

# Minutes

## Downtown Plan Implementation Committee

February 2, 2017

Town Hall Room 201 9:00 AM

Note: These are “action minutes” of the meeting as previously agreed to by the DPIC. The entire meeting was recorded and can be viewed on the Town’s website.

**DPIC Attendance:** Melissa Kane (Co-chairperson), Dewey Loselle(Co-chairperson), Jessica Newshel, Steve Edwards, Steve Desloge, Mary Young, Pippa Bell Ader, Craig Schiavone, Alicia Mozian, Tony Riggio, Gary Conrad, Foti Koskinas.

**DPIC Unavailable:** Steve Smith, Lois Schine, Jen Fava, Peter Ratkiewich, Randy Herbetson, Matthew Mandell, Ken Bernhard.

January’s minutes approved.

**P2.** No sidewalk projects underway. Traffic lights are being worked on. Elm Street is on hold.

**P5.** Elm Street Revitalization. The Town and David Adam Realty reached an agreement about Elm Street. Board of Finance was supportive but has not officially recommended yet. Trying to fast track the process as there is an investor interested. Plan also needs to go in front of P&Z and Board of Selectmen.

**PK2.** Town presented lease agreement to trustee of Avery/Baldwin lot. Waiting to hear back from attorneys.

**P4.** Progress moving slowly but steadily. Waiting for authorization that proposed gym flooring meets fire codes. Waiting for approval of sign location from Dovecote per building manager’s instructions. Meeting with Aitoro to discuss any possible donation of appliances for kitchen. Several small fundraiser projects under discussion. Can ask for an appropriation from Board of Finance for remaining funds needed for renovation - goal for next month.

**M8.** No federal grant available for bus shelters. Three possible locations for bus shelters. All have some challenges. State property wouldn’t require P&Z approval. Motion passed to focus on two locations for the working group to investigate more thoroughly.

**M1/M2.** Working with WestCOG on corridor study. Crosswalks are repainted each year but other improvements are not possible until we have a corridor study. Melissa to follow up with ConnDOT about crosswalk painting.

**M5/M6.** Wayfinding - working on a contract which will go before Board of Selectman.

**M9/M10.** Bike plan/paths are in the capital forecast. Need to form a working group to discuss bike issues.

**Parker Harding.** More trees being planted along the sidewalk near the riverfront. Discussed whether or not a design for Parker Harding is needed soon. Pavement needs maintenance - but DPW would rather not commence work without a design. Parker Harding is in capital plan for 2021. First step might be to fix dumpster situation. Arrange a meeting with Library group to coordinate.

The next meeting will be held on Thursday, March 2, 2017 at 9 am.

Meeting adjourned at 10:35 am.

Recorded by Jessica Newshel  
Downtown Planning Implementation Committee