

Westport Art Advisory Committee  
Otocast Sub-Committee Meeting  
September 14, 2017 4:30pm  
Town Hall Room 309  
Minutes  
Deirdre Price, Committee Member

Approved minutes from August 17th meeting.

Discussed interview with Judith Bacal. Reviewed resume. Need to interview Ina as second option for project manager and get verbal bid.

Decided that we would not do a contract but instead create a list of deliverables and do payment by a purchase order with three installment payment, start, midpoint and completion.

Discussed the five test sites for Otocast:

Toquet Hall: Written and audio approved. Need to record audio. Additional historical photo from Miggs

Town Hall: Kathie revising written and audio.

Veterans Green (Doughboy): Waiting for historical society to get back to us with a photo of memorial day on the green. Kathie revising written and audio.

Patagonia: Need to add history of the building. Kathie revising written and audio.

Tunnel Vision: Approved written. Listened to audio, might shorten. Waiting for historical photo and merged image photo showing both images of a single artwork.

Will set up time to do audio with Richard. Audio that still needs to be recorded:

Toquet Hall-Richard  
Town Hall-Amy Van Arsdale  
Doughboy-Jim Marpe (agreed to do)  
Patagonia-Carole Schweid

Call Amy and carole about doing audio.

Schedule "Let's Connect" meeting for October 17 or 18th at Playhouse. Nncy Diamond will update on the date. Will need a screen and Apple TV to display test of Otocast five sites.

Deirdre will email David Walman about Patagonia.