

PUBLIC MEETING
Administrative Conference Room – Fire Headquarters
December 8, 2016 – 7:00 PM

MINUTES

PRESENT: FOR the Public Site and Building Commission:
Joe Strickland, Russ Blair, Ed Kowalcyk,
Joe Vallone, Kevin Huelster, and Howard Lathrop

FOR the Public Site and Building Commission Staff:
Steve Smith, Michele Onofrio, and Sandra Wright

FOR the Fire Department: Ed Zygmant, Fire Marshal

1. MINUTES

October minutes were approved.

2. WESTPORT PUBLIC LIBRARY TRANSFORMATION PROJECT

Steve Smith updated the Board. The HVAC design and logistics of the installation were discussed. A concern was raised among the members about the registers, whether they would collect dirt and create airborne allergens. The design engineer will be contacted and asked to comment. A memo submitted by the library outlining their structural design strategy will be reviewed. The next meeting of the library building committee is scheduled for December 20, 2016.

3. SENIOR CENTER

Steve Smith updated. He reported that there was a meeting with the enhancement committee, building committee, and architect where preliminary site designs were introduced. Steve presented the existing site plan used it to point out the proposed parking lot and site for the proposed addition. A discussion followed about the possible need to blast for the parking lot should ledge be present. Steve agreed to speak to DPW and the architect to discuss options to find out if there is ledge in the area of the proposed parking lot. Steve summarized that the priorities for the Senior Center are parking, remedial work, and the building addition. There will be a meeting next week to review the design. Steve reported that the RFQs for construction manager are due 12/16. Applicants will be reviewed and a short list of 3 or 4 prequalified candidates will be presented to the building committee.

4. Town Hall Space Analysis

Town hall space analysis is moving ahead and no new information was presented.

OTHER BUSINESS

Steve reported that the roof of the front building (nearest the library) at the Levitt Pavilion leaks. The cause of the leak is being investigated.

ADJOURNMENT

Upon Motion by Kevin Huelster, seconded by Russ Blair, and passed unanimously, it was:

RESOLVED: THAT the Public Site and Building Commission Public Meeting of December 8, 2016, be adjourned at 7:35 P.M.

Sandra Wright
Secretary

Distribution:
The Honorable James Marpe
B. Harmer
S. Heath
D. Loselle