

# Westport Public Art Collection Committee Meeting

November 20, 2017

Attendees: Inna Agujen, Kathie Bennewitz, Randa Trivisonno, Ive Covaci, Imke Lohs, Jennifer Friedland, Barbara Wang.

## Minutes

### 1. WestPAC Leadership News

- A. Christie Stanger has resigned effective immediately
- B. Inna has requested volunteers for a replacement Co-Chair
  - 1. Randa Trivisonno has agreed to be an interim Co-Chair
  - 2. Inna will advise list of responsibilities

### 2. Sharing about Locations by Reps

A. Long Lots: 3 works "missing" from inventory. An email with pics will be circulated to see if the pieces show up somewhere else.

#### B. Senior Center:

- 1. They are prepared for the upcoming construction work happening;
- 2. Strong need for labeling on the hanging artwork.
- 3. They are open to swapping out, exchanging art with other locations
- 4. Kathie is donating leftover calendars for Bingo prizes.

#### C. Kings Highway Elementary:

- 1. Art Smart seminar led to use of collection artwork and project
- 2. Still looking to replace front entrance artwork - need significant piece, looking for possible candidates.
- 3. Concern over possible missing piece of art from the auditorium. Will investigate on Trello to see if it was removed at prior time.

#### D. Saugatuck:

- 1. Art teacher has requested some pieces
  - a. Inna will send Imke the form for requisitioning art pieces
  - b. Kathie requests Imke to document: this is good project to showcase for BOE report
- 2. Kathie looking for missing artwork; will send note to AI (custodian)

#### E. Coleytown Middle School:

- 1. inventory completed but will double check vs. online listings.
- 2. Nurses office has requested a change up of their artwork.

#### F. Bedford Middle School:

- 1. Hung new piece in Guidance Conference room
- 2. Successfully hung all new artwork in Nurses' office and they are thrilled
- 3. new project going on with Cecily Anderson (art teacher) - her extracurricular Art Collective

3. 11/13/17 BOE Meeting Update

A. Kathy reports that the 1st Annual Report to the BOE was well-received. Town attorneys are still reviewing some docs, but it is the successful culmination of 2 years of hard work!

4. Database News: Registrar for Collection Projects. We have \$4500 from Arts Advisory to contract a registrar. 3 installments of 50 hours each. Tiffany Davidson is contracted for Phase 1. This will update the registry, allow catchup and cleanup and consistency to the database.

5. Research Team report: We can send to westpacresearch@gmail.com website for research needs on artists in the collection.

6. Notice of Upcoming projects requiring group assistance:

A. History of WestPAC and Collections for CMG: Kathie asking Marion and Eve to write a history of the collection. Eve accepted on their behalf.

B. Quick Guide for CMG: Collection Management Guide - documents presented at BOE; attorneys still reviewing; Inna will send them out again.

C. Storage Closet cleaning (books): a date will be proposed to help, look for this

D. Archival Records: Debate about movement of biographical file binders currently housed at STaples Media Center. Kathie thinks housing them at the Historical Society might be better for ease of access. Under discussion and then will need assistance if moved.

7. Discussion of Upcoming Workshops:

A. Art Storage visit/tour: January date to be proposed.

B. Label Making workshop: A priority, but work in progress as trying to figure out new format for this. Inna will ask Kathie to consider; Discussion topic for December.

C. Trello training. Inna will do video training to database and send out to everyone.

8. Next Meeting is December 18th.