

# Action Minutes

## Downtown Plan Implementation Committee

January 5, 2017

Town Hall Room 201 9:00 AM

Note: These are “action minutes” of the meeting as previously agreed to by the DPIC. The entire meeting was recorded and can be viewed on the Town’s website.

**DPIC Attendance:** Melissa Kane (Co-chairperson), Dewey Loselle(Co-chairperson), Jessica Newshel, Steve Edwards, Steve Desloge, Mary Young, Lois Schine, Pippa Bell Ader, Craig Schiavone, Randy Herbertson, Alicia Mozian, Tony Riggio, Gary Conrad, Matthew Mandell, Ken Bernhard, Foti Koskinas

**DPIC Unavailable:** Steve Smith, Jen Fava, Peter Ratkiewich

November’s minutes approved.

**P2.** Steve Edwards gave an update on sidewalk improvements. Upper Main Street sidewalks between Myrtle and Coffee An’ has been completed. Sidewalk around Veteran’s Green is on hold until lighting is completed - likely finished in early Spring. Still on a hold on Elm Street. Myrtle sidewalk needs improvements, but is topographically challenging,

The Old Town Hall building has sidewalk that needs replacing. We would like to have the same sidewalk treatment there as on Main Street. Once the Village District is in place (March), the sidewalk treatment standards will be easier to enforce.

**P5.** Elm Street Revitalization. The land swap was not approved by the Board of Finance. While the deal is no longer on the table, some talks still continue. Working group can be formed to help try to support this proposal.

**P4.** Toquet Hall renovations have been moving very slowly. Sign should hopefully go up soon. Flooring purchase is stalled because of flame retardant issues. More fundraising to come in the Spring.

**P9.** The library project has been approved so far. It will go before RTM next week.

**PK5.** Positive feedback from merchants and residents on the valet parking. Not well utilized - didn’t break even. Enough positive feedback to consider repeating next year.

**M8.** Need to meet with engineers to discuss bus shelter locations to make sure they are compliant with various standards. More discussion in the future about Main to train connection.

**M5/M6** - Board of Finance approved the \$50,000 to create the townwide signage plans. This will go before the RTM next week.

**M9/M10** - Five bike racks are waiting to be installed in the Spring. There are still outstanding issues concerning bike safety and bike paths.

**G2** - Working group met and identified a way to fund outsourced maintenance - a special revenue fund. Getting bids right now from companies to handle the maintenance tasks such as garbage and snow removal. There will be a workable plan ready in the next few months. Snow removal procedures have been changed to preserve the new sidewalks from damage.

Post Road crossing discussions. Working on getting funding for a corridor study between East Main Street and Route 33 to be completed by the DOT.

Next month we should discuss topics related to the library renovation.

The next meeting will be held on Thursday, February 2, 2017 at 9 am.

Meeting adjourned at 10:30 am.

Recorded by Jessica Newshel  
Downtown Planning Implementation Committee