

CSA Enhancement Committee Meeting Minutes - December 22, 2016

Members Present: Mildred Bunche, Lynn Goldberg, Martha Aasen, Gloria Stashower, Avi Kaner, Stan Nayer

Guests: Bob Fatherly, Jorgen Jensen, Jonathan Steinberg, Holly Betts

Ex Officio: Susan Pfister, Steve Smith

Lynn called the meeting to order at 9:00. Gloria made a motion to approve the minutes from the previous meeting and Steve Smith seconded. The committee voted unanimously to approve.

We noted that meetings will remain at 9:00 am on Thursdays because we were unable to find another day and time that worked well for committee members. We will move meetings to coincide with the Building sub Committee, so that reports on their progress can be made to the full Enhancement Committee. Thus, the next Enhancement Committee meeting will be 1/12 and not 1/05. The Enhancement Committee is focusing on getting information to the community about Enhancement plans, fundraising and supporting the approval process as the proposal moves through the town boards.

Steve Smith discussed the current plans for Enhancement by the building committee. First, he noted that the proposed addition will be one story, moving at a perpendicular angle to the existing building. The parking lot will be expanded in two areas with an addition between two existing lots and an extension of the one closest to the building. He's hoping to present more in-depth plans at the 1/12 meeting with cost estimates.

We discussed various ways that we are trying to raise money outside of the town budget. Jonathan Steinberg gave the status of our submission to the state bonding commission. He's re-submitting our application in January for the new year and has his colleagues Tony Wong, Gail LaVielle and others supporting this submission. He is not optimistic about our prospects but we discussed various strategies that could be used to submit such as asking for money for a new generator along with showers to use when the Center is a site for emergencies. Sue spoke about a new small town grant that we might be eligible for. Avi spoke about looking for individual or corporate money but said it was too soon to ask.

We will need to plan another Open House once we've decided on the plans for the addition and parking lot.

Avi asked about a time line for construction. It looks like a best case scenarios would be:

1/10	cost estimate
Feb	Construction Manager selected
Mar/April	Board of Finance
July	construction documents
Aug	bidding for construction
Fall	construction begins

The town approvals would proceed concurrently with this plan. The building sub-committee is currently weeding through applications (13) to select a construction manager, and plans to interview in Jan. A similar process will be followed to select the architect for the full project. A + R was hired to do this initial phase, of schematic design, and has almost completed this work.

Martha Assen made a motion to adjourn and Steve Smith seconded it.

Submitted by,
Lynn Goldberg