

MINUTES (APPROVED)

The Board of Selectmen held a public hearing on Wednesday, Oct. 12, 2011, at 4 p.m. in Room 309 of the Westport Town Hall. Present at the meeting were: Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh, Gail Kelly, Douglas LaMonte, John Kondub, Stephen Edwards, Stuart McCarthy, Police Officer John Parisi, Kevin Godburn, William Vornkahl, Janis Collins, Seymour Orlinsky, Charles Tepfer, and Patricia Scully recording secretary.

MINUTES

1. The minutes of the Board of Selectmen's public hearing of Sept. 21, 2011 were presented by the recording secretary. There were no additions/deletions/revisions. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the minutes of the Board of Selectmen's public hearing of Sept. 21, 2011 as presented are hereby APPROVED.

APPROVAL OF USE AND CLOSURE OF CERTAIN TOWN ROADWAYS FOR THE ANNUAL MEMORIAL DAY PARADE TO BE HELD ON MONDAY, MAY 28, 2012; AND TO REQUEST STATE TRAFFIC COMMISSION PERMISSION FOR USE OF CERTAIN STATE ROADS

2. Item #2 was presented by William Vornkahl representing the Westport VFW, and Parks & Recreation Director Stuart McCarthy. The Board discussed procedures for notifying the public in case of cancellation of the parade due to inclement weather. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request to the Traffic Authority for use and closure of certain town roadways for the Annual Memorial day parade to be held on Monday, May 28, 2012, and to request State Traffic Commission permission for use of certain state roadways, is hereby APPROVED.

APPROVAL OF USE OF CERTAIN TOWN ROADWAYS FOR THE WEEKLY ROAD RUNNERS SERIES, INCLUDING THE LABOR DAY WEEKEND ROAD RACE; AND TO REQUEST STATE TRAFFIC COMMISSION PERMISSION FOR USE OF CERTAIN STATE ROADS

3. Item #3 was presented by Parks & Recreation Director Stuart McCarthy. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request to the Traffic Authority for use of certain town roadways for the weekly road runners series, including the Labor Day weekend road race, and to request State Traffic Commission permission for use of certain state roads, is hereby APPROVED.

APPROVAL OF ENCROACHMENT ON TOWN PROPERTY AT PROPERTY LOCATED AT 36 CANAL ROAD AS RELATES TO A DOCK, IN ACCORDANCE WITH WESTPORT POLICY ON ENCROACHMENTS ON TOWN PROPERTY AND SUBJECT TO TOWN ENGINEER'S LETTER OF SEPT. 30, 2011

4. Item #4 was presented by Seymour Orlinsky, property owner of 36 Canal Road, and Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for an encroachment on town property at property located at 36 Canal Road as relates to a dock, in accordance with Westport Policy on Encroachments on Town Property and subject to the Town Engineer's letter of Sept. 30, 2011 attached, is hereby APPROVED.

APPROVAL OF ENCROACHMENT ON TOWN PROPERTY AT PROPERTY LOCATED AT 28 SPRITEVIEW AVENUE AS RELATES TO A DOCK, IN ACCORDANCE WITH WESTPORT POLICY ON ENCROACHMENTS ON TOWN PROPERTY AND SUBJECT TO TOWN ENGINEER'S LETTER OF SEPT. 30, 2011

5. Item #5 was presented by Charles Tepfer, property owner of 28 Spriteview Avenue, and Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for an encroachment on town property at property located at 28 Spriteview Avenue as relates to a dock, in accordance with Westport Policy on Encroachments on Town Property and subject to the Town Engineer's letter of Sept. 30, 2011 attached, is hereby APPROVED.

APPROVAL CONTRACT BETWEEN TOWN OF WESTPORT AND THE EMPLOYEE ASSISTANCE PROGRAMS OF SOUTHWESTERN CONNECTICUT FOR THE PERIOD SEPT. 1, 2011 THROUGH AUG. 31, 2012

6. Item #6 was presented by Finance Director/Acting Personnel Director John Kondub. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a contract between the Town of Westport and the Employee Assistance Programs of Southwestern Connecticut for the period Sept. 1, 2011 through Aug. 31, 2012 is hereby APPROVED.

APPROVAL OF ESTABLISHMENT OF CROSSWALK ON PARKER HARDING PLAZA ROADWAY AT INTERSECTION OF GORHAM ISLAND BUILDING COMPLEX, AS RECOMMENDED BY POLICE DEPARTMENT

7. Item #7 was presented by Police Officer John Parisi. Officer Parisi stated that the Police Department did not recommend this crosswalk establishment. In addition, the Westport resident who wrote had requested the establishment of two crosswalks in that area of Parker Harding Plaza. Public Works Director Stephen Edwards also stated that he did not recommend the crosswalk. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the wording of the request for the establishment of a crosswalk on Parker Harding Plaza at the intersection of Gorham Island building complex be amended to not include "as recommended by the Police Department," is hereby APPROVED.

Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and denied by a vote of 0-3, it was:

RESOLVED: That the request, as amended, to the Traffic Authority for the establishment of two crosswalks on Parker Harding Plaza at the intersection of Gorham Island building complex is hereby DENIED.

APPROVAL OF SESAC PERFORMANCE LICENSE AGREEMENT FOR MUNICIPALITIES BETWEEN TOWN OF WESTPORT AND SESAC LLC FOR TOQUET HALL AS RECOMMENDED BY HUMAN SERVICES DEPARTMENT

8. Item #8 was presented by Kevin Godburn, representing Toquet Hall. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a SESAC Performance License Agreement for Municipalities between the Town of Westport and SESAC LLC for Toquet Hall, as recommended by the Human Services Department, is hereby APPROVED.

APPROVAL OF REQUEST ON BEHALF OF AN ANONYMOUS DONOR TO AFFIX PLAQUE ON HALFWAY HOUSE AT LONGSHORE CLUB PARK GOLF COURSE IN MEMORY OF CLIFFORD ROSS IN ACCORDANCE WITH LETTER DATED JUN 27, 2011 FROM ATTORNEY JAMIE K. GERARD

APPROVAL OF MEMORANDUM OF AGREEMENT, BY AND AMONG THE FRIENDS OF WESTPORT PARKS & RECREATION, INC., THE TOWN OF WESTPORT, AND THE 9TH & 1/2 HOLE COMMITTEE, LLC FOR CONSTRUCTION OF NEW HALFWAY HOUSE BUILDING ON LONGSHORE CLUB PARK GOLF COURSE

APPROVAL OF ACCEPTANCE OF GIFT OF A NEW GOLF HALFWAY HOUSE AT LONGSHORE CLUB PARK GOLF COURSE VALUED AT \$225,000 FROM THE 9TH & 1/2 HOLE COMMITTEE, LLC, AS RECOMMENDED BY THE PARKS AND RECREATION COMMISSION AND TO FORWARD TO REPRESENTATIVE TOWN MEETING FOR

CONSIDERATION, IN ACCORDANCE WITH POLICY FOR GIFTS TO TOWN AS AMENDED OCT. 28, 1998

9., 10, 11. Items #9, 10 and 11 were presented by Parks & Recreation Director Stuart McCarthy. The board agreed that one presentation for the three items would be appropriate as the items were related. Mr. Haberstroh stated that he was a member of The 9th & ½ Hole Committee LLC, but felt he did not have a conflict of interest. Mr. McCarthy stated that the plans for the building had to be approved by the town, including Parks & Recreation, Public Works Department and the Public Site & Building Commission. Prior to starting the project, the town would need to insure funding was in place – including approximately \$175,000 and in-kind services of \$50,000. A separate account would be established for the funding. Invoices would have to be approved by the Parks & Recreation Director prior to payment. All contracts for the project would be reviewed by the Town Attorney's Office – including confirming appropriate insurance coverage and contingency funding. Change orders over \$5,000 would need approval by the Parks & Recreation Director. Mr. McCarthy stated that an RFP would be done for the operation of the concession stand. It was anticipated that the halfway house would open for the 2012 golf season.

Board members expressed the town's appreciation and thanks to the volunteers and donors for their efforts, hard work, creativity and follow-through of this project.

9. Item #9 was presented by Parks & Recreation Director Stuart McCarthy. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request on behalf of an anonymous donor to affix a plaque on the halfway house at the Longshore Club Park Golf Course in memory of Clifford Ross, in accordance with a letter dated Jun 27, 2011 from Attorney Jamie K. Gerard attached, is hereby APPROVED.

10. Item #10 was presented by Parks & Recreation Director Stuart McCarthy. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a memorandum of Agreement, by and among The Friends of Westport Parks & Recreation, Inc., the Town of Westport, and The 9th & ½ Hole Committee, LLC for the construction of a new halfway house building on the Longshore Club Park Golf Course, is hereby APPROVED.

11. Item #11 was presented by Parks & Recreation Director Stuart McCarthy. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for acceptance of a gift of a new golf halfway house at Longshore Club Park Golf Course valued at \$225,000 from The 9th & ½ Hole Committee, LLC as recommended by the Parks and Recreation Commission and to forward such request to the Representative Town Meeting for consideration, in accordance with the Policy for Gifts to the Town as amended Oct. 28, 1998, is hereby APPROVED.

Upon motion by Charles W.K. Haberstroh, seconded by Gordon F. Joseloff and passed by a vote of 3-0, the public hearing was adjourned at 5:15 p.m.

Patricia Scully
Recording Secretary