

MINUTES

RACQUETS ADVISORY COMMITTEE – WESTPORT PARKS & RECREATION

Tuesday, October 11, 2016

1. Call to Order: 7:34 PM

This was the first regular meeting of the newly convened Racquets Advisory Committee (RAC), held in Room 309 at Town Hall, Westport, CT.

Committee Members: David Acselrod, Chairperson; Sarah Hock, Secretary; Joe DiMiceli, Ward Doonan, Patricia Gabal, Tom Lowrie.

Representing Westport Parks & Recreation (P&R): Jen Fava, Department Director, P&R; Charles Haberstroh, Chairperson, P&R Commission; Cyndi Palaia, Program Manager, P&R.

Absent: Nadine Tanen

Calendar: One meeting per month, on the second Monday at 7:30 PM in Room 309, Town Hall. Dates for the next three meetings are 11/14, 12/12 and 1/9.

2. Committee Member Introductions: Everyone introduced themselves. Jen Fava and Charlie Haberstroh were in attendance for this first meeting only. Cyndi Palaia will act as Liaison between P&R and RAC and attend all regular meetings.

3. Committee Charter: The Racquets Advisory Committee will be comprised of seven members who will serve staggered two-year terms. This committee will advise the Parks & Recreation Department and the Parks and Recreation Commission on matters such as policies and procedures, operations and maintenance and capital improvements pertaining to racquet sports.

4. Committee Discussion and Focus

Process: Much of the meeting discussion focused on understanding the committee's role and how the process of governing Westport works. The roles of various departments, commissions, and funding bodies were explained.

Action Items for Next Meeting

- RAC Chairperson asked that each of the RAC members independently visit each of the six sites which host racquet sports in Westport.
- RAC Chairperson asked that each of the RAC members independently review the current fee structure.

5. Public Comment: hearing none, moved forward

6. Meeting Adjourned: 9:17 PM

SRH/EK: 10/19/2016 11:23 PM

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