

Selectman's Maintenance Study Committee

Office of the First Selectman


Westport Town Hall, 110 Myrtle Avenue, Westport, CT 06880

WEDNESDAY, DECEMBER 6, 2017 – ROOM 212D

Present:	J. Fuller, Jr.	-	SMSC Chair
	L. Roberts	-	SMSC
	R. Gordon	-	SMSC
	R. Blair	-	SMSC
	J. Klinge	-	SMSC
	V. Valadares	-	SMSC
	E. Longo	-	SMSC
	J. Renzulli	-	SMSC
Not Present:	J. Broadbin	-	SMSC
	J. Rotondo	-	SMSC
	T. Romano	-	SMSC
	V. Petrecca	-	SMSC
Minutes Prepared by:	J. Fuller, Jr.	-	SMSC

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1. Minutes from 11/8/17 were approved and sent to the Selectman's office for posting.
 2. The Committee noted they are reviewing OLDER Maintenance reports that should be addressed.
 3. With regard to new scope, it was noted that the Committee should review the Nike site behind the Health Department and the two buildings on the same site.
 4. All parties noted that the Westport Schools are still looking for a place or places where they are able to house Westport's buses, approximately 70 in number. A good number of them are small. Approximately two to three acres would be needed with a gas station and small maintenance building.
 5. E. Longo noted that Kings Highway School gymnasium does not have ADA access and also Coleytown Middle School apparently has some leaks near the front entrance vestibule area.
 6. R. Gordon shall be contacting W. Kiedaisch to send some updates on Longshore.
 7. Westport's new Director of Operations, Ms. S. Harris, will be invited to the next meeting. R. Gordon shall coordinate same.
 8. E. Longo updated all parties on the EPC progress at the various schools. It was noted that some of the scope of work that was previously cut should be reestablished and included in the newest upcoming budgets. Items include cooling towers, boilers and other significant infrastructure items needing replacement.
 9. E. Longo noted that approximately 3 – 4 turf fields need to be replaced in Westport including Wakeman Farm and the Staples HS.
 10. J. Klinge requested a hard copy of the Senior Center report be sent to him directly.
 11. The Police Department Headquarters building review is confirmed for Friday, December 8, 2017 at 9:00 am.
The next meeting will be held on January 10, 2017 at 8:00 am in Room 201. The calendar for the remainder of the year will be sent out soon.

It is assumed that these Minutes are a true summary of the meeting. Any corrections or omissions should be brought to the attention of the writer. If not, they will be considered substantially correct.



Submitted by: Joseph Fuller, Jr.,

JFF/cls

Enc. Agenda
Westport Stoplight Report

Cc: When approved for posting:
minutes@westportct.gov
K. Rosa, First Selectman's Office

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**SELECTMAN'S MAINTENANCE STUDY COMMITTEE - REGULAR SESSION
Agenda-Wednesday December 6, 2017 -8:00 am
Room 212D**

1. Review Minutes from **11/8/17** and approval for posting.
2. New Maintenance Projects/Reports
3. EPC Progress Report at Staples HS/Other Schools
4. Date for Police Headquarters building review 12/8/17
5. General discussion

**Submitted by: Joseph Fuller, Jr., Chair, WMSC
December 4, 2017**