY CONSTRUCTION EASEMENT COMPLIANCE AT 36 OLD MILL

NO VOTE

To review compliance with the terms of the temporary construction easement between the Town of Westport and Buttendorf Building & Remodeling, LLC as it relates to the use of parking spaces located on Town property known as Old Mill Parking lot.

2. Item #2 was presented by Andrew Buttendorf, representing Buttendorf Building & Remodeling, LLC. Mr. Buttendorf provided an update to the progress of the construction as well as his intentions to request an extension of time to the original agreement. In no situation shall the construction request extend past May 1, 2018, the date on which parking permits will be in effect at Old Mill Parking Lot. There was concern that there was non-compliance with the terms related to the storage and placement of construction vehicles. Mr. Buttendorf agreed that at times, his company's construction vehicles were utilizing areas outside the confines of the parking spaces, but he also indicated that there was another construction project at a neighboring property and that company also utilized the parking lot. Mr. Buttendorf agreed to contact the office to request an extension.

APPROVE TEMPORARY ENCROACHMENT EASEMENT ON PARKER HARDING & MAIN STREET ADJACENT TO 61 MAIN STREET

3. Item #3 was presented by Michael Leogrande, representing Hanley Construction Company. Mr. Leogrande and Director of Public Works Peter Ratkiewich provided details of the plans. Mr. Leogrande stressed that there would be only a few days within the requested 60 days during which the sidewalk would require the proposed detour. Mr. Leogrande also agreed to the safety and engineering requirements as provided by Public Works. Further, he agreed to self-inspection and for providing adequate snow-removal. There was a recommendation to amend the original resolution to reflect the items as discussed. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that a temporary encroachment easement on Town property located adjacent to 61 Main Street at Parker Harding Plaza and Main Street for the placement of a temporary sidewalk, associated barricades and a dumpster for a period of time during which renovations and

construction activity occurs, not to exceed sixty (60) days from the date of the execution of the easement, contingent upon compliance with directives and recommendations by the Fire Marshal and Town Engineer, is hereby APPROVED.

APPROVE USE OF TOWN ROADS AND REQUEST PERMISSION FOR USE OF STATE ROADWAYS FOR 2018 ROAD RUNNERS SERIES

4. Item #4 was presented by Parks & Recreation Director Jen Fava and Parks & Recreation Program Director Cyndi Palaia. Ms. Palaia explained that the weekly runners' series is a traditional Town event and that the request for permission to use State Roads comes before the Board each year. Ms. Palaia assured the Board that the event organizers would only use chalk-based paint to demarcate the routes. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the use of town roads for the weekly Road Runners Series contingent upon compliance with comments from various Town departments and in accordance with the Procedures for Use of Town-owned Property, Facilities and/or Public Roadways, is hereby APPROVED; and

FURTHER RESOLVED, that the Traffic Authority is hereby authorized to request permission from the Connecticut Traffic Authority for the use of certain state roads for the August 4, August 11 and September 1, 2018 races.

APPROVE USE OF TOWN ROADS AND REQUEST PERMISSION FOR USE OF STATE ROADWAYS FOR THE 2018 MEMORIAL DAY PARADE ON MONDAY, MAY 28, 2018

5. Item #5 was presented by Parks & Recreation Director Jen Fava and President of the VFW Council Bill Vornkahl. The Board thanked Mr. Vornkahl for his service and for his valuable contributions in organizing this annual Town event. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the use of Town roads for the Annual Memorial Day Parade to be held Monday, May 28, 2018, contingent upon compliance with comments from various Town departments and in accordance with the Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED; and

FURTHER RESOLVED, that the Traffic Authority is hereby authorized to request permission from the Connecticut Traffic Authority for the use of certain state roads for the event.

POSTPONED

TO DESIGNATE PARKING SPACES ON HILLSPPOINT ROAD AS "BEACH EMBLEM ONLY BETWEEN MAY 1 AND SEPTEMBER 30"

Acting in its capacity as the Traffic Authority, upon the request of the Parks & Recreation Director, to designate those parking spaces on the Town roadway known as Hillspoint Road between its intersection at the vicinity of 246 Hillspoint Road and Compo Hill Avenue as "Beach Emblem Parking ONLY between May 1 and September 30."

6. Item #7 was presented by Parks & Recreation Director Jennifer Fava. Ms. Fava provided the rationale for the request, indicating that because the current parking limit is 2 hours, there are those people making use of Compo Mill Beach who move vehicles to avoid paying parking fees. Members of the public, Helen Garten and Morley Boyd indicated that they did not approve of the parking designation.

An option to limit the Beach Emblem Only parking restriction between the 9 AM and 5 PM only was offered. The Board requested additional comment, research and proposals from the Parks & Recreation Department and the Police Department before making a decision. The Board POSTPONED discussion until its next meeting.

APPROVE FEES FOR 2018 PARKS & RECREATION SEASON

7. Item #8 was presented by Parks & Recreation Director Jen Fava. Ms. Fava stated that the Parks & Recreation Commission met at a Special Meeting on January 16 to discuss the proposed fees. She explained that the department and the Commission determined that \$200,000 in funding would be necessary for additional staffing related to maintenance, as well as additional police presence to insure compliance with established rules and regulations. The Board expressed its thanks for the methodical review. Ms. Fava assured the Board that the Parks & Recreation Department and Commission intend to review and make appropriate adjustments and recommendations as necessary at the conclusion of the 2018 season. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the fees for 2018 Parks and Recreation Programs are hereby APPROVED as follows:

ITEM	CURRENT FEE	PROPOSED FEE
BEACH EMBLEMS		
Resident – Parking	\$40	\$50
Resident – Senior/Handicapped	\$20	\$25
Replacement	\$5	\$5
Old Mill Guest	\$90	\$100
Old Mill Resident	\$60	\$65
Old Mill Guest Replacement	\$10	\$10
Old Mill Replacement	\$10	\$10
Non-Resident	\$490	\$775
Vehicle Not Taxed In Westport	\$225	\$285
Senior Vehicle Not Taxed In Westport	\$115	\$145
Care Giver Beach Access	\$250	\$315
Care Giver Combo	\$330	\$415
Handicapped Vehicle Not Taxed In Westport	\$115	\$145
Weston Resident	\$250	\$375
Weston Senior	\$135	\$200
Vehicle Not Taxed In Weston	\$490	\$775
DRYSTALLS (tax added to drystall fees listed below)		
Sunfish/Kayak/SUP		
Resident	\$100	\$110
Non-Resident	\$135	\$155
Additional Kayak (same rack)	\$25	\$30
Hobie		
Resident	\$195	\$220
Non-Resident	\$260	\$295
Dinghys		
Resident	\$100	\$110
Non-Resident	\$255	\$290
RAMP PERMIT		
Westport Resident	\$75	\$85
Weston Resident	\$150	\$180

Daily – Westport Resident Only	\$10	\$15
LAUNCH PERMIT		
Season	\$40	\$45
Daily	\$10	\$15
DAILY PASS		
Weekday	\$30	\$40
Weekend	\$50	\$65
PROGRAM FEES		
Adult Tennis Instruction	\$80	\$105
Golf instruction	\$82	\$92
GOLF CART RENTAL		
18-Hole 2 Riders	\$30	--
18-Hole 1 Rider	\$22	--
18-Hole Per Person	--	\$16
9-Hole 2 Riders	\$20	--
9-Hole 1 Rider	\$16	--
9-Hole Per Person	--	\$11

ADJOURNMENT

Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, the meeting adjourned at 10:20 AM

Eileen Francis
Recording Secretary