

Board of Selectmen  
July 12, 2017  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public hearing on Wednesday, July 12, 2017 at 8:30 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Eileen Flug, Steve Edwards, Foti Koskinas, Al D'Amura, Ryan Paulsson, Lynn Scully, Gary Conrad, Paul Mazzacarro, Patty Strauss, Mel Barr, presenter(s) as noted, and Eileen Francis, recording secretary.

MINUTES

1. Item #1 was presented by Avi Kaner. There were no corrections or revisions. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public hearing of June 28, 2017 and the Water Pollution Control Authority's public hearing of June 28, 2017 are hereby APPROVED.

REVIEW PROPOSED PARKING PLANS FOR CONSTRUCTION ACTIVITY DURING LIBRARY RENOVATION PROJECT ESTIMATED SEPTEMBER, 2017 THROUGH APRIL 2019 – REVIEW ONLY – NO VOTE

2. Item #2 was presented by Paul Mazzacarro representing the Westport Library and Tom Walsh, Construction Manager, AP Construction Company. Mr. Walsh presented a handout diagramming the proposed construction areas that will require necessary screening, fencing and access during three phases of construction that will commence on September 14, 2017 and continuing until approximately April 2019. Mr. Walsh indicated that arrangements would be made for construction crew parking in various town parking lots, as well as the arrangements that will be made to provide for continued public access to the Library, the Levitt Pavilion, and Imperial Avenue Parking Lot during regularly planned events (i.e. Farmers Market, Yankee Doodle Fair, etc.). AP Construction, in conjunction with the Library and the Police Department, will work with all appropriate parties as necessary to insure as little disruption as possible.

ACCEPT DONATION TO K9 UNIT IN ACCORDANCE WITH POLICY FOR GIFTS TO THE TOWN

3. Item #3 was presented by Police Chief Foti Koskinas and Lieutenant Ryan Paulsson. Lieutenant Paulsson explained that the K9 Unit is supported solely by private funding. Donations are utilized to support specialized training and equipment for the K9 Unit. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with the Policy for Gifts to the Town, the monetary gift in the amount of \$10,000 from the Kiev Foundation to the Town of Westport Police K9 Unit is hereby ACCEPTED.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND BLUM SHAPIRO FOR INTERNAL AUDITOR SERVICES

4. Item #4 was presented by Finance Director Gary Conrad and Audit Manager/Senior Accountant Lynn Scully. Mr. Conrad indicated that the department and the Audit Committee are pleased with the services of Blum Shapiro and recommend continuing the relationship with the Town. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Finance Director, the Agreement between the Town of Westport and Blum Shapiro as it relates to internal audit services is hereby APPROVED.

APPROVE CONTRACT BETWEEN THE STATE OF CONNECTICUT STATE LIBRARY AND THE TOWN OF WESTPORT FOR THE 2017 HISTORIC DOCUMENTS PRESERVATION GRANT

5. Item #5 was presented by Town Clerk Patty Strauss. Ms. Strauss explained that a portion of the grant will be utilized to complete a current project for online indexing. The balance will be utilized for a project with a different set of back indexing. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, upon the recommendation of the Town Clerk, that the contract between the State of Connecticut, Connecticut State Library and the Town of Westport as it relates to the 2018 Historic Documents Preservation Grant award is hereby APPROVED.

ACTING AS THE LOCAL TRAFFIC AUTHORITY TO APPROVE "NO PARKING" SIGNS ON THE TOWN OWNED PROPERTY KNOWN AS SPICER ROAD

6. Item #6 was presented by Mel Barr, representing the owners of 500 Post Road East, French Post Road East DE LLC, and Staff Sergeant Al D'Amura representing the Police Department. Mr. Barr stated that sight lines and accessibility to the rear parking lot at 500 Post Road East will improve if NO PARKING signs are installed on the westbound side of Spicer Road. Sergeant D'Amura agreed and recommended the installation of 4-5 NO PARKING signs at that location. Because the property owner maintains the town-owned road under conditions listed in a previously executed agreement with the Town, (*see* Agreement to Maintain Right of Way, dated May 23, 1977, Vol. 450, Pg. 150, as attached) the Board requested that the Agreement be amended to include the maintenance of the NO PARKING signs. Mr. Barr indicated that his client would reimburse the Public Works Department for the costs associated with the signs. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority, the request by French Post Road East DE LLC, owner of the property at 500 Post Road East, to install "No Parking" signs on the north (westbound) side of Spicer Road from its curb cut entering 500 Post Road East to its intersection with Post Road East is hereby APPROVED.

Upon motion by Avi Kaner, seconded by Helen Garten and passing by a vote of 3-0, the meeting was adjourned at 9:20 a.m.

Eileen Francis  
Recording Secretary