

CSA Enhancement Committee Meeting Minutes of July 20, 2017

Members present: Martha Aasen, Jo Fuchs-Luscombe, Leslie Wolf, Stan Nayer, Fran Reynolds.

Ex-Officio: Sue Pfister, Steve Smith.

Stan opened meeting at 9:00 AM.

M. Aasen made a motion to approve the minutes that was then seconded by S. Nayer.

S. Nayer and S. Pfister thanked all committee members for their letters of support and attendance as the project received a unanimous vote of approval at the July 11, 2017 RTM meeting for funding totally 3.975 million. All committee members thought the unanimous vote sent a great message of support and in recognizing the importance of helping seniors age in place and stay in town.

S. Smith said there is still lots of work to do regarding permits, drawings, surveying, parking lot design, etc. and suggested that there be breakout groups from the Enhancement Committee who could focus on specific issues simultaneously as the Building Committee evolves. He also reminded the group that the contracts with the architect and with AP Construction will be on the next BOS agenda scheduled for August 9th at 8:30 am. S. Smith and E. Daignault will handle this meeting as S. Pfister will be on vacation.

L. Wolf stressed the importance of staying on top of ADA compliance and with that said, S. Smith suggested one of the focus groups be just that. S. Pfister will f/u with the Quick Center to see what type of hearing assisted device they use in their facility. S. Pfister has the information that the Westport Library is intending to use.

The Building Committee will report to the PSBC with S. Smith and two co-chairs of the Building Committee serving as liaisons. As drawing and programs develop, AP Construction will work closely with architect to budget efficiently. There will be a good checks and balance here.

Continued coordination with P&R is critical to assure that the parking lot design and flow is conducive and safe for the seniors and park flow.

M. Aasen suggested that the fundraising campaign include sending out letters to community members signed personally by S. Pfister, S. Nayer, L. Wolf and L. Goldberg for a better rate of return.

The next WCSA Building Committee meeting is scheduled for August 3 at 2:00 PM at the Firehouse.

The next PSBC meeting is scheduled for August 10 at 7:30 PM at the Firehouse.

J. Fuchs-Luscombe made a motion to adjourn at 10:05 AM that was seconded by M. Aasen. It was accepted unanimously and the meeting was closed.

Next meeting date is tentatively scheduled for August 3, 2017.

Respectfully submitted,

S. Pfister