

## MINUTES

### RACQUETS ADVISORY COMMITTEE – WESTPORT PARKS & RECREATION

Monday, November 14, 2016

#### 1. Call to Order: 7:30 PM

This was the second regular meeting of the Racquets Advisory Committee (RAC), held in Room 309 at Town Hall, Westport, CT.

Committee Members: David Acselrod, Chairperson; Sarah Hock, Secretary; Ward Doonan, Patricia Gabal, Tom Lowrie, Nadine Tanen.

Representing Westport Parks & Recreation (WP&R): Cyndi Palaia, Program Manager, W P&R.

Absent: Joe DiMiceli

**Calendar:** One meeting per month, on the second Monday at 7:30 PM in Room 309, Town Hall. Dates for the next two meetings are 12/12 and 1/9.

**2. Approval of Minutes:** Minutes of the October 11, 2016, meeting were approved by Motion (Ward Doonan) and Seconded (Patricia Gabal).

**3. Public Comment:** None. No public present.

#### 4. Discussion of Minor Maintenance Suggestions, by facility

- There are six racquet sport facilities in Westport, each of which was visited by committee members
- A list will be submitted to WP&R by facility and sport for the current Platform season and for Spring/Summer Tennis and Pickleball

#### 5. Discussion of fee structure and recommended changes

- It was agreed that the RAC would submit a Memorandum to WP&R with indexed increases in some areas
- Some program fees will be raised to meet actual expenses

#### 6. Discussion around gaining facility user input

- The Platform Tennis survey that was conducted in 2014 is a useful model
- The Chairperson asked that each committee member send some proposed Tennis survey questions to Ward

#### 7. Items for Next Agenda

- User Survey
- 3-5 Year Plan

#### 8. Meeting Adjourned: 9:09 PM

SRH: 12/13/2016 11:27 AM

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