

Board of Selectmen
December 13, 2017
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, December 13, 2017 at 8:30 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Steve Edwards, Peter Ratkiewich, Elaine Daignault, Patty Strauss, presenters as noted in the minutes, and Eileen Francis, recording secretary.

MINUTES

1. Item #1 was presented by Jennifer Tooker. Because the meeting was held prior to the election of the currently sitting Board, members sought advice from Assistant Town Attorney Eileen Flug who stated that they are eligible to vote on minutes for a meeting in which they were not seated as board members. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public meeting of November 15, 2017 and the Water Pollution Control Authority's public meeting of November 15, 2017 are hereby APPROVED.

APPROVE USE OF TOWN ROADWAYS ON APRIL 14, 2018 FOR GREENS FARMS ACADEMY'S DRAGON DASH

2. Item #2 was presented by Kate Worrell, representing Greens Farms Academy. This event has occurred for a number of years, it has a minimal impact on the surrounding neighborhood, and there have been no public safety issues. Upon motion by Jim Marpe, seconded by Melissa Kane, and passing by a vote of 3-0, it was:

RESOLVED, that the use of various town roadways on Saturday, April 14, 2018 from 9:00 AM to 10:00 AM for the Greens Farms Academy Dragon Dash, contingent upon compliance with comments from various town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE USE OF TOWN ROADWAYS ON JUNE 10, 2018 FOR NATIONAL MS SOCIETY'S BIKE MS EVENT

3. Item #3 was presented by Michele Zimnoch, representing the National MS Society. As in past years, Ms. Zimnoch indicated that there would be approximately 30 participants on the route through Westport. Upon motion by Jim Marpe, seconded by Melissa Kane, and passing by a vote of 3-0, it was:

RESOLVED, that the use of various town roadways on Sunday, June 10, 2018 from 6:00 AM to 4:00 PM for the Bike MS Event to benefit the National MS Society, contingent upon compliance with comments from various town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE USE OF VARIOUS TOWN ROADS ON SEPTEMBER 9, 2018 FOR WESTPORT KIWANIS CLUB TRIATHLON

4. Item #4 was presented by Pascale Butcher representing TriFitness and Rob Gould representing the Kiwanis Club. The presenters noted that this was a family event attracting approximately 300 participants. Mr. Gould provided information on the scholarships that the Kiwanis Club provide to Staples students from the proceeds of the event. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the use of various town roadways on Sunday, September 9, 2018 from 5:00 AM to 10:00 AM for the Westport Kiwanis Club Triathlon, contingent upon compliance with comments from various town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE AGREEMENT BETWEEN CL&P D/B/A EVERSOURCE AND THE TOWN OF WESTPORT FOR ACCEPTANCE OF \$10,000 GRANT FROM THE ENERGY EFFICIENCY FUND INCENTIVE PROGRAM

5. Item #5 was presented by Pippa Bell Ader, representing the Green Task Force. Ms. Ader provided background as to the appropriation of the funds as well as how the grant funding was determined. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Agreement between the Connecticut Light & Power Company d/b/a Eversource Energy and the Town of Westport as it relates to the participation in the Clean Energies Communities Pledge and the associated Energy Efficiency Fund program incentives is hereby APPROVED.

APPROVE THE APPOINTMENTS OF NEIL HARDING AND JOHN HARDING AS SUBREGISTRARS OF VITAL RECORDS

6. Item #6 was presented by Town Clerk Patty Strauss. Ms. Strauss explained that these reappointments are for four year terms in accordance with the Connecticut General Statute. The Hardings have been the Subregistrars for numerous years. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with Connecticut General Statute Sec.7-65 (b), to approve the appointments of Neil F. Harding and John J. Harding as subregistrars of vital records to act on the Town Clerk's behalf during hours in which the office of the registrar of vital records is closed is hereby APPROVED.

APPROVE MOU BETWEEN EVERSOURCE AND TOWN OF WESTPORT FOR COMPLETION OF 2017/2018 ENERGY SEASON MATCHING PAYMENT PROGRAM

7. Item #7 was presented by Director of Human Services Elaine Daignault. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Memorandum of Understanding between Eversource Energy and the Town of Westport for the completion of the 2017/2018 energy season Matching Payment Program for energy assistance applicants.

APPROVE TEMPORARY ENCROACHMENT EASEMENT ON TOWN PROPERTY ABUTTING 44 MAIN STREET FOR PIPE SCAFFOLDING, BARRICADES AND A DUMPSTER

8. Item #8 was discussed with Pete Ratkiewich and Assistant Town Attorney Eileen Flug. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the temporary encroachment easement on Town property within 8 feet off the face of the north and east elevations of the property at 44 Main Street for the placement of pipe scaffolding, associated barricades and a dumpster for a period of time not to exceed sixty (60) days from the date of the execution of the easement is hereby APPROVED.

APPROVE AWARD OF CONTRACT BID 18-908T TO COASTLINE CONSULTING, LLC.

9. Item #9 was presented by Director of Public Works Steve Edwards. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Contract Bid #18-908T (Compo Marina Channel Dredging – Phase II, Offshore Disposal) in the amount of \$403,000.00 to Coastline Consulting, LLC of Branford, CT is hereby APPROVED.

ITEM #13 WAS PRESENTED AFTER ITEM #9

APPROVE AWARD OF CONTRACT BID #18-909T TO A.V. TUCHY BUILDERS OF NORWALK, CT

13. Item #13 was presented by Director of Public Works Steve Edwards. Mr. Edwards explained the process and reasons why he waived the low bid for this project. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the low bid is hereby waived and that the Award of Contract Bid #18-909T (Compo Pavilion Canopy) in the amount of \$236,939.00 to A.V. Tuchy Builders of Norwalk, CT is hereby APPROVED.

ADOPTION OF RESOLUTION AUTHORIZING FIRST SELECTMAN, THROUGHOUT HIS TERM, TO EXECUTE CONTRACTS, RENEWALS, EXTENSIONS, AMENDMENTS OR MODIFICATIONS

10. Item #10 was presented by Eileen Francis on behalf of the Selectman's Office. Because the Resolution for Mr. Marpe's previous term expired, it is necessary to record a new Resolution with the Town Clerk's Office for the new term of office. Upon motion by Melissa Kane, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that First Selectman James S. Marpe, is hereby authorized throughout his term of office, which expires on November 16, 2021, to sign on behalf of the Town of Westport, and the Board of Selectmen all contracts and any renewals, extensions, amendments or modifications thereto which have been placed on the agenda of, reviewed by, and approved for signature by the Board of Selectmen of the Town of Westport.

ADOPTION OF RESOLUTION AUTHORIZING TOWN TO ENTER INTO AND DELIVER ANY DOCUMENTS TO THE CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION AND TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE ALL SUCH DOCUMENTS

11. Item #11 was presented by Eileen Francis on behalf of the Selectman's Office. There was a minor revision (including "and" after "...on behalf of the Town of Westport"). The motion was voted on "as revised." Upon motion by Melissa Kane, seconded by Jennifer Tooker, and passing by a vote of 3-0, it was:

RESOLVED, that the Town of Westport may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection any and all documents which it deems necessary or appropriate; and

FURTHER RESOLVED, that James S. Marpe, as First Selectman of the Town of Westport, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Westport and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including but not limited to, executing and delivering all agreement and documents contemplated thereby.

REVIEW AND APPROVE THE CALENDAR FOR REGULAR MEETINGS FOR THE YEAR BEGINNING FEBRUARY 1, 2018

12. Item #12 was presented by Eileen Francis as the Recording Secretary for the Board of Selectmen. Noted was the revision that the regular meetings would begin at 9:00 AM rather than 8:30 AM. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the calendar for regular scheduled meetings of the Board of Selectmen for the year beginning February 1, 2018, to be filed with the Town Clerk's Office in accordance with Section 1-225b of the General Statutes of the State of Connecticut, as presented, is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting was adjourned at 9:50 AM

Eileen Francis
Recording Secretary